
MICR

DATA ELEMENT EDITS AND ERROR MESSAGES HANDBOOK

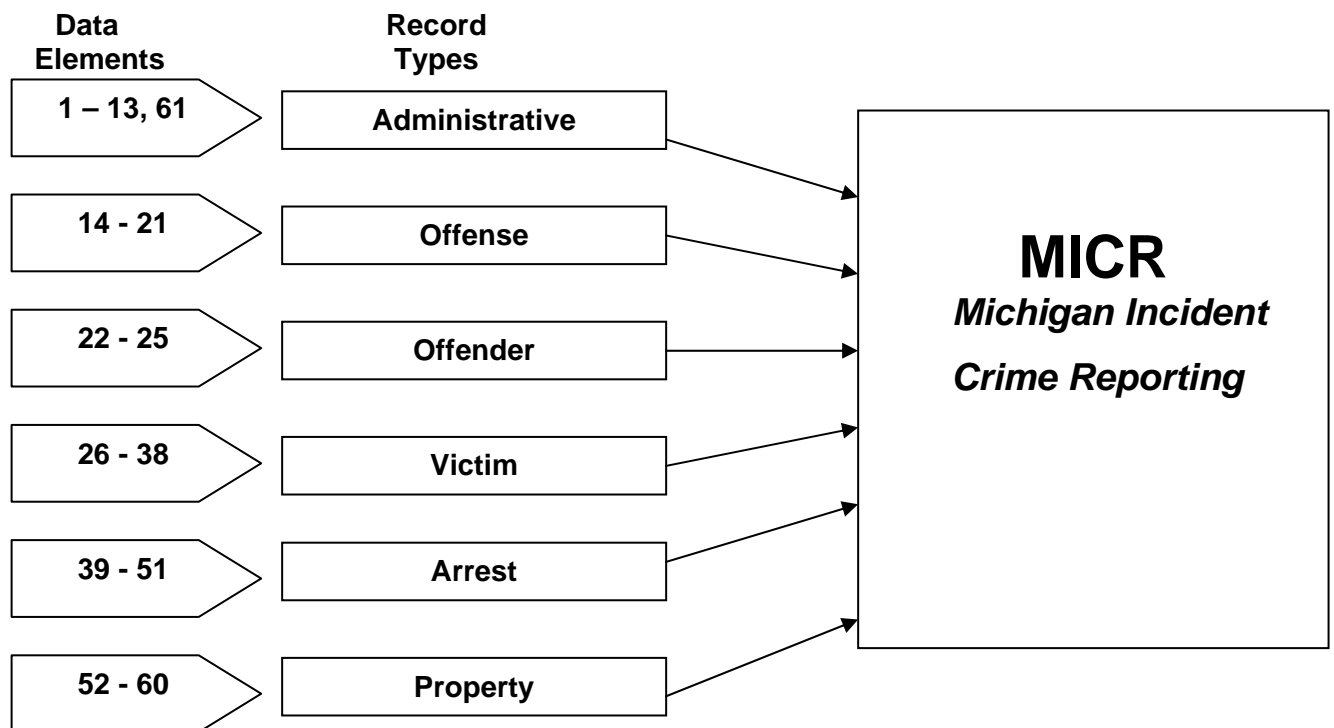




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**MICHIGAN INCIDENT CRIME REPORTING
(MICR)**

**DATA ELEMENT EDITS AND
ERROR MESSAGES HANDBOOK**

CHAPTER I

DATA ELEMENTS

**Michigan Department of State Police
Criminal Justice Information Center
Uniform Crime Reporting Unit
February 2007 Update**

DATA ELEMENT: ADMINISTRATIVE SEGMENT EDITS**1****ACTION:**

- 1) Required for all transaction screens/formats.
- 2) Must be a valid code.
- 3) Action “O” **is** valid only for Incident (MICR. 1) transaction screen/format.
- 4) Action “O” **is not** valid for incidents with an Original Year prior to the base data or agency start date.
- 5) Action “A” **is not** valid for Incident (MICR. 1) transaction screen/format.
- 6) Action “A” **is not** valid if Assist ORI is completed.
- 7) Action “M” **is** valid only for Incident (MICR. 1) transaction screen/format.
- 8) Action “R” **is** valid only for Incident (MICR.1) transaction screen/format.
- 9) Action “D” **is** valid for all transaction screens/formats.
- 10) Action “W” **is** valid only for Incident (MICR. 1), Arrest (MICR. 7), or Property (MICR. 9) transaction screens/formats.
- 11) Action “W” **is** valid only for incidents with an Original Year and original Date of Occurrence/Report prior to the base date or agency start date.
- 12) If Action is “W,” Exceptional Clearance Date, Date of Arrest, or Date Recovered cannot be prior to the base date or agency start date.

2**ORIGINATING AGENCY IDENTIFIER (ORI) NUMBER**

- 1) Required for all transaction records.
- 2) Must be a valid 9-character NCIC number.
- 3) First two digits must be “MI.”

3 ORIGINAL YEAR

- 1) Required for all transaction screens/formats.
- 2) Must be a valid year.
- 3) Year cannot be a future year.
- 4) Original Year and year in Date of Occurrence/Report must be same.

4 INCIDENT NUMBER

- 1) Required for all transaction screens/formats.
- 2) Must be a unique number for each originating agency for each original year unless number is "0000000000."
- 3) Cannot have embedded "blanks" between first and last non-blank character.

5 COUNTY

- 1) Required when Action "O" (Original), "R" (Replace), or "W" (Window Update).
- 2) Must be "01-83."
- 3) Must be valid county for reporting ORI.

6 CITY/TOWNSHIP

- 1) Required when Action is "O" (Original), "R" (Replace), or "W" (Window Update).
- 2) Must be a valid city/township code within the county.
- 3) Must be valid city/township code for reporting ORI.
- 4) If city/township code is a prison, then Location Site must be "15" (Jail/Prison).

7 GEOCODE

- 1) NONE

8 DATE OF OCCURRENCE/REPORT

- 1) Required when Action is “O” (Original), “R” (Replace), or “W” (Window Update).
- 2) Must be a valid date.
- 3) Month must be “01-12”
- 4) Day cannot exceed the number of days for the month occurred/reported.
- 5) Date cannot be a future date from date of entry.
- 6) Day must be “00” if Incident Number is “0000000000.”
- 7) If Action is “O” (Original), or “R” (Replace), Date of Occurrence/Report cannot be prior to the base date or agency start date.
- 8) If Action is “W” (Window Update), date of Occurrence/Report must be prior to the base date or agency start date, but cannot be earlier than January 1, 1950.
- 9) Year in Date of Occurrence/Report and Original Year must be same.

9 OCCURRENCE/REPORT DATE INDICATOR

- 1) Required when Action is “O” (Original) or “R” (Replace).
- 2) Must be blank or valid code “E” (Occurrence or Event) or “R” (Date of Report).
- 3) Must be “R” if Incident Number is “0000000000.”

10 HOUR OCCURRED

- 1) Required when action is “O” (Original) unless Incident Number is “0000000000.”
- 2) Required when Action is “R” (Replace).
- 3) Must be blank or valid number “00” through “23” or “99.”

11 EXCEPTIONAL CLEARANCE

- 1) If completed:
 - Must be a valid code.

- Must complete Exceptional Clearance Date.
 - An Arrest record cannot be submitted for the entire incident.
 - Offender Number cannot be “00”
- 2) Must be blank is Offense File Class is:
- 0900-4 Justifiable Homicide

12**EXCEPTIONAL CLEARANCE DATE**

- 1) Must be completed if Exceptional Clearance is completed.
- 2) Month must be “01-12.”
- 3) Day cannot exceed the number of days for the month of clearance.
- 4) Arrest record cannot be submitted.
- 5) Must be blank if Exceptional Clearance is blank.
- 6) Exceptional Clearance Date cannot be prior to Date of Occurrence/Report.
- 7) If completed, Exceptional Clearance must be completed.
- 8) If Action is “W” (Window Update), Exceptional Clearance Date cannot be prior to the base date or agency start date.

13**ASSIST ORIGINATING AGENCY**

- 1) Must be valid ORI Number.
- 2) Assist ORI cannot be the same as Originating Agency Identifier (ORI) Number.
- 3) If Assist ORI is entered, the only data elements which can be entered are:
 - Action
 - ORI
 - Original Year
 - Incident Number
 - County
 - City/Township
 - Date of Occurrence/Report
 - Report Date Indicator
 - Hour

➤ Offense File Class

All other data elements **MUST** be blank.

- 4) If Assist ORI is entered, Offender, Victim, Arrest and Property information cannot be entered.

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INCIDENT COMPLETE INDICATOR

- 1) Must be a valid code “Y” (Yes, the Incident is Complete) or “N” (No, the Incident is not Complete; Supplemental Information to Immediately Follow).
- 2) Required for all transaction screen/formats with Action of “O” (Original), “A” (Add), “M” (Modify), “R” (Replace), “D” (Delete), or “W” (Window Update).

DATA ELEMENT: OFFENSE SEGMENT EDITS**14****OFFENSE FILE CLASS**

- 1) Required for all offense records.
- 2) Required when Action is “O” (Original) unless Incident number is “0000000000.”
- 3) Required when Action is “R” (Replace) or “W” (Window Update).
- 4) Must be a valid MICR Offense File Class.
- 5) Offense File Class cannot be repeated as another offense record in the incident.
- 6) Only one Offense File Class can be submitted in an incident when the incident involves the offense of:
 - 0900-4 Justifiable Homicide
 - 7500-0 Solicitation
 - 7700-0 Conspiracy
- 7) Justifiable Homicide, 0900-4, cannot be reported as an offense when Action is “W” (Window Update).
- 8) A minimum of one (1) victim record is required for each Original or Replace incident (Action “O” or “R”) where the Offense File Class is as follows:
 - 0900-1 Murder/Nonnegligent Manslaughter
 - 0900-2 Negligent Homicide/Manslaughter
 - 0900-3 Negligent Homicide – Vehicle/Boat
 - 0900-4 Justifiable Homicide
 - 1000-1 Kidnapping/Abduction
 - 1000-2 Parental Kidnapping
 - 1100-1 Sexual Penetration Penis/Vagina – CSC 1st Degree
 - 1100-2 Sexual Penetration Penis/Vagina – CSC 3rd Degree
 - 1100-3 Sexual Penetration Oral/Anal – CSC 1st Degree
 - 1100-4 Sexual Penetration Oral/Anal – CSC 3rd Degree
 - 1100-5 Sexual Penetration Object – CSC 1st Degree
 - 1100-6 Sexual Penetration Object – CSC 3rd Degree
 - 1100-7 Sexual Contact Forcible – 2nd Degree
 - 1100-8 Sexual Contact Forcible – 4th Degree
 - 1200-0 Robbery

- 1300-1 Nonaggravated Assault
- 1300-2 Aggravated/Felonious Assault
- 1300-3 Intimidation/Stalking
- 2000-0 Arson
- 2100-0 Extortion
- 2200-1 Burglary – Forced Entry
- 2200-2 Burglary – Entry Without Force
- 2300-1 Larceny – Pocketpicking
- 2300-2 Larceny – Pursesnatching
- 2300-3 Larceny – Theft from Building
- 2300-4 Larceny – Theft from Coin – Operated Machine
- 2300-5 Larceny – Theft from Vehicle
- 2300-6 Larceny – Theft of Motor Vehicle Parts/Accessories
- 2300-7 Larceny – Other
- 2400-1 Motor Vehicle Theft
- 2400-2 Motor Vehicle as Stolen Property
- 2400-3 Motor Vehicle Fraud
- 2500-0 Forgery/Counterfeiting
- 2600-1 Fraud – False Pretenses/Swindle/Confidence Game
- 2600-2 Fraud – Credit Card/Automatic Teller Machine
- 2600-3 Fraud – Impersonation
- 2600-4 Fraud – Welfare Fraud
- 2600-5 Fraud – Wire Fraud
- 2700-0 Embezzlement
- 2800-0 Stolen Property
- 2900-0 Damage to Property
- 3000-1 Retail Fraud – Misrepresentation
- 3000-2 Retail Fraud – Theft
- 3000-3 Retail Fraud – Refund/Exchange
- 3500-1 Violation of Control Substance Act
- 3500-2 Narcotic Equipment Violations
- 3600-1 Sexual Penetration Nonforcible – Blood Affinity
- 3600-2 Sexual Penetration Nonforcible – Other
- 3700-0 Obscenity
- 3800-1 Family – Abuse/Neglect Nonviolent

- 3900-1 Gambling – Betting/Wagering
 - 3900-2 Gambling – Operating/Promoting/Assisting
 - 3900-3 Gambling – Equipment Violations
 - 3900-4 Gambling – Sports Tampering
 - 4000-1 Commercialized Sex – Prostitution
 - 4000-2 Commercialized Sex – Assisting/Promoting Prostitution
 - 5100-0 Bribery
 - 5200-1 Weapons Offense – Concealed
 - 5200-2 Weapons Offense – Explosives
 - 5200-3 Weapons Offense – Other
- 9) Crimes Against Society can only have 1 victim record pointing to it if these are the only offenses reported in the incident.
- 10) A property record is required and can only be entered when Action is “O” (Original) or “R” (Replace) and the incident involves one or more of the following offenses:
- 1000-1 Kidnapping/Abduction
 - 1000-2 Parental Kidnapping
 - 1200-0 Robbery
 - 2000-0 Arson
 - 2100-0 Extortion
 - 2200-1 Burglary – Forced Entry
 - 2000-2 Burglary – Entry Without Force
 - 2300-1 Larceny – Pocketpicking
 - 2300-2 Larceny – Pursesnatching
 - 2300-3 Larceny – Theft from Building
 - 2300-4 Larceny – Theft from Coin-Operated Machine
 - 2300-5 Larceny – Theft from Vehicle
 - 2300-6 Larceny – Theft of Motor Vehicle Parts/Accessories
 - 2300-7 Larceny – Other
 - 2400-1 Motor Vehicle Theft
 - 2400-2 Motor Vehicle as Stolen Property
 - 2400-3 Motor Vehicle Fraud
 - 2500-0 Forgery/Counterfeiting
 - 2600-1 Fraud – False Pretenses/Swindle/Confidence Game

- 2600-2 Fraud – Credit Card/Automatic Teller Machine
 - 2600-3 Fraud – Impersonation
 - 2600-4 Fraud – Welfare Fraud
 - 2600-5 Fraud – Wire Fraud
 - 2700-0 Embezzlement
 - 2800-0 Stolen Property
 - 2900-0 Damage to Property
 - 3000-1 Retail Fraud – Misrepresentation
 - 3000-2 Retail Fraud – Theft
 - 3000-3 Retail Fraud – Refund/Exchange
 - 3500-1 Violation of Control Substance Act
 - 3500-2 Narcotic Equipment Violations
 - 3900-1 Gambling – Betting/Wagering
 - 3900-2 Gambling – Operating/Promoting/Assisting
 - 3900-3 Gambling – Equipment Violations
 - 3900-4 Gambling – Sports Tampering
 - 5100-0 Bribery
- 11) If Offense File Class is 2400-1 Motor Vehicle Theft, at least one property must have a Property Class of:
- 03 Automobiles
 - 05 Buses
 - 24 Other Motor Vehicles
 - 28 Recreational Vehicles
 - 37 Trucks
- 12) If Offense File Class is 2300-1 through 2300-7 and this is the only offense entered in the incident, Property Class cannot be:
- 03 Automobiles
 - 05 Buses
 - 24 Other Motor Vehicles
 - 28 Recreational Vehicles
 - 37 Trucks

15**LOCATION SITE**

- 1) Required when Action is “O” (Original) unless Incident Number is “0000000000.”
- 2) Required when Action is “R” (Replace).
- 3) Must be valid code “01” through “21” or “23” or “24” or “31” through “36” or “88” or “99.”
- 4) If Offense File Class is 2200-1 Burglary Forced Entry or 2200-2 Burglary Entry Without Force and Premises Entered is completed, then Location Type must be “14” (Hotel/Motel/etc.) or “19” (Rental Storage).
- 5) All college/university police departments must indicate “32” (College) in this data element for all incidents that occur on college/university property.

16**OFFENSE ATTEMPTED/COMPLETED**

- 1) Required when Action is “O” (Original) unless Incident Number is “0000000000.”
- 2) Required when Action is “R” (Replace).
- 3) Must be “A” (Attempted) or “C” (Completed).
- 4) Must be “C” (Completed) if Offense File Class is:
 - 0900-1 Murder/Nonnegligent Manslaughter
 - 0900-2 Negligent Homicide/Manslaughter
 - 0900-3 Negligent Homicide – Vehicle/Boat
 - 0900-4 Justifiable Homicide
 - 1300-1 Nonaggravated Assault
 - 1300-2 Aggravated/Felonious Assault
 - 1300-3 Intimidation/Stalking
- 5) If “A” (Attempted) and Offense File Class is one of the following, then type of Property Loss must be “0” (None) or “9” (Unknown). This edit is ignored when one or more property offenses in the incident are “C” (Completed).
 - 1000-1 Kidnapping/Abduction
 - 1000-2 Parental Kidnapping
 - 1200-0 Robbery

- 2000-0 Arson
- 2100-0 Extortion
- 2200-1 Burglary – Forced Entry
- 2200-2 Burglary – Entry Without Force
- 2300-1 Larceny – Pocketpicking
- 2300-2 Larceny – Pursesnatching
- 2300-3 Larceny – Theft from Building
- 2300-4 Larceny – Theft from Coin-Operated Machine
- 2300-5 Larceny – Theft from Vehicle
- 2300-6 Larceny – Theft of Motor Vehicle Parts/Accessories
- 2300-7 Larceny – Other
- 2400-1 Motor Vehicle Theft
- 2400-2 Motor Vehicle as Stolen Property
- 2400-3 Motor Vehicle Fraud
- 2500-0 Forgery/Counterfeiting
- 2600-1 Fraud – False Pretenses/Swindle/Confidence Game
- 2600-2 Fraud – Credit Card/Automatic Teller Machine
- 2600-3 Fraud – Impersonation
- 2600-4 Fraud – Welfare Fraud
- 2600-5 Fraud – Wire Fraud
- 2700-0 Embezzlement
- 2800-0 Stolen Property
- 2900-0 Damage to Property
- 3000-1 Retail Fraud – Misrepresentation
- 3000-2 Retail Fraud – Theft
- 3000-3 Retail Fraud – Refund/Exchange
- 3500-1 Violation of Control Substance Act
- 3500-2 Narcotic Equipment Violations
- 3900-1 Gambling – Betting/Wagering
- 3900-2 Gambling – Operating/Promoting/Assisting
- 3900-3 Gambling – Equipment Violations
- 3900-4 Gambling – Sports Tampering
- 5100-0 Bribery

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OFFENDER SUSPECTED OF USING

- 1) Must be valid code.
- 2) If more than one code is entered, cannot be duplicated.
- 3) Code “N” (Not Applicable) is mutually exclusive with any other value entered.
- 4) Required when Action is “O” (Original) or “R” (Replace) and Offense File Class is:
 - 0900-1 Murder/Nonnegligent Manslaughter
 - 0900-2 Negligent Homicide/Manslaughter
 - 0900-3 Negligent Homicide – Vehicle/Boat
 - 0900-4 Justifiable Homicide
 - 1000-1 Kidnapping/Abduction
 - 1000-2 Parental Kidnapping
 - 1100-1 Sexual Penetration Penis/Vagina – CSC 1st Degree
 - 1100-2 Sexual Penetration Penis/Vagina – CSC 3rd Degree
 - 1100-3 Sexual Penetration Oral/Anal – CSC 1st Degree
 - 1100-4 Sexual Penetration Oral/Anal – CSC 3rd Degree
 - 1100-5 Sexual Penetration Object – CSC 1st Degree
 - 1100-6 Sexual Penetration Object – CSC 3rd Degree
 - 1100-7 Sexual Contact Forcible – 2nd Degree
 - 1100-8 Sexual Contact Forcible – 4th Degree
 - 1200-0 Robbery
 - 1300-1 Nonaggravated Assault
 - 1300-2 Aggravated/Felonious Assault
 - 1300-3 Intimidation/Stalking
 - 2000-0 Arson
 - 2100-0 Extortion
 - 2200-1 Burglary – Forced Entry
 - 2200-2 Burglary – Entry Without Force
 - 2300-1 Larceny – Pocketpicking
 - 2300-2 Larceny – Pursesnatching
 - 2300-3 Larceny – Theft from Building
 - 2300-4 Larceny – Theft from Coin-Operated Machine
 - 2300-5 Larceny – Theft from Vehicle

- 2300-6 Larceny – Theft of Motor Vehicle Parts/Accessories
- 2300-7 Larceny – Other
- 2400-1 Motor Vehicle Theft
- 2400-2 Motor Vehicle as Stolen Property
- 2400-3 Motor Vehicle Fraud
- 2500-0 Forgery/Counterfeiting
- 2600-1 Fraud – False Pretenses/Swindle/Confidence Game
- 2600-2 Fraud – Credit Card/Automatic Teller Machine
- 2600-3 Fraud – Impersonation
- 2600-4 Fraud – Welfare Fraud
- 2600-5 Fraud – Wire Fraud
- 2700-0 Embezzlement
- 2800-0 Stolen Property
- 2900-0 Damage to Property
- 3000-1 Retail Fraud – Misrepresentation
- 3000-2 Retail Fraud – Theft
- 3000-3 Retail Fraud – Refund/Exchange
- 3500-1 Violation of Control Substance Act
- 3500-2 Narcotic Equipment Violations
- 3600-1 Sexual Penetration Nonforcible – Blood/Affinity
- 3600-2 Sexual Penetration Nonforcible – Other
- 3700-0 Obscenity
- 3900-1 Gambling – Betting/Wagering
- 3900-2 Gambling – Operating/Promoting/Assisting
- 3900-3 Gambling – Equipment Violations
- 3900-4 Gambling – Sports Tampering
- 4000-1 Commercialized Sex – Prostitution
- 4000-2 Commercialized Sex – Assisting/Promoting
Prostitution
- 5100-0 Bribery
- 5200-1 Weapons Offense – Concealed
- 5200-2 Weapons Offense – Explosives
- 5200-3 Weapons Offense – Other

SUSPECTED BIAS MOTIVATION

- 1) Must be a blank or valid code.
- 2) Required when Action is “O” (Original) or “R” (Replace) and Offense File Class is:
 - 0900-1 Murder/Nonnegligent Manslaughter
 - 0900-2 Negligent Homicide/Manslaughter
 - 0900-3 Negligent Homicide – Vehicle/Boat
 - 0900-4 Justifiable Homicide
 - 1000-1 Kidnapping/Abduction
 - 1000-2 Parental Kidnapping
 - 1100-1 Sexual Penetration Penis/Vagina – CSC 1st Degree
 - 1100-2 Sexual Penetration Penis/Vagina – CSC 3rd Degree
 - 1100-3 Sexual Penetration Oral/Anal – CSC 1st Degree
 - 1100-4 Sexual Penetration Oral/Anal – CSC 3rd Degree
 - 1100-5 Sexual Penetration Object – CSC 1st Degree
 - 1100-6 Sexual Penetration Object – CSC 3rd Degree
 - 1100-7 Sexual Contact Forcible – 2nd Degree
 - 1100-8 Sexual Contact Forcible – 4th Degree
 - 1200-0 Robbery
 - 1300-1 Nonaggravated Assault
 - 1300-2 Aggravated/Felonious Assault
 - 1300-3 Intimidation/Stalking
 - 2000-0 Arson
 - 2100-0 Extortion
 - 2200-1 Burglary – Forced Entry
 - 2200-2 Burglary – Entry Without Force
 - 2300-1 Larceny – Pocketpicking
 - 2300-2 Larceny – Pursesnatching
 - 2300-3 Larceny – Theft from Building
 - 2300-4 Larceny – Theft from Coin-Operated Machine
 - 2300-5 Larceny – Theft from Vehicle
 - 2300-6 Larceny – Theft of Motor Vehicle Parts/Accessories
 - 2300-7 Larceny – Other
 - 2400-1 Motor Vehicle Theft
 - 2400-2 Motor Vehicle as Stolen Property

- 2400-3 Motor Vehicle Fraud
- 2500-0 Forgery/Counterfeiting
- 2600-1 Fraud – False Pretenses/Swindle/Confidence Game
- 2600-2 Fraud – Credit Card/Automatic Teller Machine
- 2600-3 Fraud – Impersonation
- 2600-4 Fraud – Welfare Fraud
- 2600-5 Fraud – Wire Fraud
- 2700-0 Embezzlement
- 2800-0 Stolen Property
- 2900-0 Damage to Property
- 3000-1 Retail Fraud – Misrepresentation
- 3000-2 Retail Fraud – Theft
- 3000-3 Retail Fraud – Refund/Exchange
- 3500-1 Violation of Control Substance Act
- 3500-2 Narcotic Equipment Violations
- 3600-1 Sexual Penetration Nonforcible – Blood Affinity
- 3600-2 Sexual Penetration Nonforcible – Other
- 3700-0 Obscenity
- 3800-1 Family – Abuse/Neglect Nonviolent
- 3900-1 Gambling – Betting/Wagering
- 3900-2 Gambling – Operating/Promoting/Assisting
- 3900-3 Gambling – Equipment Violations
- 3900-4 Gambling – Sports Tampering
- 4000-1 Commercialized Sex – Prostitution
- 4000-2 Commercialized Sex – Assisting/Promoting
Prostitution
- 5100-0 Bribery
- 5200-1 Weapons Offense – Concealed
- 5200-2 Weapons Offense – Explosives
- 5200-3 Weapons Offense – Other

WEAPON TYPE

- 1) Must be blank or valid code.
- 2) Suffix “A” is valid only with codes “11-15.”

- 3) If Offense File Class is 1300-1 Nonaggravated Assault, Weapon Type can only be:
 - 00 None
 - 40 Personal Weapons
 - 88 Other
 - 99 Unknown
- 4) Required and can only be entered when Action is “O” (Original) or “R” (Replace) and Offense File Class is:
 - 0900-1 Murder/Nonnegligent Manslaughter
 - 0900-2 Negligent Homicide/Manslaughter
 - 0900-4 Justifiable Homicide
 - 1000-1 Kidnapping/Abduction
 - 1000-2 Parental Kidnapping
 - 1100-1 Sexual Penetration Penis/Vagina – CSC 1st Degree
 - 1100-2 Sexual Penetration Penis/Vagina – CSC 3rd Degree
 - 1100-3 Sexual Penetration Oral/Anal – CSC 1st Degree
 - 1100-4 Sexual Penetration Oral/Anal – CSC 3rd Degree
 - 1100-5 Sexual Penetration Object – CSC 1st Degree
 - 1100-6 Sexual Penetration Object – CSC 3rd Degree
 - 1100-7 Sexual Contact Forcible – 2nd Degree
 - 1100-8 Sexual Contact Forcible – 4th Degree
 - 1200-0 Robbery
 - 1300-1 Nonaggravated Assault
 - 1300-2 Aggravated/Felonious Assault
 - 2100-0 Extortion
 - 5200-1 Weapons Offense – Concealed
 - 5200-2 Weapons Offense – Explosives
 - 5200-3 Weapons Offense – Other
- 5) If Offense File Class is 0900-1 Murder Nonnegligent Manslaughter, 0900-2 Negligent Homicide/Manslaughter, or 0900-4 Justifiable Homicide, Weapon Type cannot be “00” (None).
- 6) The third character of the code must be “A” (Automatic) or blank.

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ACTIVITY TYPE

- 1) Must be blank or valid code.
- 2) If more than 1 code is entered, cannot be duplicated.
- 3) Required and can only be entered when Action is “O” (Original) or “R” (Replace), however, these must be within the following activity type
 - “B” (Buying/Receiving)
 - “C” (Cultivating/Manufacturing/Publishing)
 - “D” (Distributing/Selling)
 - “E” (Exploiting Children)
 - “O” (Operating/Promoting/Assisting)
 - “P” (Possessing/Concealing)
 - “T” (Transporting/Transmitting/Importing)
 - “U” (Using/Concealing)and Offense File Class is:
 - 2400-2 Motor Vehicle as Stolen Property
 - 2500-0 Forgery/Counterfeiting
 - 2800-0 Stolen Property
 - 3500-1 Violation of Controlled Substance Act
 - 3500-2 Narcotic Equipment Violations
 - 3700-0 Obscenity
 - 3900-3 Gambling – Equipment Violations
 - 5200-1 Weapons Offense – Concealed
 - 5200-2 Weapons Offense – Explosives
 - 5200-3 Weapons Offense – Other
- 4) Required and can only be entered when Action is “O” (Original) or “R” (Replace), however, these must be within the following activity type
 - “J” (Juvenile Gang)
 - “G” (Other Gang)
 - “N” (None/Unknown)and Offense File Class is:
 - 0900-1 Murder/Nonnegligent Manslaughter
 - 0900-2 Negligent Homicide/Manslaughter

- 1000-1 Kidnapping/Abduction
- 1000-2 Parental Kidnapping
- 1100-1 Sexual Penetration Penis/Vagina – CSC 1st Degree
- 1100-2 Sexual Penetration Penis/Vagina – CSC 3rd Degree
- 1100-3 Sexual Penetration Oral/Anal – CSC 1st Degree
- 1100-4 Sexual Penetration Oral/Anal – CSC 3rd Degree
- 1100-5 Sexual Penetration Object – CSC 1st Degree
- 1100-6 Sexual Penetration Object – CSC 3rd Degree
- 1100-7 Sexual Contact Forcible – 2nd Degree
- 1100-8 Sexual Contact Forcible – 4th Degree
- 1200-0 Robbery
- 1300-1 Nonaggravated Assault
- 1300-2 Aggravated/Felonious Assault
- 1300-3 Intimidation/Stalking

21**PREMISES ENTERED**

- 1) Must be blank or valid number “01” through “99”
- 2) Required and can only be entered when Action is “O” (Original) or “R” (Replace) and Offense File Class is:
 - 2200-1 Burglary – Forced Entry
 - 2200-2 Burglary – Entry Without Force
 And Location Site is:
 - 14 Hotel/Motel/etc.
 - 19 Rental Storage
- 3) Must be blank if Location Site is not “14” (Hotel/Motel/etc.) or “19” (Rental Storage) and Offense File Class is not 2200-1 Burglary – Forced Entry or 2200-2 Burglary – Entry Without Force.

DATA ELEMENT: OFFENDER SEGMENT EDITS**22****OFFENDER NUMBER**

- 1) Must be a valid number “00” through “99.”
- 2) Not required if Action is “W” (Window Update).
- 3) If more than 1 offender record is entered in the incident, the Offender Number cannot be duplicated.
- 4) If “00” (Unknown) is entered, then Offender Age, Offender Race and Offender Sex must be blank.
- 5) If “01” through “99” is entered, then Offender Age, Offender Race and Offender Sex must be completed.
- 6) If Exceptional Clearance is completed, the Offender Number cannot be “00” (Unknown) and Offender Age, Offender Race and Offender Sex must be known.
- 7) If the Offense File Class is 0900-4 Justifiable Homicide, the Offender Number cannot be “00” (Unknown).
- 8) Required for all offender records.
- 9) Offender Number “00” cannot be entered on the supplemental Offender (MICR.3) transaction screen/format.
- 10) A minimum of one offender record is required for each Original (Action “O”) or Replace (Action “R”) incident when the Offense File Class is:
 - 0900-1 Murder/Nonnegligent Manslaughter
 - 0900-2 Negligent Homicide/Manslaughter
 - 0900-3 Negligent Homicide – Vehicle/Boat
 - 0900-4 Justifiable Homicide
 - 1000-1 Kidnapping/Abduction
 - 1000-2 Parental Kidnapping
 - 1100-1 Sexual Penetration Penis/Vagina – CSC 1st Degree
 - 1100-2 Sexual Penetration Penis/Vagina – CSC 3rd Degree
 - 1100-3 Sexual Penetration Oral/Anal – CSC 1st Degree
 - 1100-4 Sexual Penetration Oral/Anal – CSC 3rd Degree
 - 1100-5 Sexual Penetration Object – CSC 1st Degree
 - 1100-6 Sexual Penetration Object – CSC 3rd Degree

- 1100-7 Sexual Contact Forcible – 2nd Degree
- 1100-8 Sexual Contact Forcible – 4th Degree
- 1200-0 Robbery
- 1300-1 Nonaggravated Assault
- 1300-2 Aggravated/Felonious Assault
- 1300-3 Intimidation/Stalking
- 2000-0 Arson
- 2100-0 Extortion
- 2200-1 Burglary – Forced Entry
- 2200-2 Burglary – Entry Without Force
- 2300-1 Larceny – Pocketpicking
- 2300-2 Larceny – Pursesnatching
- 2300-3 Larceny – Theft from Building
- 2300-4 Larceny – Theft from Coin – Operated Machine
- 2300-5 Larceny– Theft from Vehicle
- 2300-6 Larceny – Theft of Motor Vehicle Parts/Accessories
- 2300-7 Larceny – Other
- 2400-1 Motor Vehicle Theft
- 2400-2 Motor Vehicle as Stolen Property
- 2400-3 Motor Vehicle Fraud
- 2500-0 Forgery/Counterfeiting
- 2600-1 Fraud – False Pretenses/Swindle/Confidence Game
- 2600-2 Fraud – Credit Card/Automatic Teller Machine
- 2600-3 Fraud – Impersonation
- 2600-4 Fraud – Welfare
- 2600-5 Fraud – Wire
- 2700-0 Embezzlement
- 2800-0 Stolen Property
- 2900-0 Damage to Property
- 3000-1 Retail Fraud – Misrepresentation
- 3000-2 Retail Fraud – Theft
- 3000-3 Retail Fraud – Refund/Exchange
- 3500-1 Violation of Control Substance Act
- 3500-2 Narcotic Equipment Violations
- 3600-1 Sexual Penetration Nonforcible – Blood/Affinity

- 3600-2 Sexual Penetration Nonforcible – Other
- 3700-0 Obscenity
- 3800-1 Family – Abuse/Neglect Nonviolent
- 3900-1 Gambling – Betting/Wagering
- 3900-2 Gambling – Operating/Promoting
- 3900-3 Gambling – Equipment Violations
- 3900-4 Gambling – Sports Tampering
- 4000-1 Commercialized Sex – Prostitution
- 4000-2 Commercialized Sex – Assisting/Promoting
Prostitution
- 5100-0 Bribery
- 5200-1 Weapons Offense – Concealed
- 5200-2 Weapons Offense – Explosives
- 5200-3 Weapons Offense – Other

23**OFFENDER AGE**

- 1) Required if Offender Number is coded other than “00.”
- 2) Must be blank or valid number “00” through “99.”
- 3) If Exceptional Clearance is completed, at least one of the Offender’s Age must be known.
- 4) If the Offense File Class is 0900-4 Justifiable Homicide, at least one of the Offender’s Age must be known.
- 5) If Victim to Offender Relationship is “01” (Spouse) or “27” (Ex-Spouse), the offender cannot be less than 10 years old.

24**OFFENDER RACE**

- 1) Required if Offender Number is coded other than “00.”
- 2) Must be blank or valid code.
- 3) If Exceptional Clearance is completed, at least one of the Offender’s Race must be known.
- 4) If the Offender’s File Class is 0900-4 Justifiable Homicide, at least one of the Offender’s Race must be known.

25**OFFENDER SEX**

- 1) Required if Offender Number is coded other than "00."
- 2) Must be blank or valid code.
- 3) If Exceptional Clearance is completed, at least one of the Offender's Sex must be known.
- 4) If the Offense File Class is 0900-4 Justifiable Homicide, at least one of the Offender's Sex must be known.

DATA ELEMENT: VICTIM SEGMENT EDITS**26****VICTIM NUMBER**

- 1) Must be valid number “01” through “99.”
- 2) Not required if Action is “W” (Window Update).
- 3) Required for all victim records.
- 4) If more than 1 victim record is entered in the incident, the Victim Number cannot be duplicated.
- 5) Crimes Against Society can only have one victim record if these are the only types of crimes reported in the incident.
- 6) Victim Number, Victim Connected Offense File Class and Victim Type are required for each victim record.
- 7) Victim Age, Victim Race and Victim Sex are required if Victim Type is “I” (Individual) or “P” (Police Officer).
- 8) Victim Ethnicity and Victim Residence are optional, but may only be entered if Victim Type is “I” (Individual) or “P” (Police Officer).
- 9) Victim Injury, Victim Circumstance, Justifiable Homicide Circumstance, Offender Related Number, and Victim to Offender Relationship are required for certain offense file classes.
- 10) A minimum of 1 victim record is required for each Original (Action “O”) or Replace (Action “R”) incident where the Offense File Class is:
 - 0900-1 Murder/Nonnegligent Manslaughter
 - 0900-2 Negligent Homicide/Manslaughter
 - 0900-3 Negligent Homicide – Vehicle/Boat
 - 0900-4 Justifiable Homicide
 - 1000-1 Kidnapping/Abduction
 - 1000-2 Parental Kidnapping
 - 1100-1 Sexual Penetration Penis/Vagina – CSC 1st Degree
 - 1100-2 Sexual Penetration Penis/Vagina – CSC 3rd Degree
 - 1100-3 Sexual Penetration Oral/Anal – CSC 1st Degree
 - 1100-4 Sexual Penetration Oral/Anal – CSC 3rd Degree
 - 1100-5 Sexual Penetration Object – CSC 1st Degree
 - 1100-6 Sexual Penetration Object – CSC 3rd Degree

- 1100-7 Sexual Contact Forcible – 2nd Degree
- 1100-8 Sexual Contact Forcible – 4th Degree
- 1200-0 Robbery
- 1300-1 Nonaggravated Assault
- 1300-2 Aggravated/Felonious Assault
- 1300-3 Intimidation/Stalking
- 2000-0 Arson
- 2100-0 Extortion
- 2200-1 Burglary – Forced Entry
- 2200-2 Burglary – Entry Without Force
- 2300-1 Larceny – Pocketpicking
- 2300-2 Larceny – Pursesnatching
- 2300-3 Larceny – Theft from Building
- 2300-4 Larceny – Theft from Coin-Operated Machine
- 2300-5 Larceny – Theft from Vehicle
- 2300-6 Larceny – Theft of Motor Vehicle Parts/Accessories
- 2300-7 Larceny – Other
- 2400-1 Motor Vehicle Theft
- 2400-2 Motor Vehicle as Stolen Property
- 2400-3 Motor Vehicle Fraud
- 2500-0 Forgery/Counterfeiting
- 2600-1 Fraud – False Pretenses/Swindle/Confidence Game
- 2600-2 Fraud – Credit Card/Automatic Teller Machine
- 2600-3 Fraud – Impersonation
- 2600-4 Fraud – Welfare Fraud
- 2600-5 Fraud – Wire Fraud
- 2700-0 Embezzlement
- 2800-0 Stolen Property
- 2900-0 Damage to Property
- 3000-1 Retail Fraud – Misrepresentation
- 3000-2 Retail Fraud – Theft
- 3000-3 Retail Fraud – Refund/Exchange
- 3500-1 Violation of Control Substance Act
- 3500-2 Narcotic Equipment Violations
- 3600-1 Sexual Penetration Nonforcible – Blood Affinity

- 3600-2 Sexual Penetration Nonforcible – Other
- 3700-0 Obscenity
- 3800-1 Family – Abuse/Neglect Nonviolent
- 3900-1 Gambling – Betting/Wagering
- 3900-2 Gambling – Operating/Promoting/Assisting
- 3900-3 Gambling – Equipment Violations
- 3900-4 Gambling – Sports Tampering
- 4000-1 Commercialized Sex – Prostitution
- 4000-2 Commercialized Sex – Assisting/Promoting
Prostitution
- 5100-0 Bribery
- 5200-1 Weapons Offense – Concealed
- 5200-2 Weapons Offense – Explosives
- 5200-3 Weapons Offense – Other

27**VICTIM CONNECTED OFFENSE FILE CLASS**

- 1) If more than one offense is entered in the incident, the Victim Connected Offense File Class cannot be duplicated in the victim record.
- 2) The Victim Connected Offense File Class must have a corresponding Offense record for this incident.
- 3) Required for all victim records.

28**VICTIM TYPE**

- 1) Must be valid code.
- 2) Required for all victim records.
- 3) If Victim Type is “I” (Individual) or “P” (Police Officer), then Victim Age, Victim Race and Victim Sex must be completed.
- 4) Victim Type must be “I” (Individual) or “P” (Police Officer) for Victim Connected Offense File Classes:
 - 0900-1 Murder/Nonnegligent Manslaughter
 - 0900-2 Negligent Homicide/Manslaughter
 - 0900-3 Negligent Homicide – Vehicle/Boat
 - 0900-4 Justifiable Homicide

- 1000-1 Kidnapping/Abduction
 - 1000-2 Parental Kidnapping
 - 1100-1 Sexual Penetration Penis/Vagina – CSC 1st Degree
 - 1100-2 Sexual Penetration Penis/Vagina – CSC 3rd Degree
 - 1100-3 Sexual Penetration Oral/Anal – CSC 1st Degree
 - 1100-4 Sexual Penetration Oral/Anal – CSC 3rd Degree
 - 1100-5 Sexual Penetration Object – CSC 1st Degree
 - 1100-6 Sexual Penetration Object – CSC 3rd Degree
 - 1100-7 Sexual Contact Forcible – 2nd Degree
 - 1100-8 Sexual Contact Forcible – 4th Degree
 - 1300-1 Nonaggravated Assault
 - 1300-2 Aggravated/Felonious Assault
 - 1300-3 Intimidation/Stalking
 - 3600-1 Sexual Penetration Nonforcible – Blood Affinity
 - 3600-2 Sexual Penetration Nonforcible – Other
- 5) Victim Type must be “S” (Society/Public) or “I” (Individual) or “P” (Police Officer) (Use “I” or “P” if crime is categorized as a domestic violence) for Victim Connected Offense File Classes:
- 3500-1 Violation of Control Substance Act
 - 3500-2 Narcotic Equipment Violations
 - 3700-0 Obscenity
 - 3900-1 Gambling – Betting/Wagering
 - 3900-2 Gambling – Operating/Promoting/Assisting
 - 3900-3 Gambling – Equipment Violations
 - 3900-4 Gambling – Sports Tampering
 - 4000-1 Commercialized Sex – Prostitution
 - 4000-2 Commercialized Sex – Assisting/Promoting
 - 5200-1 Weapons Offense – Concealed
 - 5200-2 Weapons Offense – Explosives
 - 5200-3 Weapons Offense – Other
- 6) Victim Type cannot be “S” (Society/Public) if Victim Connected Offense File Class is:
- 1200-0 Robbery
 - 2000-0 Arson
 - 2100-0 Extortion

- 2200-1 Burglary – Forced Entry
 - 2200-2 Burglary – Entry Without Force
 - 2200-3 Burglary – Unlawful Entry
 - 2200-4 Possession of Burglary Tools
 - 2300-1 Larceny – Pocketpicking
 - 2300-2 Larceny – Pursesnatching
 - 2300-3 Larceny – Theft from Building
 - 2300-4 Larceny – Theft from Coin-Operated Machine
 - 2300-5 Larceny – Theft from Vehicle
 - 2300-6 Larceny – Theft of Motor Vehicle Parts/Accessories
 - 2300-7 Larceny – Other
 - 2400-1 Motor Vehicle Theft
 - 2400-2 Motor Vehicle as Stolen Property
 - 2400-3 Motor Vehicle Fraud
 - 2500-0 Forgery/Counterfeiting
 - 2600-1 Fraud – False Pretenses/Swindle/Confidence Game
 - 2600-2 Fraud – Credit Card/Automatic Teller Machine
 - 2600-3 Fraud – Impersonation
 - 2600-4 Fraud – Welfare Fraud
 - 2600-5 Fraud – Wire Fraud
 - 2700-0 Embezzlement
 - 2800-0 Stolen Property
 - 2900-0 Damage to Property
 - 3000-1 Retail Fraud – Misrepresentation
 - 3000-2 Retail Fraud – Theft
 - 3000-3 Retail Fraud – Refund/Exchange
 - 5100-0 Bribery
- 7) Victim Type must be “I” (Individual), “P” (Police Officer), or “S” (Society/Public) if victim Connected Offense File Class is:
- 3800-1 Family – Abuse/Neglect Nonviolent
- 8) If victim is entered, Victim Type must be “I” (Individual), “P” (Police Officer) or “S” (Society/Public) if Victim Connected Offense File Class is:
- 1400-0 Abortion
 - 3600-3 Peeping Tom

- 3800-2 Family – Nonsupport
 - 3800-3 Family – Other
- 9) If victim is entered, Victim Type must be “G” (Government) if Victim Connected Offense File is:
- 0100-0 Sovereignty
 - 0200-0 Military
 - 0300-0 Immigration
- 10) If victim is entered, Victim Type must be “G” (Government) or “S” (Society/Public) or “I” (Individual) or “P” (Police Officer) (Use “I” or “P” if crime is categorized as a domestic violence) if Victim Connected Offense File Class is:
- 4800-0 Obstructing Police
 - 5900-0 Election Laws
 - 6100-0 Tax/Revenue
- 11) If victim is entered, Victim Type must be “S” (Society) or “I” (Individual) or “P” (Police Officer) (Use “I” or “P” if crime is categorized as a domestic violence) if Victim Connected Offense File Class is:
- 4100-1 Liquor Licensees – Establishment Violations
 - 4100-2 Liquor Violations – Other
 - 4200-0 Drunkenness
 - 4900-0 Escape/Flight
 - 5000-0 Obstructing Justice
 - 5300-1 Disorderly Conduct
 - 5300-2 Public Peace – Other
 - 5400-2 Operating Under the Influence of Liquor or Drugs
 - 5800-0 Smuggling
 - 6000-0 Antitrust
 - 6200-0 Conservation
 - 6300-0 Vagrancy
- 12) If victim is entered, Victim Type must be “I” (Individual), “P” (Police Officer), “S” (Society/Public), “O” (Other), or “U” (Unknown) if Victim Connected Offense File Class is:
- 3600-4 Sex Offense – Other

29**VICTIM AGE**

- 1) Required if Victim Type is “I” (Individual) or “P” (Police Officer).
- 2) Must be valid code or blank.
- 3) Must be blank if Victim Type is other than “I” (Individual) or “P” (Police Officer).
- 4) Must be less than 18 years old for Offense File Class:
 - 1000-2 Parental Kidnapping
- 5) If Victim to Offender Relationship is “01” (Spouse) or “27” (Ex-Spouse), then Victim Age cannot be less than 10 years old.

30**VICTIM RACE**

- 1) Required if Victim Type is “I” (Individual) or “P” (Police Officer).
- 2) Must be valid code or blank.
- 3) Must be blank if Victim Type is other than “I” (Individual) or “P” (Police Officer).

31**VICTIM SEX**

- 1) Required if Victim Type is “I” (Individual) or “P” (Police Officer).
- 2) Must be valid code or blank.
- 3) Must be blank if Victim Type is other than “I” (Individual) or “P” (Police Officer).
- 4) Must be “M” (Male) or “F” (Female) when Victim Connected Offense File Class is:
 - 1100-1 Sexual Penetration Penis/Vagina – CSC 1st Degree
 - 1100-2 Sexual Penetration Penis/Vagina – CSC 3rd Degree
 - 3600-2 Sexual Penetration Nonforcible - Other
- 5) At least one of the offenders must be of the opposite sex of the victim if Victim Connected Offense File Class is:
 - 1100-1 Sexual Penetration Penis/Vagina – CSC 1st Degree
 - 1100-2 Sexual Penetration Penis/Vagina – CSC 3rd Degree
 - 3600-2 Sexual Penetration Nonforcible - Other

32**VICTIM ETHNICITY**

- 1) Must be valid code or blank.
- 2) Must be blank if Victim Type is other than “I” (Individual) or “P” (Police Officer).

33**VICTIM RESIDENCE**

- 1) Must be valid code or blank.
- 2) Must be blank if Victim Type is other than “I” (Individual) or “P” (Police Officer).

34**VICTIM INJURY**

- 1) Victim Type must be “I” (Individual) or “P” (Police Officer).
- 2) Must be valid code or blank.
- 3) Must be blank if Victim Type is other than “I” (Individual) or “P” (Police Officer).
- 4) Required and can only be entered for Victim Connected Offense File Classes:
 - 0900-1 Murder/Nonnegligent Manslaughter
 - 0900-2 Negligent Homicide/Manslaughter
 - 0900-3 Negligent Homicide – Vehicle/Boat
 - 0900-4 Justifiable Homicide
 - 1000-1 Kidnapping/Abduction
 - 1000-2 Parental Kidnapping
 - 1100-1 Sexual Penetration Penis/Vagina – CSC 1st Degree
 - 1100-2 Sexual Penetration Penis/Vagina – CSC 3rd Degree
 - 1100-3 Sexual Penetration Oral/Anal – CSC 1st Degree
 - 1100-4 Sexual Penetration Oral/Anal – CSC 3rd Degree
 - 1100-5 Sexual Penetration Object – CSC 1st Degree
 - 1100-6 Sexual Penetration Object – CSC 3rd Degree
 - 1100-7 Sexual Contact Forcible – 2nd Degree
 - 1100-8 Sexual Contact Forcible – 4th Degree
 - 1300-1 Nonaggravated Assault
 - 1300-2 Aggravated/Felonious Assault

- 5) Required and can only be entered if Victim Type is “I” (Individual) or “P” (Police Officer) and Victim Connected Offense File Class is:
 - 1200-0 Robbery
 - 2100-0 Extortion
- 6) Victim Injury must be “F” (Fatal) for Victim Connected Offense File Classes:
 - 0900-1 Murder/Nonnegligent Manslaughter
 - 0900-2 Negligent Homicide/Manslaughter
 - 0900-3 Negligent Homicide – Vehicle/Boat
 - 0900-4 Justifiable Homicide
- 7) Victim Injury cannot be “F” (Fatal) for Victim Connected Offense File Classes other than:
 - 0900-1 Murder/Nonnegligent Manslaughter
 - 0900-2 Negligent Homicide/Manslaughter
 - 0900-3 Negligent Homicide – Vehicle/Boat
 - 0900-4 Justifiable Homicide

35**VICTIM CIRCUMSTANCE**

- 1) Must be valid code or blank.
- 2) Required and can only be entered for Victim Connected Offense File Classes:
 - 0900-1 Murder/Nonnegligent Manslaughter
 - 0900-2 Negligent Homicide/Manslaughter
 - 0900-4 Justifiable Homicide
 - 1300-2 Aggravated/Felonious Assault
- 3) Must be blank if Victim Connected Offense File Class is other than:
 - 0900-1 Murder/Nonnegligent Manslaughter
 - 0900-2 Negligent Homicide/Manslaughter
 - 0900-4 Justifiable Homicide
 - 1300-2 Aggravated/Felonious Assault
- 4) Codes “01” through “10” are valid for Victim Connected Offense File Class:
 - 0900-1 Murder/Nonnegligent Manslaughter

- 5) Codes “01” through “06” and “08” through “10” are valid for Victim Connected Offense File Class:
 - 1300-2 Aggravated/Felonious Assault
- 6) Codes “30” through “34” are valid for Victim Connected Offense File Class:
 - 0900-2 Negligent Homicide/Manslaughter
- 6) Codes “20” and “21” are valid for Victim Connected Offense File Class:
 - 0900-4 Justifiable Homicide
- 7) If codes “20” or “21” are entered, Justifiable Homicide Circumstance must be completed.
- 8) If code “30” (Child Playing with Weapon) is entered, Offender Age must be less than 17 years old.
- 9) If code “08” (Other Felony Involved) is entered, a minimum of two Group A offenses must be entered into Victim Connected Offense File Class.

36**JUSTIFIABLE HOMICIDE CIRCUMSTANCE**

- 1) Must be valid code or blank.
- 2) Required and can only be entered for Victim Connected Offense File Class:
 - 0900-4 Justifiable Homicide
- 3) Required if Victim Circumstance is:
 - “20” Criminal Killed by Private Citizen
 - “21” Criminal Killed by Police Officer
- 4) If completed, Victim Circumstance must be “20” or “21” and Victim Connected Offense File Class must be:
 - 0900-4 Justifiable Homicide
- 5) If Victim Circumstance is “20” (Criminal Killed by Private Citizen), Justifiable Homicide Circumstance cannot be “1” (Criminal Attacked Police Officer and That Officer Killed the Criminal) or “2” (Criminal Attacked Police Officer and Criminal Killed by Another Police Officer).

37

OFFENDER RELATED NUMBER

- 1) Must be “01” through “99.”
- 2) If completed, Victim to Offender Relationship is required.
- 3) Victim Type must be “I” (Individual) or “P” (Police Officer).
- 4) If more than one number is entered for a victim, the Offender Related Number cannot be duplicated.
- 5) Must have corresponding offender record.
- 6) Required when Offender Number is any code but “00” and Victim Connected Offense File Class is one or more of the following:
 - 0900-1 Murder/Nonnegligent Manslaughter
 - 0900-2 Negligent Homicide/Manslaughter
 - 0900-3 Negligent Homicide – Vehicle/Boat
 - 0900-4 Justifiable Homicide
 - 1000-1 Kidnapping/Abduction
 - 1000-2 Parental Kidnapping
 - 1100-1 Sexual Penetration Penis/Vagina – CSC 1st Degree
 - 1100-2 Sexual Penetration Penis/Vagina – CSC 3rd Degree
 - 1100-3 Sexual Penetration Oral/Anal – CSC 1st Degree
 - 1100-4 Sexual Penetration Oral/Anal – CSC 3rd Degree
 - 1100-5 Sexual Penetration Object – CSC 1st Degree
 - 1100-6 Sexual Penetration Object – CSC 3rd Degree
 - 1100-7 Sexual Contact Forcible – 2nd Degree
 - 1100-8 Sexual Contact Forcible – 4th Degree
 - 1300-1 Nonaggravated Assault
 - 1300-2 Aggravated/Felonious Assault
 - 1300-3 Intimidation/Stalking
 - 3600-1 Sexual Penetration Nonforcible – Blood Affinity
 - 3600-2 Sexual Penetration Nonforcible – Other
- 7) Required when Offender Number is any code but “00” and Victim Type is “I” (Individual) or “P” (Police Officer) and Victim Connected Offense File Class is:
 - 1200-0 Robbery
 - 2000-0 Arson
 - 2200-1 Burglary – Forced Entry

- 2200-2 Burglary – Entry Without Force
 - 2900-0 Damage to Property
 - 3800-1 Family – Abuse/Neglect Nonviolent
- 8) If Offenders are entered, at least two Offender Related Numbers must be entered. If there are more than 5 offenders, enter the 5 closest to the victim.

38**VICTIM TO OFFENDER RELATIONSHIP**

- 1) Must be valid code or blank.
- 2) When completed, Offender Related Number is required.
- 3) Victim Type must be “I” (Individual) or “P” (Police Officer).
- 4) If code is “01” (Victim was Spouse), “02” (Victim was Common – Law Spouse), “13” (Child in Common), “24” (Victim was Boyfriend/Girlfriend), “27” (Victim was Ex-Spouse), “32” (Former Dating (boyfriend/girlfriend)), “33” (Resident (boyfriend/girlfriend)), or “34” (Former Resident (boyfriend/girlfriend)), victim and offender must be opposite sex.
- 5) If code is “26” (Victim was Homosexual), victim and offender must be the same sex.
- 6) If code of “03” (Victim was Parent) or “06” (Victim was Grandparent), victim’s age must be greater than offender’s age.
- 7) If code is “05” (Victim was Child), “07” (Victim was Grandchild), or “23” (Victim was Babysittee), victim’s age must be less than offender’s age.
- 8) Only one Victim to Offender Relationship code of “01” (Spouse) is valid per victim.
- 9) Age of spouses or ex-spouses cannot be less than 10 years old.
- 10) If code is “31” (Victim was Offender), there must be two or more victims with like file classes.
- 11) Required when Offender Number is any code but “00” and Victim Connected Offense File Class is one or more of the following:
 - 0900-1 Murder/Nonnegligent Manslaughter
 - 0900-2 Negligent Homicide/Manslaughter
 - 0900-3 Negligent Homicide – Vehicle/Boat

- 0900-4 Justifiable Homicide
 - 1000-1 Kidnapping/Abduction
 - 1000-2 Parental Kidnapping
 - 1100-1 Sexual Penetration Penis/Vagina – CSC 1st Degree
 - 1100-2 Sexual Penetration Penis/Vagina – CSC 3rd Degree
 - 1100-3 Sexual Penetration Oral/Anal – CSC 1st Degree
 - 1100-4 Sexual Penetration Oral/Anal – CSC 3rd Degree
 - 1100-5 Sexual Penetration Object – CSC 1st Degree
 - 1100-6 Sexual Penetration Object – CSC 3rd Degree
 - 1100-7 Sexual Contact Forcible – 2nd Degree
 - 1100-8 Sexual Contact Forcible – 4th Degree
 - 1300-1 Nonaggravated Assault
 - 1300-2 Aggravated/Felonious Assault
 - 1300-3 Intimidation/Stalking
 - 3600-1 Sexual Penetration Nonforcible – Blood Affinity
 - 3600-2 Sexual Penetration Nonforcible – Other
- 12) Required when Offender Number is any code but “00” and Victim Type is “I” (Individual) or “P” (Police Officer) and Victim Connected Offense File Class is:
- 1200-0 Robbery
 - 2000-0 Arson
 - 2200-1 Burglary – Forced Entry
 - 2200-2 Burglary – Entry Without Force
 - 2900-0 Damage to Property
 - 3800-1 Family – Abuse/Neglect Nonviolent
- 13) If the related offender has “Unknown” values entered for age, sex, and race, the relationship must be “99” (Unknown).

DATA ELEMENT: ARREST SEGMENT EDITS**39****ARREST NUMBER**

- 1) Must be valid number “01” through “99.”
- 2) Two subjects cannot be assigned the same arrest number.
- 3) Required for all arrest records.
- 4) Arrest Number, Arrest Type, Arrest Age, Arrest Race, Arrest Sex, Arrest Charge, Arrest Armed, Date of Arrest, and Multiple Arrest Indicator must be completed for each arrest.
- 5) Disposition of Arrest under 18 is required only if the person arrested is less than 18 years old.
- 6) Arrest records cannot be submitted for Offense File Class **0900-4** Justifiable Homicide or when an incident is exceptionally cleared.
- 7) The number of arrests cannot exceed the number of offenders in an incident.

40**ARREST TYPE**

- 1) Must be valid code “O” (On-View Arrest), “S” (Summoned/Cited), or “T” (Taken into Custody).
- 2) Required for all arrest records.

41**ARREST AGE**

- 1) Age less than 7 years old is invalid.
- 2) Must be valid number “07” through “99.”
- 3) Required for all arrest records.
- 4) If age is less than “18,” then Disposition of Arrest under 18 must be completed.
- 5) If Offense File Class is **70000** Juvenile Runaway or the Arrest Charge is **7070**, age of arrestee must be 17 years old or less.

42 ARREST RACE

- 1) Must be a valid code.
- 2) Required for all arrest records.

43 ARREST SEX

- 1) Must be a valid code.
- 2) Required for all arrest records.

44 ARREST ETHNICITY

- 1) Must be valid code or blank.

45 ARREST RESIDENCE

- 1) Must be a valid code or blank.

46 ARREST CHARGE

- 1) Must be a valid code.
- 2) Required for all arrest records.
- 3) An arrest charge for a Group A Offense File Class can only be entered if the incident includes a Group A offense.

47 ARREST ARMED

- 1) Must be a valid code.
- 2) Suffix code "A" (Automatic Firearm) valid for codes "11 – 15" only.
- 3) Required for all arrest records.
- 4) If more than one code is entered, cannot be duplicated.
- 5) Code "01" (Unarmed) is mutually exclusive with any other code (must only be used if no other code applies).

48 DATE OF ARREST

- 1) Must be valid date.
- 2) Month must be "01 – 12."

- 3) Day cannot exceed the number of days for the month of arrest.
- 4) Date cannot be future date from the entry date.
- 5) Required for all arrest records.
- 6) Date of Arrest cannot be prior to Date of Occurrence/Report.
- 7) If Action is “W” (Window Update), Date of Arrest cannot be prior to the base date or agency start date.

49 MULTIPLE ARREST INDICATOR

- 1) Must be valid code.
- 2) Required for all arrest records.

50 DISPOSITION OF ARREST UNDER 18

- 1) Required when person arrested is 17 years old or younger.
- 2) Must be blank or valid code “H” (Handled within the Department) or “R” (Referred to Other Authorities).
- 3) Must be blank if arrest age is 18 years old or older.

51 CLEARANCE INDICATOR

- 1) Must be blank or valid code “Y” (Arrest Clears the Incident) or “N” (Incident Already Cleared by a Previous Arrest).
- 2) If more than one arrest record is entered for an incident, only the first arrest record can have “Y” in this data element and all succeeding arrest records must have “N.”
- 3) Required only for Action “W” (Window Update) records.

DATA ELEMENT: PROPERTY SEGMENT EDITS**52****ITEM NUMBER**

- 1) Must be valid number “000” through “999.”
- 2) Item Number must be “000” if Property Loss Type is “0” (None) or “9” (Unknown).
- 3) Item Number “000” cannot be repeated in the incident.
- 4) Item Number “000” cannot be entered on the supplemental Property (MICR9) transaction screen/format.
- 5) Property Records can only be submitted with Offense File Classes of “Crimes Against Property,” Kidnapping, Gambling, or Drug/Narcotics.

53**PROPERTY LOSS TYPE**

- 1) Must be valid code.
- 2) Must be “5” (Recovered) if Action is “W” (Window Update).
- 3) If “0” (None) or “9” (Unknown), Property Class, Property Value, Date Recovered, Number of Stolen/Recovered Vehicles, Suspected Drug Type, Estimated Drug Quantity, and Type Drug Measurement must be blank. (This edit does not apply if Offense File Class is **3500-1** Violation of Controlled Substances when Property Loss Type is “0” (None); Suspected Drug Type must be entered.)
- 4) If “5” (Recovered), every Property Class item must also be (or have been) reported as “7” (Stolen). This edit does not apply to Offense File Classes **2400-2** (Motor Vehicle as Stolen Property), **2500-0** (Forgery/Counterfeiting), or **2800-0** (Stolen Property).
- 5) Item Number and Property Class must match for stolen and recovered records. **Exception:** If a motor vehicle was reported stolen and parts of the vehicle are recovered, the recovered record can indicate a Property Class of “38” (Vehicle Parts/Accessories).

- 6) When Action is “O” (Original) or “R” (Replace), a property record is required and can only be entered if the incident involves one or more of the following Offense File Classes:
- 1000-1 Kidnapping/Abduction
 - 1000-2 Parental Kidnapping
 - 1200-0 Robbery
 - 2000-0 Arson
 - 2100-0 Extortion
 - 2200-1 Burglary – Forced Entry
 - 2200-2 Burglary – Entry Without Force
 - 2300-1 Larceny – Pocketpicking
 - 2300-2 Larceny – Pursesnatching
 - 2300-3 Larceny – Theft from Building
 - 2300-4 Larceny – Theft from Coin – Operated Machine
 - 2300-5 Larceny – Theft from Motor Vehicle
 - 2300-6 Larceny – Theft of Motor Vehicle Parts/Accessories
 - 2300-7 Larceny – Other
 - 2400-1 Motor Vehicle Theft
 - 2400-2 Motor Vehicle as Stolen Property
 - 2400-3 Motor Vehicle Fraud
 - 2500-0 Forgery/Counterfeiting
 - 2600-1 Fraud – False Pretenses/Swindle/Confidence Game
 - 2600-2 Fraud – Credit Card/Automatic Teller Machine
 - 2600-3 Fraud – Impersonation
 - 2600-4 Fraud – Welfare Fraud
 - 2600-5 Fraud – Wire Fraud
 - 2700-0 Embezzlement
 - 2800-0 Stolen Property
 - 2900-0 Damage to Property
 - 3000-1 Retail Fraud – Misrepresentation
 - 3000-2 Retail Fraud – Theft
 - 3000-3 Retail Fraud – Refund/Exchange
 - 3500-1 Violation of Control Substance Act
 - 3500-2 Narcotic Equipment Violations
 - 3900-1 Gambling – Betting/Wagering

- 3900-2 Gambling – Operating/Promoting/Assisting
 - 3900-3 Gambling – Equipment Violations
 - 3900-4 Gambling – Sports Tampering
 - 5100-0 Bribery
- 7) Property Loss Type must be “2” (Burned) if offense is “C” (Completed) and Offense File Class is:
- 2000-0 Arson
- 8) Property Loss Type must be “4” (Destroyed/Damaged/Vandalized) if offense is “C” (Completed) and Offense File Class is:
- 2900-0 Damage to Property
- 9) Property Loss Type must be “6” (Seized) if offense is “C” (Completed) and Offense File Class is:
- 3900-1 Gambling – Betting/Wagering
 - 3900-2 Gambling – Operating/Promoting/Assisting
 - 3900-3 Gambling – Equipment Violations
 - 3900-4 Gambling – Sports Tampering
- 10) Property Loss Type must be “0” (None) or “6” (Seized) if offense is “C” (Completed) and Offense File Class is:
- 3500-1 Violation of Control Substance Act
 - 3500-2 Drug Equipment Violations
- 11) Property Loss Type must be “0” (None) or “5” (Recovered) if offense is “C” (Completed) and Offense File Class is:
- 2400-2 Motor Vehicle as Stolen Property
 - 2800-0 Stolen Property
- 12) Property Loss Type must be “3” (Counterfeited/Forged), “5” (Recovered) or “6” (Seized) if offense is “C” (Completed) and Offense File Class is:
- 2500-0 Forgery/Counterfeiting
- 13) Property Loss Type must be “1” (Stolen and Recovered), “5” (Recovered), or “7” (Stolen) if offense is “C” (Completed) and Offense File Class is:
- 1200-0 Robbery
 - 2100-0 Extortion
 - 2300-1 Larceny – Pocketpicking
 - 2300-2 Larceny – Pursesnatching

- 2300-3 Larceny – Theft from Building
 - 2300-4 Larceny – Theft from Coin – Operated Machine
 - 2300-5 Larceny – Theft from Vehicle
 - 2300-6 Larceny – Theft of Motor Vehicle Parts/Accessories
 - 2300-7 Larceny – Other
 - 2400-1 Motor Vehicle Theft
 - 2400-3 Motor Vehicle Fraud
 - 2600-1 Fraud – False Pretenses/Swindle/Confidence Game
 - 2600-2 Fraud – Credit Card/Automatic Teller Machine
 - 2600-3 Fraud – Impersonation
 - 2600-4 Fraud – Welfare Fraud
 - 2600-5 Fraud – Wire Fraud
 - 2700-0 Embezzlement
 - 3000-1 Retail Fraud – Misrepresentation
 - 3000-2 Retail Fraud – Theft
 - 3000-3 Retail Fraud – Refund/Exchange
- 14) Property Loss Type must be “0” (None), “1” (Stolen and Recovered), “5” (Recovered), “7” (Stolen), or “9” (Unknown) if offense is “C” (Completed) and Offense File Class is:
- 1000-1 Kidnapping/Abduction
 - 1000-2 Parental Kidnapping
 - 2200-1 Burglary – Forced Entry
 - 2200-2 Burglary – Entry Without Force
 - 5100-0 Bribery
- 15) If Property Loss Type is “6” (Seized) and the incident involves a single offense of **3500-1** (Violation of Controlled Substances Act), Property Class must be “10” (Drugs/Narcotics).
- 16) If Property Loss Type is “6” (Seized) and the incident involves a single offense of **3500-2** (Drug Equipment Violations), Property Class must be “11” (Drug/Narcotic Equipment).

PROPERTY CLASS

- 1) Must be valid code.

- 2) If “77” (Pending Inventory) is entered, then Property Value must be “1” (Unknown \$1).
- 3) If Property Class is completed, then Property Loss Type is required.
- 4) If “09” (Credit/Debit Cards) or “22” (Nonnegotiable Instruments), then Property Value must be “0.”
- 5) If Property Class is “10” (Drugs/Narcotics) and Property Value is blank, there must be an Offense File Class of **3500-1** (Violation of Controlled Substance Act).
- 6) Only one property record with code “77” (Pending Inventory) can be entered per incident. This record can only be entered on the Incident (MICR1) screen/format.

55**PROPERTY VALUE**

- 1) Must be all numeric digits if entered.
- 2) If value is Unknown, must have value of “1” (\$1.).
- 3) Must be whole dollars (no cents are to be entered)
- 4) Must be “0” if Property Class is “09” (Credit/Debit Cards) or “22” (Nonnegotiable Instruments).
- 5) If a value is entered, then Property Loss Type and Property Class must be entered.
- 6) Can be “0” if Property Class is “88” (Other).
- 7) All property that is recovered must also be reported as stolen. (This edit does not apply to Offense File Class **2400-2** Motor Vehicle as Stolen Property, **2500-0** Forgery/Counterfeiting, or **2800-0** Stolen Property).
- 8) When Property Loss Type entries are made for both “7” (Stolen) and “5” (Recovered), the recovered property cannot have property values greater than corresponding property values reported stolen.
- 9) If Property Class is coded as “10” (Drugs/Narcotics) and the only offense submitted is **3500-1** (Violation of Controlled Substances Act), the property value must be blank. However, if there are multiple property offenses submitted, do not include the value of

any “10” (Drugs/Narcotics) pertaining to offense **3500-1** in this data element, but do include the value of these drugs that apply to non **3500-1** offenses. If any offense other than **3500-1** has a “10” (Drugs/Narcotics) entry, the value for this property must be entered in this data element.

56

DATE RECOVERED

- 1) Must be a valid date.
- 2) Month must be “01” – “12.”
- 3) Day cannot exceed the number of days for the month recovered.
- 4) Cannot be future date from the entry date.
- 5) Required when Property Type Loss is “1” (Stolen and Recovered) or “5” (Recovered).
- 6) Cannot be prior to original Date of Occurrence/Report.
- 7) If completed, Property Type, Property Class, and Property Value must be entered.
- 8) If Action is “W” (Window Update), Date Recovered cannot be prior to the base date or agency start date.
- 9) Must be blank if Property Loss Type is not “1” (Stolen and Recovered) or “5” (Recovered).

57

NUMBER OF STOLEN/RECOVERED VEHICLES

- 1) Must be blank or valid code.
- 2) Must be blank if Offense File Class is not **2400-1** (Motor Vehicle Theft) or **2400-2** Motor Vehicle as Stolen Property.
- 3) If Offense File Class is **2400-1** (Motor Vehicle Theft) and Property Type is “5” (Recovered), then all vehicles must have been reported stolen and the value and number of vehicles recovered cannot be greater than the value and number of vehicles stolen.
- 4) Must be blank if Property Class is not “03” (Automobiles), “05” (Buses), “24” (Other Motor Vehicles), “28” (Recreational Vehicles), or “37” (Trucks).
- 5) The total number of recovered vehicles must be equal to or less than the total number of stolen vehicles per incident.

- 6) Required when offense code is:
 - 2400-1 Motor Vehicle Theft andProperty Loss Type is:
 - 1 Stolen and Recovered
 - 5 Recovered
 - 7 Stolen andProperty Class is:
 - 03 Automobiles
 - 05 Buses
 - 24 Other Motor Vehicles
 - 28 Recreational Vehicles
 - 37 Trucks
- 7) Required when offense code is:
 - 2400-2 Motor Vehicle as Stolen Property andProperty Loss Type is:
 - 5 Recovered andProperty Class is:
 - 03 Automobiles
 - 05 Buses
 - 24 Other Motor Vehicles
 - 28 Recreational Vehicles
 - 37 Trucks

58

SUSPECTED DRUG TYPE

- 1) Must be a blank or valid code.
- 2) Required when offense code is
 - 3500-1 Violation of Controlled Substances Act andProperty Loss Type is:
 - 6 Seized
 - 0 NoneAnd Property Class is:
 - 10 Drugs/Narcotics
- 3) If “77” (Over 3 Drug Types) is entered, two other drug types must also be entered.

- 4) If other than “77” (Over 3 Drug Types) is entered, then Estimated Drug Quantity and Type Drug Measurement must be completed.
- 5) If “77” (Over 3 Drug Types) is entered, then Estimated Drug Quantity and Type Drug Measurement must be blank.
- 6) If more than one code is entered, the same code cannot be entered within the same Type Drug Measurement.

59**ESTIMATED DRUG QUANTITY**

- 1) Must be blank or valid number.
- 2) Required when offense file class is:
 - 3500-1 Violation Controlled Substances Act and Property Loss Type is:
 - 6 Seized and Property Class is:
 - 10 Drugs/Narcotics
- 3) Not required if Suspected Drug Type is “77” (Over 3 Drug Types).
- 4) If completed, then Suspected Drug Type and Type Drug Measurement must be entered.
- 5) Must be “1000” (None) if Type Drug Measurement is “XX” (Not Reported).

60**TYPE DRUG MEASUREMENT**

- 1) Must be blank or valid.
- 2) Required when Offense File Class is:
 - 3500-1 Violation Controlled Substances Act and
 - ◆ Property Loss Type is:
 - 6 Seized and
 - ◆ Property Class is:
 - 10 Drugs/Narcotics
- 3) Not required if Suspected Drug Type is:
 - 77 Over 3 Drug Types
- 4) “NP” can only be used as measurement if Suspected Drug Type is:
 - 05 Marijuana

- 07 Opium
 - 11 Other Hallucinogens
- 5) If completed, then Suspected Drug Type and Estimated Drug Quantity must be completed.
 - 6) If “XX” (Not Reported), Estimated Drug Quantity must be “1” (None).
 - 7) If more than one drug property item is entered, the same Suspected Drug Type code cannot be entered with the same Type Drug Measurement.

**MICHIGAN INCIDENT CRIME REPORTING
(MICR)**

**DATA ELEMENT EDITS AND
ERROR MESSAGES HANDBOOK**

CHAPTER II

MICR FINAL EDITS

**Michigan Department of State Police
Criminal Justice Information Center
Uniform Crime Reporting Unit
February 2007 Update**

MICR FINAL EDITS

Final edits are cross screen edits and are performed when data element 61 (Incident Complete Indicator) is marked as complete.

If Action (Data Element 1) is "W" (Window Update), then only edits 1 and 12 are performed.

1 FINAL EDITS: ARREST RECORDS SHOULD NOT EXIST

If Exceptional Clearance (Data Element 11) or Exceptional Clearance Date (Data Element 12) for the incident is entered, then no MICR7 arrest records can exist.

2a FINAL EDITS: ONLY ONE VICTIM RECORD CAN EXIST WITH TYPE S (SOCIETY/PUBLIC)

If all Offense File Class (Data Element 14) entered for the incident are included in the following list, then only one MICR5 victim record can exist:

35001 – 35002, 37000, 39001 – 39004, 40001 – 40002, 41001 – 41002, 42000, 49000, 50000, 52001 – 52003, 53001 – 53002, 54002, 57001, 58000, 60000, 62000, or 63000.

2b FINAL EDITS: NO CORRESPONDING VICTIM RECORD FOR OFFENSE FILE CLASS

Each Offense File Class (Data Element 14) must have at least one victim record pointing to it via Victim Connected File Class (Data Element 27) if the offense is one of the following:

09001 – 09004, 10001 – 10002, 11001 – 11008, 12000, 13001 – 13003, 20000, 21000, 22001 – 22002, 23001 – 23007, 24001 – 24003, 25000, 26001 – 26005, 27000, 28000, 29000, 30001 – 30003, 35001 – 35002, 36001 – 36002, 37000, 38001, 39001 – 39004, 40001 – 40002, 51000 or 52001 – 52003.

3 FINAL EDITS: TYPE IN PROPERTY MUST BE 0/9

If none of Offense Attempted/Completed (Data Element 16) are “C” (Completed) and all of Offense File Class (Data Element 14) are one of the following:

10001 – 10002, 12000, 20000, 21000, 22001 – 22002, 23001 – 23007, 24001 – 24003, 25000, 26001 – 26005, 27000, 28000, 29000, 30001 – 30003, 35001 – 35002, 39001 – 39004, or 51000, then all MICR9 property records must have Property Loss Type (Data Element 53) of “0” (None) or “9” (Unknown).

4 FINAL EDITS: AT LEAST ONE OFFENDER RECORD WITH AGE NOT “0,” SEX NOT U AND RACE NOT U MUST EXIST.

If Exceptional Clearance (Data Element 11) is entered or if any Offense File Class (Data Element 14) for the incident is **09004**, then at least one MICR3 offender record must exist with Offender Age (Data Element 23), not “00” (Unknown), Offender Race (Data Element 24), not “U” (Unknown) and Offender Sex (Data Element 25), not “U” (Unknown).

5 FINAL EDITS: OFFENDER AGE CANNOT BE < 10

If any Victim to Offender Relationship (Data Element 38) is “01” (Spouse) or “27” (Ex-Spouse), then the related MICR3 offender record for the Offender Related Number (Data Element 37) cannot have Offender Age (Data Element 23) less than 10 years old.

6 FINAL EDITS: AT LEAST 1 OFFENDER MUST BE THE OPPOSITE SEX FROM THE VICTIM

For each MICR5 victim record that has a Victim connected File Class (Data Element 27) of **11001 or 11002, or 36002**, the Victim Sex (Data Element 31) value for the matching Victim Number (Data Element 26) must be the opposite of at least one of the Offender Sex (Data Element 25) values for that incident.

7 FINAL EDITS: OFFENDER AGE MUST BE < 17 FOR ASSAULT CIRCUMSTANCE 30

If any Victim Circumstance (Data Element 35) is “30” (Child Playing with Weapon), the MICR3 offender record that matches the Offender Related Number (Data Element 37) must have Offender Age (Data Element 23) less than 17 years old.

8 FINAL EDITS: OFFENDER RECORD DOES NOT EXIST FOR OFFENDER IN VOR

For every Offender Related Number (Data Element 37) there must be a corresponding MICR3 offender record with that Offender Number (Data Element 22).

9a FINAL EDITS: AT LEAST TWO OFFENDER RECORDS MUST EXIST

If Victim to Offender Relationship (Data Element 38) is “31” (Offender), then at least two MICR3 offender records must exist.

9b FINAL EDITS: ANOTHER VICTIM RECORD MUST EXIST WITH A COMMON FILE CLASS AND VOR 31 FOR VICTIM

If Victim to Offender Relationship (Data Element 38) is “31” (Offender), then another MICR5 victim record must exist with Victim to Offender Relationship of 31 and the same Victim Connected File Class (Data Element 27).

9c FINAL EDITS: VOR 31 CANNOT BE ASSIGNED TO OFFENDER NUMBER, FOR VICTIM RECORD

No two MICR5 victim records can show a Victim to Offender Relationship (Data Element 38) of “31” (Offender) to the same Offender Number (Data Element 22).

9d FINAL EDITS: IF VOR = 31, THEN VICTIM AND OFFENDER MUST BE SAME – SAME AGE/SEX/RACE

If Victim to Offender Relationship (Data Element 38) is “31” (Offender), then offender and victim must be the same person.

10 FINAL EDITS: VOR MUST BE 99 FOR AN UNKNOWN OFFENDER

If the MICR3 offender record has an Offender Age (Data Element 23) of “00” (Unknown), Offender Race (Data Element 24) of “U” (Unknown) and Offender Sex (Data Element 25) of “U” (Unknown), then the matching Victim to Offender Relationship (Data Element 38) must have a value of “99” (Unknown).

11 FINAL EDITS: TOTAL NUMBER OF ARRESTS CANNOT EXCEED THE TOTAL NUMBER OF OFFENDERS

The total number of MICR7 arrest records cannot exceed the total number of MICR3 offender records if the Offense File Class (Data Element 14) is: **09001 – 09004, 10001 – 10002, 11001 – 11008, 12000, 13001 – 13003, 20000, 21000, 22001 – 22002, 23001 – 23007, 24001 – 24003, 25000, 26001 – 26005, 27000, 28000, 29000, 30001 – 30003, 35001 – 35002, 36001 – 36002, 37000, 38001, 39001 – 39004, 40001 – 40002, 51000** or **52001 – 52003**.

12 FINAL EDITS: ONLY THE FIRST ARREST RECORD CAN HAVE CLEARANCE =Y

Clearance Indicator (Data Element 51) can be “Y” (Arrest Clears the Incident) for only the first MICR7 arrest record. All other MICR7 arrest records must have Clearance Indicator = “N” (Incident Already Cleared by a Previous Arrest). The first arrest clears the incident.

**13 FINAL EDITS: PROPERTY TYPE MUST BE 0/9
FINAL EDITS: ONLY 1 PROPERTY RECORD CAN EXIST**

If Item Number (Data Element 52) is “000,” then only one MICR9 property record can exist for incident. Property Loss Type (Data Element 53) must = “0” (None) or “9” (Unknown). No known property was lost or stolen.

14 FINAL EDITS: AT LEAST ONE PROPERTY RECORD MUST EXIST

If any Offense File Class (Data Element 14) for the incident is **10001 – 10002, 12000, 20000, 21000, 22001 – 22002, 23001 – 23007, 24001 – 24003, 25000, 26001 – 26005, 27000, 28000, 29000, 30001 – 30003, 35001 – 35002, 39001 – 39004, or 51000**, then at least one MICR9 property record is required.

**15 FINAL EDITS: PROPERTY CLASS 11 CANNOT EXIST WITHOUT OFFENSE FILE CLASS 35002
FINAL EDITS: PROPERTY CLASS 10 MUST EXIST**

If Offense File Class (Data Element 14) is **35001** and Property Loss Type (Data Element 53) is “6” (Seized), then at least one Property Class (Data Element 54) must be “10” (Drugs/Narcotics). Property Class cannot be “11” (Drugs/Narcotic Equipment) unless an Offense File Class of **35002** exists.

**16 FINAL EDITS: PROPERTY CLASS 10 CANNOT EXIST WITHOUT OFFENSE FILE CLASS 35001
FINAL EDITS: PROPERTY CLASS 11 MUST EXIST**

If Offense File Class (Data Element 14) is **35002** and Property Loss Type (Data Element 53) is “6” (Seized), then Property Class (Data Element 54) must be “11” (Drug/Narcotic Equipment). Property Class cannot be “10” (Drugs/Narcotics) unless an Offense File Class of **35001** exists.

17 FINAL EDITS: VEHICLES RECOVERED CANNOT EXCEED THE NUMBER OF VEHICLES STOLEN

If Offense File Class (Data Element 14) is not **24002**, **25000**, or **28000**, then Number Stolen/Received Vehicles (Data Element 57) for the MICR9 property records that have a Property Loss Type (Data Element 53) of “5” (Recovered) must be less than or equal to Number Stolen/Recovered Vehicles for the MICR9 property records that have a Property Loss Type of “7” (Stolen). There cannot be more vehicles recovered than were stolen.

18 FINAL EDITS: THE VALUE OF ITEMS RECOVERED CANNOT EXCEED THAT OF ITEMS STOLEN

If Offense File Class (Data Element 14) is not **24002**, **25000** or **28000**, then Property Value (Data Element 55) for the MICR9 property records that have a Property Loss Type (Data Element 53 of “5” (Recovered) must be less than or equal to the Property Value for the MICR9 property records that have a Property Loss Type of “7” (Stolen). The dollar value recovered cannot exceed the dollar value stolen.

18a FINAL EDITS: STOLEN PROPERTY RECORD MUST EXIST

If Offense File Class (Data Element 14) is **24001** and Property Class (Data Element 54) is “03” (Automobiles), “05” (Buses), “24” (Other Motor Vehicles), “28” (Recreational Vehicles) or “37” (Trucks) and Property Loss Type (Data Element 53) is “05” (Recovered), then same item must exist with Property Loss Type of “07” (Stolen).

19 FINAL EDITS: AT LEAST 3 DRUG TYPES MUST EXIST

If Suspected Drug Type (Data Element 58) is “77” (Over 3 Drug Types), then two other MICR9 property records must exist with unduplicated Suspected Drug Type.

20 FINAL EDITS: ALL OFFENDERS MUST BE ENTERED IN VICTIM-OFFENDER RELATIONSHIP FOR VICTIM

If Offense File Class (Data Element 14) is **09001 – 09004, 10001 – 10002, 11001 – 11008, 12000, 13001 – 13003, 36001 – 36002** or **38001** and Victim Type (Data Element 28) is “I” (Individual) or “P” (Police Officer), then there must be a Victim to Offender Relationship (Data Element 38) for at least two of the Offender Numbers (Data Element 22) except when the Offender Number is zero.

21 FINAL EDITS: AT LEAST 1 PROPERTY RECORD MUST EXIST WITH CLASS OF 03/05/24/28/37 AND LOSS TYPE OF 1/7

If Offense File Class (Data Element 14) is **24001** and Offense Attempted/Completed (Data Element 16) is “C” (Completed), then there must be at least one MICR9 property record where Property Class (Data Element 54) is “03” (Automobile), “05” (Buses), “24” (Other Motor Vehicles), “28” (Recreational Vehicles) or “37” (Trucks) and Property Loss Type (Data Element 53) must be “1” (Stolen and Recovered) or “7” (Stolen).

22 FINAL EDITS: PROPERTY RECORD WITH LOSS TYPE = 0 REQUIRES A DRUG TYPE

If Offense File Class (Data Element 14) is **35001** and Offense Attempted/Completed (Data Element 16) is “C” (Completed) and there were no drugs seized, then there must be a MICR9 property record where Item Number (Data Element 52) = “000” and Property Loss Type (Data Element 53) must = “0” (None) and Suspected Drug Type (Data Element 58) must be entered.

24 FINAL EDITS: PROPERTY TYPE OF 2 MUST EXIST

If Offense File Class (Data Element 14) is **20000** and Offense Attempted/Completed (Data Element 16) is “C” (Completed), then a MICR9 property record must exist with Property Loss Type (Data Element 53) of “2” (Burned).

25 FINAL EDITS: PROPERTY TYPE OF 4 MUST EXIST

If Offense File Class (Data Element 14) is **29000** and Offense Attempted/Completed (Data Element 16) is “C” (Completed), then a MICR9 property record must exist with Property Loss Type (Data Element 53) of “4” (Destroyed/Damaged/Vandalized).

26 FINAL EDITS: PROPERTY TYPE OF 6 MUST EXIST

If Offense File Class (Data Element 14) is **39001 – 39004** and Offense Attempted/Completed (Data Element 16) is “C” (Completed), then a MICR9 property record must exist with Property Loss Type (Data Element 53) of “6” (Seized).

27 FINAL EDITS: PROPERTY TYPE OF 0 OR 6 MUST EXIST

If Offense File Class (Data Element 14) is **35001 – 35002** and Offense Attempted/Completed (Data Element 16) is “C” (Completed), then a MICR9 property record must exist with Property Loss Type (Data Element 53) of “0” (None) or “6” (Seized).

28 FINAL EDITS: PROPERTY TYPE OF 0 OR 5 MUST EXIST

If Offense File Class (Data Element 14) is **24002 or 28000** and Offense Attempted/Completed (Data Element 16) is “C” (Completed), then a MICR9 property record must exist with Property Loss Type (Data Element 53) of “0” (None) or “5” (Recovered).

29 FINAL EDITS: PROPERTY TYPE 3, 5 OR 6 MUST EXIST

If Offense File Class (Data Element 14) is **25000** and Offense Attempted/Completed (Data Element 16) is “C” (Completed), then a MICR9 property record must exist with Property Loss Type (Data Element 53) of “3” (Counterfeited/Forged), “5” (Recovered) or “6” (Seized).

30 FINAL EDITS: PROPERTY TYPE 1, 5 OR 7 MUST EXIST

If Offense File Class (Data Element 14) is **12000, 21000, 23001 – 23007, 24001, 24003, 26001 -26005, 27000, or 30001 – 30003** and Offense Attempted/Completed (Data Element 16) is “C” (Completed), then a MICR9 property record must exist with Property Loss Type (Data Element 53) of “1” (Stolen and Recovered), “5” (Recovered) or “7” (Stolen).

31 FINAL EDITS: PROPERTY TYPE 0/1/5/7/9 MUST EXIST

If Offense File Class (Data Element 14) is **10001 – 10002, 22001 – 22002 or 51000** and Offense Attempted/Completed (Data Element 16) is “C” (Completed), then a MICR9 property record must exist with a Property Loss Type (Data Element 53) of “0” (None), “1” (Stolen and Recovered), “5” (Recovered), “7” (Stolen) or “9” (Unknown).

32 FINAL EDITS: VICTIM AND OFFENDER MUST BE OF OPPOSITE SEX

If Victim to Offender Relationship (Data Element 38) is “01” (Spouse), “02” (Common-Law Spouse), “13” (Child in Common), “24” (Boyfriend/Girlfriend), “27” (Ex-Spouse), “32” (Former dating (boyfriend/girlfriend)), “33” (Resident (boyfriend/girlfriend)), or “34” (Former Resident (boyfriend/girlfriend)), then victim and offender must be opposite sex.

33 FINAL EDITS: VICTIM AND OFFENDER MUST BE OF SAME SEX

If Victim to Offender Relationship (Data Element 38) is “26” (Homosexual Relationship), then victim and offender must be the same sex.

34 FINAL EDITS: VICTIM AGE MUST BE GREATER THAN OFFENDER AGE

If Victim to Offender Relationship (Data Element 38) is “03” (Parent) or “06” (Grandparent), then Victim Age (Data Element 29) must be greater than Offender Age (Data Element 24).

35 FINAL EDITS: VICTIM AGE MUST BE LESS THAN OFFENDER AGE

If Victim to Offender Relationship (Data Element 38) is “05” (Child), “07” (Grandchild) or “23” (Babysitree (the baby)), then Victim Age (Data Element 29) must be less than Offender Age (Data Element 24).

36 FINAL EDITS: ONLY ONE PROPERTY RECORD CAN EXIST WITH DRUG TYPE 99 (UNKNOWN)

If Offense File Class (Data Element 14) is **35001**, then only one MICR9 property record can exist with Suspected Drug Type (Data Element 58) “99” (Unknown).

37 FINAL EDITS: ONLY ONE VICTIM CAN BE ASSIGNED AS THE SPOUSE OF AN OFFENDER

Only one MICR5 victim record can show a Victim to Offender Relationship (Data Element 38) of “01” (Spouse) associated to a specific offender.

**MICHIGAN INCIDENT CRIME REPORTING
(MICR)**

**DATA ELEMENT EDITS AND
ERROR MESSAGES HANDBOOK**

CHAPTER III

MICR1 EDITS

**Michigan Department of State Police
Criminal Justice Information Center
Uniform Crime Reporting Unit
February 2007 Update**

MICR1 EDITS**1 ACTION CANNOT BE A**

Action (Data Element 1) can only be “A” (Add) for MICR3, MICR5, MICR7 and MICR9.

**2 ORI REQUIRED
ORI NOT VALID**

Originating Agency ID (Data Element 2) is required and is validated using the MIF (LEIN ORI Validation File) File.

**3 ORIG – YEAR MUST BE >50
ORIG – YEAR CANNOT BE FUTURE YEAR**

Original Year (Data Element 3) is required and cannot be a future year.

**5a INCIDENT NOT PRESENT
INCIDENT DELETED**

If Action (Data Element 1) = “D” (Delete), “I” (Inquiry), “M” (Modify) or “R” (Replace), then check to make sure a non-deleted record exists.

5b INCIDENT NUMBER ALREADY EXISTS

If Action (Data Element 1) is “O” (Original) or “W” (Window Update), then incident number (Data Element 4) must be unique.

8 INCIDENT COMPLETE MUST BE Y OR N

Incident Complete Indicator (Data Element 61) must be “Y” (Yes, the Incident is Complete) or “N” (No, the Incident is not Complete).

9 COUNTY MUST RANGE FROM 1 TO 83

County (Data Element 5) is required and must be from “01” to “83.”

10 CITY/TOWNSHIP IS REQUIRED

City/Township (Data Element 6) is required and must be valid for ORI.

11 COUNTY/CITY – TWP IS NOT VALID

County (Data Element 5) and/or City/Township (Data Element 6) are not valid for ORI.

**12a INVALID COUNTY NUMBER
ORI NOT VALID FOR COUNTY/CITY – TWP**

County (Data Element 5) must be from “01” to “83” and is validated against ORICT (MICR City/Township Validation File) File.

City/Township (Data Element 6) is validated against ORICT File.

**12b ACTION CANNOT BE W OR M
INCIDENT NUMBER REQUIRED
REPORT DATE INDICATOR MUST BE R OR E
EXCEPTIONAL CLEARANCE MUST BE 00
CLEARANCE DATE MUST NOT BE ENTERED
ASSIST ORI CANNOT BE SAME AS ORI
INVALID ASSIST ORI
INCIDENT DATE IS NOT VALID
INCIDENT DATE CANNOT BE A FUTURE DATE
FILE CLASS “1” REQUIRED
FIELDS SITE THRU PREMIS MUST NOT BE ENTERED FOR ASSISTS
OFFENDER INFORMATION MUST NOT BE ENTERED FOR ASSISTS
VICTIM INFORMATION MUST NOT BE ENTERED FOR ASSISTS
ARREST INFORMATION MUST NOT BE ENTERED FOR ASSISTS
PROPERTY INFORMATION MUST NOT BE ENTERED FOR ASSISTS**

Assist ORI Number (Data Element 13) was entered.

13 CLEAR – DATE IS REQUIRED FOR ACTION = M

If Action (Data Element 1) is “M” (Modified), then Exceptional Clearance (Data Element 11) and Exceptional Clearance Date (Data Element 12) are required.

**14 EXCEPT IS REQUIRED FOR ACTION = M
CLEAR – DATE IS NOT VALID
CLEAR – DATE CANNOT BE A FUTURE DATE
INCIDENT DATE IS NOT VALID
CLEAR DATE CANNOT BE PRIOR TO INCIDENT DATE**

Exceptional Clearance Date (Data Element 12) must be valid and cannot be prior to Date of Occurrence/Report (Data Element 8) and cannot be future date.

15 EXCEPT – CLE MUST BE 10/11/12/13/14

If entered, Exceptional Clearance (Data Element 11) must be “10” (Death of Offender), “11” (Prosecution Declined), “12” (Extradition Denied), “13” (Victim Refused to Cooperate) or “14” (Juvenile/No Custody).

16 ARREST RECORD EXISTS, CANNOT ENTER EXCEPTIONAL CLEARANCE

Exceptional Clearance (Data Element 11) can not be entered if MICR7 arrest record exists.

18b INCIDENT DATE MUST BE WITHIN ORIGINAL YEAR

Date of Occurrence/Report (Data Element 8) must be within the Original Year (Data Element 3).

19a ACTION MUST BE O

Action (Data Element 1) must be "O" (Original) when Incident Number (Data Element 4) = "0000000000."

19b INCIDENTS EXIST FOR THIS MONTH, INCIDENT NUMBER CANNOT BE ZEROS

No other incident records can exist for ORI with Date of Occurrence/Report (Data Element 8), Date of Arrest (Data Element 48) or Date Recovered (Data Element 56) within the month and year of the record with the incident number of "0000000000."

19c NO CRIMINAL DATA RECORD (INCIDENT NUMBER 0) EXISTS FOR THIS MONTH

Original incident can not be created as no criminal data record exists for the selected month.

**20 DAY IN INCIDENT DATE MUST BE 00
MONTH IN INCIDENT DATE IS NOT VALID
YEAR IN INCIDENT DATE IS NOT VALID**

If Incident Number (Data Element 4) is "0000000000," then month and year in Date of Occurrence/Report (Data Element 8) must be valid and day must = "00."

21 REPORT – DATE MUST BE R

If Incident Number (Data Element 4) is "0000000000," then Occurrence/Report Date Indicator (Data Element 9) must = "R" (Date of Report).

22 INCIDENT NUMBER ALREADY EXISTS

Incident Number (Data Element 4) must be unique for ORI.

26 CITY/TWP IS PRISON, OFFENSE SITE MUST BE 15

If City/Township (Data Element 6) is “P” (Prison) in ORICT File, then Location Site (Data Element 15) must = “15” (Jail/Prison).

**28a INCIDENT DATE IS NOT VALID
INCIDENT DATE CANNOT BE A FUTURE DATE**

Date of Occurrence/Report (Data Element 8) must be valid and cannot be future date.

**28b ORI START DATE IN MIF IS NOT VALID
CLEAR – DATE IS NOT VALID
CLEAR – DATE CANNOT BE PRIOR TO START DATE
CLEAR – DATE CANNOT BE A FUTURE DATE
CLEAR – DATE CANNOT BE PRIOR TO INCIDENT DATE
CLEAR – DATE CANNOT BE PRIOR TO BASE DATE
ARR – DATE IS NOT VALID
ARR – DATE CANNOT BE PRIOR TO START DATE
ARR – DATE CANNOT BE FUTURE DATE
ARR – DATE MUST NOT BE PRIOR TO BASE DATE
RECOVER DATE IS NOT VALID
RECOVER DATE CANNOT BE PRIOR TO START DATE
RECOVER DATE CANNOT BE A FUTURE DATE
RECOVER DATE MUST NOT BE PRIOR TO BASE DATE**

If entered, Exceptional Clearance Date (Data Element 12), Date of Arrest (Data Element 48) and Date Recovered (Data Element 56) cannot be prior to Base Date in System or ORI Start Date in MIF File and cannot be future date.

**29 ORIGINATING YEAR MUST BE PRIOR TO BASE DATE OR ORI START DATE
INCIDENT DATE MUST BE PRIOR TO BASE DATE OR ORI START DATE**

If Action (Data Element 1) is “W” (Window Update) Date of Occurrence/Report (Data Element 8) must be prior to either year in **BASE – DATE** in **SYSTEM** or **ORI START DATE** in the MIF File.

30 HOUR OCCURRED CANNOT BE ENTERED

If Action (Data Element 1) is “W” (Window Update), then Hour Occurred (Data Element 10) cannot be entered.

**31 INCIDENT DATE IS NOT VALID
INCIDENT DATE CANNOT BE A FUTURE DATE
INCIDENT DATE MUST BE PRIOR TO BASE DATE OR ORI START DATE**

If Action (Data Element 1) is “W” (Window Update) Date of Occurrence/Report (Data Element 8) must be valid and cannot be future date, must be before Base Date or Agency Start Date but cannot be prior to **January 1, 1950**.

32 MUST ENTER EXCEPTIONAL CLEARANCE OR ARREST INFO OR RECOVERED PROPERTY FOR ACTION = W (WINDOW RECORD UPDATE)

If Action (Data Element 1) is “W” (Window Update) either an exceptional clearance, an arrest or recovered property must be entered.

32a VICTIM/OFFENDER INFORMATION CANNOT BE ENTERED FOR WINDOW RECORDS

If Action (Data Element 1) is “W” (Window Update) offender and victim information cannot be entered.

33 OFFENSE 09004 NOT VALID FOR ACTION = W

Offense File Class (Data Element 14) cannot be **09004** if Action (Data Element 1) = “W” (Window Update).

**34 ARREST TYPE IS REQUIRED
ARREST AGE IS REQUIRED
ARREST RACE IS REQUIRED
ARREST SEX IS REQUIRED
ARREST CHARGE IS REQUIRED
ARREST ARMED 1 IS REQUIRED
ARR-DATE IS REQUIRED
MULTI-ARR IS REQUIRED
ARREST DISPO IS REQUIRED
ARREST CLEAR IS REQUIRED**

If Action (Data Element 1) is “W” (Window Update) and any arrest data is reported, then most arrest fields are required.

**35 PROPERTY TYPE MUST = 5 FOR ACTION W
PROPERTY ITEM IS REQUIRED
PROPERTY CLASS IS REQUIRED
PROPERTY VALUE IS REQUIRED
PROPERTY RECOVER DATE IS REQUIRED**

If action (Data Element1) is “W” (Window Update) and if Property Loss Type (Data Element 53) is “5” (Recovered), then Item Number (Data Element 52), Property Class (Data Element 54), Property Value (Data Element 55) and Date Recovered (Data Element 56) are required.

**36 INCIDENT DATE IS REQUIRED
REPORT DATE INDICATOR IS REQUIRED
HOUR OCC REQUIRED
FILE CLASS 1 IS REQUIRED
SITE 1 IS REQUIRED
ATTEMPT 1 IS REQUIRED**

If Action (Data Element 1) = "O" (Original) or "R" (Replace), then Date of Occurrence/Report (Data Element 8), Occurrence Report Date Indicator (Data Element 9), Hour Occurred (Data Element 10), Offender File Class (Data Element 14), Location Site (Data Element 15) and Offense Attempted/Completed (Data Element 16) are required.

37 ORIGINATING DATE CANNOT BE PRIOR TO BASE DATE OR ORI START DATE

Original Year (Data Element 3) cannot be prior to Base Date year in SYSTM or prior to the ORI Start Date in the MIF File data for the ORI.

**38 INCIDENT DATE CANNOT BE PRIOR TO BASE DATE
INCIDENT DATE CANNOT BE PRIOR TO ORI START DATE**

Date of Occurrence/Report (Data Element 8) cannot be before Base Date in SYSTM or before the ORI Start Date in the MIF File data for the ORI.

39 REPORT DATE INDICATOR MUST BE E OR R

Occurrence/Report Date Indicator (Data Element 9) is required and must be "E" (Occurrence or Event) or "R" (Date of Report).

40 HOUR – OCC MUST BE 00 – 23 OR 99

Hour Occurred (Data Element 10) must be valid code "00 – 23" or "99."

**41 OFFENDER USED 1 REQUIRED FOR OFFENSE 1
VICTIM INFORMATION IS REQUIRED
VICTIM OFFENSE 1 IS REQUIRED
VICTIM TYPE IS REQUIRED**

If Offense File Class (Data Element 14) is any one of the following:

09001 – 09004, 10001 – 10002, 11001 – 11008, 12000, 13001 – 13003, 20000, 21000, 22001 – 22002, 23001 – 23007, 24001 – 24003, 25000, 26001 – 26005, 27000, 28000, 29000, 30001 – 30003, 35001 – 35002, 36001 – 36002, 37000, 38001, 39001 – 39004, 40001 – 40002, 51000 or 52001 – 52003

Then Offender Number (Data Element 22), Victim Number (Data Element 26), Victim Connected File Class (Data Element 27) and Victim Type (Data Element 28) are required.

42 VICTIM INFORMATION IS REQUIRED

If Offense File Class (Data Element 14) is any one of the following:

09001 – 09004, 10001 – 10002, 11001 – 11008, 12000, 13001 – 13003, 20000, 21000, 22001 – 22002, 23001 – 23007, 24001 – 24003, 25000, 26001 – 26005, 27000, 28000, 29000, 30001 – 30003, 35001 – 35002, 36001 – 36002, 37000, 38001, 39001 – 39004, 40001 – 40002, 51000 or 52001 – 52003,

Then Victim Number (Data Element 26) cannot be zero.

43 PROPERTY INFORMATION IS REQUIRED

If Offense File Class (Data Element 14) is any one of the following:

10001 – 10002, 12000, 20000, 21000, 22001 – 22002, 23001 – 23007, 24001 – 24003, 25000, 26001 – 26005, 27000, 28000, 29000, 30001 – 30003, 35001 – 35002, 39001 – 39004, or 51000,

Then Item Number (Data Element 52) is required.

43b ZERO PROPERTY RECORD IS NOT ALLOWED WHEN A VALID PROPERTY RECORD EXISTS

If there is only one property type offense file class, there can not be a zero property record and a non zero property record.

**44 SITE IS REQUIRED FOR OFFENSE
ATTEMPT 1 IS REQUIRED FOR OFFENSE**

If any Offense File Class (Data Element 14) is entered, then Location Site (Data Element 15) and Offense Attempted/Completed (Data Element 16) are required.

45 FILE CLASS IS REQUIRED FOR OFFENSE

If any offense line field is entered, then Offense File Class (Data Element 14) is required.

**48 WEAPON IS REQUIRED FOR OFFENSE
WEAPON CANNOT BE ENTERED FOR OFFENSE**

If Offense File Class (Data Element 14) is any one of the following:

**09001 – 09002, 09004, 10001 – 10002, 11001 – 11008, 12000, 13001 – 13002, 21000
or 52001 – 52003**

Then Weapon Type (Data Element 19) is required.

**49 ACTIV TYPE 1 IS REQUIRED FOR OFFENSE
 ACTIV TYPE MUST BE BLANK FOR OFFENSE**

If Offense File Class (Data Element 14) is one of the following:

24002, 25000, 28000, 35001 – 35002, 37000, 39003, or 52001 – 52003

Then Activity Type (Data Element 20) is required, otherwise Activity Type must be blank.

51 VICTIM NUMBER IS REQUIRED

If any victim related field is entered, then Victim Number (Data Element 26) is required.

52 EXCEPT MUST BE 10/11/12/13/14

If Exceptional Clearance (Data Element 11) is entered, then it must = "10" (Death of Offender), "11" (Prosecution Declined), "12" (Extradition Denied), "13" (Victim Refused to Cooperate) or "14" (Juvenile/No Custody).

53 CLEAR-DATE IS REQUIRED

If Exceptional Clearance (Data Element 11) is entered, then Exceptional Clearance Date (Data Element 12) is required.

**54 ARREST INFORMATION CANNOT BE ENTERED IF EXCEPTIONAL CLEAR IS NOT
 BLANK**

If Exceptional Clearance (Data Element 11) is entered, then Arrest Number (Data Element 39) and other arrest information must **NOT** be entered.

55 OFFENDER NUMBER CANNOT BE 00

If Action (Data Element 1) is not "W" (Window Update) and Exceptional Clearance (Data Element 11) is entered, then Offender Number (Data Element 22) cannot be "00."

56 EXCEPT MUST BE 00 FOR OFFENSE = 09004

If Offense File Class (Data Element 14) is **09004**, then Exceptional Clearance (Data Element 11) must **NOT** be entered.

57 EXCEPT IS REQUIRED

If Exceptional Clearance Date (Data Element 12) is entered, then Exceptional Clearance (Data Element 11) is required.

58 ASSIST – ORI IS NOT VALID

If Assist ORI Number (Data Element 13) is entered, then it must be validated against the MIF File if 1st two characters are "MI."

59 FILE CLASS 1 REQUIRED

Offense File Class (Data Element 14) is required.

**60 FILE CLASS IS NOT VALID
CANNOT HAVE DUPLICATE FILE CLASSES**

If entered, Offense File Class (Data Element 14) is validated against FILEC and cannot be duplicated within the incident.

**61 FILE CALSS 09004/75000/77000 SHOULD OCCUR ALONE
FILE CLASS 09004/75000/77000 SHOULD OCCUR ALONE AND SHOULD BE IN
OFFENSE 1**

If Offense File Class (Data Element 14) is **09004**, **75000**, or **77000**, then Offense File Class 2 through Offense File Class 4 must be blank.

62 OFFENSE SITE IS NOT VALID

If entered, Location Site (Data Element 15) must =

- ◆ "01" (Air/Bus/Train Terminal)
- ◆ "02" (Bank/Savings & Loan)
- ◆ "03" (Bar/Nightclub)
- ◆ "04" (Church/Synagogue/Temple)
- ◆ "05" (Commercial/Office Buildings)
- ◆ "06" (Construction Site)
- ◆ "07" (Convenience Store)
- ◆ "08" (Department/Discount Store)
- ◆ "09" (Drug Store/Doctor's Office/Hospital)
- ◆ "10" (Field/Woods)
- ◆ "11" (Government/Public Building)
- ◆ "12" (Grocery/Supermarket)
- ◆ "13" (Highway/Road/Alley)
- ◆ "14" (Hotel/Motel/etc)
- ◆ "15" (Jail/Prison)
- ◆ "16" (Lake/Waterway)

- ◆ “17” (Liquor Store)
- ◆ “18” (Parking Lot/Garage)
- ◆ “19” (Rental Storage)
- ◆ “20” (Residence/Home)
- ◆ “21” (Restaurant)
- ◆ “23” (Service/Gas Station)
- ◆ “24” (Specialty Store)
- ◆ “31” (School)
- ◆ “32” (College)
- ◆ “33” (Rest Area/Roadside Park)
- ◆ “34” (Scale Site)
- ◆ “35” (Campground (including cabin/camp))
- ◆ “36” (Casino)
- ◆ “88” (Other)
- ◆ “99” (Unknown)

63 SITE MUST BE 14 OR 19 WHEN PREMIS 1 IS GREATER THAN 0

If Offense File Class (Data Element 14) is **22001** or **22002** and Premises Entered (Data Element 21) is not “00,” the Location Site (Data Element 15) must be “14” (Hotel/Motel/etc) or “19” (Rental Storage).

65 ATTEMPT FOR OFFENSE MUST BE A/C

If entered, Offense Attempted/Completed (Data Element 16) must be “A” (Attempted) or “C” (Completed).

66a ATTEMPT FOR OFFENSE MUST BE C

If Offense File Class (Data Element 14) is one of the following:

09001 – 09004 or 13001 – 13003

Then Offense Attempted/Completed (Data Element 16) must be “C” (Completed).

**66b PROPERTY LOSS TYPE OF 0 OR 9 MUST BE ENTERED FOR ATTEMPTS
PROPERTY WITH ITEM ZERO MUST BE ENTERED
PROPERTY RECORD FIELDS CLASS THRU MEASURE MUST NOT BE ENTERED
FOR ATTEMPTS
AT LEAST ONE PROPERTY TYPE 0 OR 9 MUST EXIST FOR ATTEMPT**

If Offense Attempted/Completed (Data Element 16) is “A” (Attempted) and Offense File Class (Data Element 14) is any one of the following:

10001 – 10002, 12000, 20000, 21000, 22001 – 22002, 23001 – 23007, 24001 – 24003, 25000, 26001 – 26005, 27000, 28000, 29000, 30001 – 30003, 35001 – 35002, 39001 – 39004, or 51000

Then Property Loss Type (Data Element 53) must be “0” (None) or “9” (Unknown), Item Number (Data Element 52) must be “000” and all other fields in the property record must be blank. (Exception: 35001, Suspected Drug Type (Data Element 58) is required.

**67 USED FOR OFFENSE MUST BE A/C/D/N
USED CANNOT BE DUPLICATED IN OFFENSE**

If entered, Offender Suspected of Using (Data Element 17) must = “A” (Alcohol), “C” (Computer Equipment), “D” (Drugs/Narcotics) or “N” (Not Applicable/None) and cannot be duplicated within the offense.

68 USED = N MUST OCCUR ALONE FOR AN OFFENSE

If any Offender Suspected of Using (Data Element 17) is “N” (Not Applicable/None), others on the line must be blank.

69 INVALID BIAS IN OFFENSE

If entered, Suspected Bias Motivation (Data Element 18) must be one of the following:

- ◆ “11” (Anti-White)
- ◆ “12” (Anti-Black)
- ◆ “13” (Anti-American Indian/Alaskan Native)
- ◆ “14” (Anti-Asian/Pacific Islander)
- ◆ “15” (Anti-Multi-Racial Group)
- ◆ “21” (Anti-Jewish)
- ◆ “22” (Anti-Catholic)
- ◆ “23” (Anti-Protestant)
- ◆ “24” (Anti-Islamic)
- ◆ “25” (Anti-Other Religion)
- ◆ “26” (Anti-Multi Religious Groups)
- ◆ “27” (Anti-Atheism/Agnostic)
- ◆ “32” (Anti-Hispanic)
- ◆ “33” (Anti-Other Ethnicity/National Origin)
- ◆ “41” (Anti-Male Homosexual)
- ◆ “42” (Anti-Female Homosexual)
- ◆ “43” (Anti-Homosexual)
- ◆ “44” (Anti-Heterosexual)
- ◆ “45” (Anti-Bisexual)
- ◆ “51” (Anti-Female)
- ◆ “52” (Anti-Male)
- ◆ “61” (Anti-Physical Disability)
- ◆ “62” (Anti-Mental Disability)
- ◆ “88” (Other Bias)
- ◆ “00” (None)
- ◆ “99” (Unknown)

70 INVALID WEAPON

If entered, 1st two characters of Weapon Type (Data Element 19) must be one of the following:

- ◆ “00” (None)
- ◆ “11” (Firearm)
- ◆ “12” (Handgun)
- ◆ “13” (Rifle)
- ◆ “14” (Shotgun)
- ◆ “15” (Other Firearm)
- ◆ “20” (Knife/Cutting Instrument)
- ◆ “30” (Blunt Object)
- ◆ “35” (Motor Vehicle)
- ◆ “40” (Personal Weapons)
- ◆ “50” (Poison)
- ◆ “60” (Explosives)
- ◆ “65” (Fire/Incendiary Devices)
- ◆ “70” (Drugs/Narcotics/Sleeping Pills)
- ◆ “85” (Asphyxiation)
- ◆ “88” (Other)
- ◆ “99” (Unknown)
- ◆ “A” (Automatic Firearm)

and the 3rd character can be “A” (Automatic Firearm) only if characters 1 and 2 are 11 – 15.

71 WEAPON MUST BE 00/40/88/99 FOR 13001

If Offense File Class (Data Element 14) is **13001**, then Weapon Type (Data Element 19) can only be “00b” (None), “40b” (Personal Weapons), “88b” (Other) or “99b” (Unknown), **(b= blank)**.

72a WEAPON = 00 IS NOT VALID FOR 09001, 09002 OR 09004

If Offense File Class (Data Element 14) is **09001**, **09002**, or **09004**, then Weapon Type (Data Element 19) cannot be “00b” (None).

73 3RD CHARACTER OF WEAPON MUST BE A OR BLANK

If entered, third character of Weapon Type (Data Element 19) must be “A” (Automatic Firearm) or blank.

75 DUPLICATE ACTIVITY FOR AN OFFENSE

If entered, Activity Type (Data Element 20) cannot be duplicated on a line.

**77 OFFENDER AGE MUST NOT BE ENTERED
OFFENDER SEX MUST NOT BE ENTERED
OFFENDER RACE MUST NOT BE ENTERED
OFFENDER AGE MUST BE ENTERED
OFFENDER SEX MUST BE ENTERED
OFFENDER RACE MUST BE ENTERED**

Offender Number (Data Element 22) must be “00” – “99.” If “00,” then Offender Age (Data Element 23), Offender Race (Data Element 24) and Offender Sex (Data Element 25) must **NOT** be entered. If Offender Number is “01” – “99,” then Offender Age, Offender Race and Offender Sex are required.

78 OFFENDER # REQUIRED FOR EXCEPT CLEAR

If Exceptional Clearance (Data Element 11) is entered, then Offender Number (Data Element 22) cannot be “00.”

80 OFFENDER RACE MUST BE W/B/I/A/U

If entered, Offender Race (Data Element 24) must be “W” (White), “B” (Black), “I” (American Indian/Alaskan Native), “A” (Asian/Pacific Islander) or “U” (Unknown).

81 OFFENDER SEX MUST BE M/F/U

If entered, Offender Sex (Data Element 25) must be “M” (Male), “F” (Female), or “U” (Unknown).

82 VICTIM OFFENSE 1 IS REQUIRED

If Victim Number (Data Element 26) is entered, then Victim Connected File Class (Data Element 27) is required.

83 VICTIM TYPE IS REQUIRED

If Victim Number (Data Element 26) is entered, then Victim Type (Data Element 28) is required.

**84 VICTIM AGE IS REQUIRED
VICTIM RACE IS REQUIRED
VICTIM SEX IS REQUIRED**

If Victim Type (Data Element 28) is “I” (Individual) or “P” (Police Officer), then Victim Age (Data Element 29), Victim Race (Data Element 30) and Victim Sex (Data Element 31) are required.

85 VICTIM ETHNICITY MUST BE BLANK IF TYPE NOT I/P

If Victim Type (Data Element 28) is not “I” (Individual) or “P” (Police Officer), then Victim Ethnicity (Data Element 32) must not be entered.

86 VICTIM RESIDENT MUST BE BLANK IF TYPE NOT I/P

If Victim Type (Data Element 28) is not “I” (Individual) or “P” (Police Officer), then Victim Residence (Data Element 33) must not be entered.

**87 VICTIM OFFENSES CANNOT BE DUPLICATED
VICTIM OFFENSE MUST BE VALID OFFENSE**

If entered, Victim Connected File Class (Data Element 27) must not be duplicated and must be one of Offense File Class (Data Element 14).

87a VICTIM CONNECTED TO AN INVALID COMBINATION OF OFFENSES

If Victim Connected File Class (Data Element 27) is **13001**, then all other Victim Connected File Classes cannot = **09001 – 09002, 11001 – 11008, 12000, or 13002 – 13003**.

87b VICTIM CONNECTED TO AN INVALID COMBINATION OF OFFENSES

If Victim Connected Class File (Data Element 27) is **13002**, then all other Victim Connected File Classes cannot = **09001 – 09002, 11001 – 11008, 12000, or 13003**.

87c VICTIM CONNECTED TO AN INVALID COMBINATION OF OFFENSES

If Victim Connected File Class (Data Element 27) is **13003**, then all other Victim Connected File Classes cannot = **09001 – 09002, 11001 – 11008, or 12000**.

87d VICTIM CONNECTED TO AN INVALID COMBINATION OF OFFENSES

If Victim Connected File Class (Data Element 27) is **11007** or **11008**, then all other Victim Connected File Classes cannot = **11001 – 11006, or 36001 – 36002**.

87e VICTIM CONNECTED TO AN INVALID COMBINATION OF OFFENES

If Victim Connected File Class (Data Element 27) is **36001** or **36002**, then all other Victim Connected File Classes cannot = **11001 – 11006**.

87f VICTIM CONNECTED TO AN INVALID COMBINATION OF OFFENSES

If Victim Connected File Class (Data Element 27) is **12000**, then all other Victim Connected File Classes cannot = **23001 – 23007, 24001 or 30002**.

87g VICTIM CONNECTED TO AN INVALID COMBINATION OF OFFENSES

If Victim Connected File Class (Data Element 27) is **09001**, then all other Victim Connected File Classes cannot = **09002**.

88 VICTIM TYPE MUST BE I/P/B/F/G/R/S/O/U

If entered, Victim Type (Data Element 28) must be “I” (Individual), “P” (Police Officer), “B” (Business), “F” (Financial Institution), “G” (Government), “R” (Religious Organization), “S” (Society/Public), “O” (Other) or “U” (Unknown).

89 VICTIM TYPE MUST BE I/P FOR CRIME AGAINST PERSON

If Victim Connected File Class (Data Element 27) is any one of **09001 – 09004, 10001 – 10002, 11001 – 11008, 13001 – 13003, or 36001 – 36002**, then Victim Type (Data Element 28) must be “I” (Individual) or “P” (Police Officer).

90 VICTIM TYPE MUST BE I/P/S

If entered, Victim Type (Data Element 28) must be “I” (Individual, “P” (Police Officer) or “S” (Society/Public) if Victim Connected File Class (Data Element 27) is any one of the following:

35001 – 35002, 37000, 39001 – 39004, 40001 – 40002, 41001 – 41002, 42000, 49000, 50000, 52001 – 52003, 53001 – 53002, 54002, 58000, 60000, 62000, or 63000

91 VICTIM TYPE CANNOT BE S

If Victim Connected File Class (Data Element 27) is any one of the following:

12000, 20000, 21000, 22003 – 22004, 23001 – 23007, 24001 – 24003, 25000, 26001 – 26005, 27000, 28000, 29000, 30001 – 30003, or 51000

Then Victim Type (Data Element 28) cannot be “S” (Society/Public).

92 VICTIM TYPE MUST BE I/P/S

If Victim Connected File Class (Data Element 27) is any one of **14000**, **36003**, or **38001** – **38003**, then Victim Type (Data Element 28) must be “I” (Individual), “P” (Police Officer) or “S” (Society/Public).

93 VICTIM TYPE MUST BE G/I/P

If Victim Connected File Class (Data Element 27) is any one of **01000**, **02000** or **03000**, then Victim Type (Data Element 28) must be “G” (Government), “I” (Individual), or “P” (Police Officer).

94 VICTIM TYPE MUST BE G/I/P/S

If Victim Connected File Class (Data Element 27) is any one of **48000**, **59000**, or **61000**, then Victim Type (Data Element 28) must be “G” (Government) “I” (Individual), “P” (Police Officer) or “S” (Society/Public).

95 VICTIM TYPE MUST BE I/P/S/O/U

If Victim Connected File Class (Data Element 27) is **36004**, then Victim Type (Data Element 28) must be “I” (Individual), “P” (Police Officer), “S” (Society/Public), “O” (Other) or “U” (Unknown).

96 INVALID VICTIM AGE

If entered, Victim Age (Data Element 29) must be “00” – “99” years, “NN” (Under 24 Hours), “NB” (1-6 Days Old) or “BB” (7-364 Days Old).

97 VICTIM AGE MUST BE BLANK IF TYPE NOT I/P

If Victim Type (Data Element 28) is not “I” (Individual) or “P” (Police Officer), then Victim Age (Data Element 29) must not be entered.

98 VICTIM AGE MUST BE NN, NB, BB OR 00 – 17 IF OFFENSE = 10002

If Victim Connected File Class (Data Element 27) is **10002**, then Victim Age (Data Element 29) must be “NN” (Under 24 Hours), “NB” (1-6 Days Old) or “BB” (7-364 Days Old) or “00” – “17” years old.

98a VICTIM AGE MUST BE 13, 14, OR 15 IF OFFENSE = 36001 OR 36002

If Victim Connected File Class (Data Element 27) is **36001** or **36002**, then Victim Age (Data Element 29) must be “13,” “14,” or “15” years old.

99 VICTIM AGE MUST BE > 10 FOR VOR 01/27

If Victim to Offender Relationship (Data Element 38) is “01” (Spouse), or “27” (Ex-Spouse), then Victim Age (Data Element 29) must be “10” – “99” years.

100 VICTIM RACE MUST BE W/B/A/I/U

If entered, Victim Race (Data Element 30) must be “W” (White), “B” (Black), “I” (American Indian/Alaskan Native), “A” (Asian/Pacific Islander) or “U” (Unknown).

101 VICTIM RACE MUST BE BLANK IF TYPE NOT I/P

If Victim Type (Data Element 28) is not “I” (Individual) or “P” (Police Officer), then Victim Race (Data Element 30) must not be entered.

102 VICTIM SEX MUST BE M/F/U

If entered, Victim Sex (Data Element 31) must be “M” (Male), “F” (Female) or “U” (Unknown).

103 VICTIM’S SEX MUST BE BLANK IF TYPE NOT I/P

If Victim Type (Data Element 28) is not “I” (Individual) or “P” (Police Officer), then Victim’s Sex (Data Element 31) must not be entered.

104 VICTIM’S SEX MUST BE M/F

If Victim Connected File Class (Data Element 27) is **11001**, **11002**, or **36002**, then Victim’s Sex (Data Element 31) must be “M” (Male) or “F” (Female).

105 VICTIM ETHNICITY MUST BE A/H/O/U

If entered, Victim Ethnicity (Data Element 32) must be “A” (Arab), “H” (Hispanic), “O” (Other Ethnicity/National Origin) or “U” (Unknown).

106 VICTIM EHNICITY MUST BE BLANK IF TYPE NOT I/P

If Victim Type (Data Element 28) is not “I” (Individual) or “P” (Police Officer), then Victim Ethnicity (Data Element 32) must not be entered.

107 VICTIM RESIDENCE MUST BE R/C/S/O/U

If entered, Victim Residence (Data Element 33) must be “R” (Resident of the Community), “C” (Resides in the County) “S” (Resides in the State), “O” (Out of State), or “U” (Unknown).

108 VICTIM RESIDENCE MUST BE BLANK IF TYPE NOT I/P

If Victim Type (Data Element 28) is not “I” (Individual) or “P” (Police Officer), then Victim Residence (Data Element 33) must not be entered.

109 VICTIM INJURY MUST BE N/F/B/I/L/M/O/T/U

If entered, Victim Injury (Data Element 34) must be “N” (None), “F” (Fatal), “B” (Apparent Broken Bones), “I” (Possible Internal Injury), “L” (Severe Laceration), “M” (Apparent Minor Injury), “O” (Other Major Injury), “T” (Loss of Teeth) or “U” (Unconsciousness).

110 VICTIM INJURY MUST BE BLANK IF TYPE NOT I/P

If Victim Type (Data Element 28) is not “I” (Individual) or “P” (Police Officer), then Victim Injury (Data Element 34) must not be entered.

111 VICTIM INJURY REQUIRED FOR OFFENSE

If Victim Connected File Class (Data Element 27) is any one of the following:

09001 – 09004, 10001 – 10002, 11001 – 11008, or 13001 – 13002

Then Victim Injury (Data Element 34) is required.

**112 VICTIM INJURY REQUIRED FOR OFFENSES 12000/21000
VICTIM INJURY CANNOT BE ENTERED**

If Victim Type (Data Element 28) is “I” (Individual) or “P” (Police Officer) and Victim Connected File Class (Data Element 27) is **12000** or **21000**, then Victim Injury (Data Element 34) is required.

113 VICTIM INJURY MUST BE F FOR OFFENSES 09001-09004

If any one of the Victim Connected File Class (Data Element 27) is **09001-09004**, then Victim Injury (Data Element 34) must be “F” (Fatal).

114 INJURY CANNOT BE F

Victim Injury (Data Element 34) cannot be “F” (Fatal) unless Victim Connected File Class (Data Element 27) is **09001 – 09004**.

114a NONAGGRAVATED ASSAULTS CANNOT HAVE MAJOR INJURIES

If Victim Connected File Class (Data Element 27) is **13001**, then Victim Injury (Data Element 34) must be “M” (Apparent Minor Injury) or “N” (None).

115b CIRCUMSTANCE MUST BE 01 – 10/31 – 34/20/21

Victim Circumstance (Data Element 35) must be valid for the type of Victim Connected File Class (Data Element 27).

116 VICTIM CIRCUMSTANCE IS REQUIRED IF OFFENSE IS 09001, 09002, 09004, 13002

If Victim Connected File Class (Data Element 27) is any one of **09001 – 09002, 09004**, or **13002** then Victim Circumstance (Data Element 35) is required.

117 VICTIM CIRCUMSTANCE MUST BE BLANK OR 0 IF OFFENSE IS NOT 09001, 09002, 09004, 13002

If Victim Connected File Class (Data Element 27) is **NOT 09001 – 09002, 09004**, or **13002**, then Victim Circumstance (Data Element 35) must be blank or “0.”

118 CIRCUMSTANCE MUST BE 01-10 FOR OFFENSE 09001

If Victim Connected File Class (Data Element 27) is **09001**, then Victim Circumstance (Data Element 35) must be one of the following:

- ◆ “01” (Argument)
- ◆ “02” (Assault on Law Enforcement Officers)
- ◆ “03” (Drug Dealing)
- ◆ “04” (Gangland)
- ◆ “05” (Juvenile Gang)
- ◆ “06” (Lover’s Quarrel)
- ◆ “07” (Mercy Killing)
- ◆ “08” (Other Felony Involved)

- ◆ “09” (Other Circumstances)
- ◆ “10” (Unknown Circumstances)

119 CIRCUMSTANCE MUST BE 1-6/8-10 FOR 13002

If Victim Connected File Class (Data Element 27) is **13002**, then Victim Circumstance (Data Element 35) must be one of the following:

- ◆ “01” (Argument)
- ◆ “02” (Assault on Law Enforcement Officers)
- ◆ “03” (Drug Dealing)
- ◆ “04” (Gangland)
- ◆ “05” (Juvenile Gang)
- ◆ “06” (Lover’s Quarrel)
- ◆ “08” (Other Felony Involved)
- ◆ “09” (Other Circumstances)
- ◆ “10” (Unknown Circumstances)

120 CIRCUMSTANCE MUST BE 30-34 FOR OFFENSE 09002

If Victim Connected File Class (Data Element 27) is **09002**, then Victim Circumstance (Data Element 35) must be one of the following:

- ◆ “30” (Child Playing with Weapon)
- ◆ “31” (Gun Cleaning Accident)
- ◆ “32” (Hunting Accident)
- ◆ “33” (Other Negligent Weapon Handling)
- ◆ “34” (Other Negligent Killings)

121 CIRCUMSTANCE MUST BE 20/21 FOR OFFENSE 09004

If Victim Connected File Class (Data Element 27) is **09004**, then Victim Circumstance (Data Element 35) must be “20” (Criminal Killed by Private Citizen) or “21” (Criminal Killed by Police Officer).

122 AT LEAST TWO GROUP A OFFENSES MUST BE ENTERED WHEN CIRCUMSTANCE = 8

If Victim Circumstance is “08” (Other Felony Involved), then at least two offenses that belong to Group A are required. See MICR Handbook, Section 5, pages 29 – 31.

123 JUSTIFY MUST BE 1-6, 9

If entered, Justifiable Homicide Circumstance (Data Element 36) must be one of the following:

- ◆ “1” (Criminal Attacked Police Officer and that Officer Killed the Criminal)
- ◆ “2” (Criminal Attacked Police Officer and Criminal Killed by Another Police Officer)
- ◆ “3” (Criminal Attacked a Civilian)
- ◆ “4” (Criminal Attempted Flight from a Crime)
- ◆ “5” (Criminal Killed in Commission of a Crime)
- ◆ “6” (Criminal Resisted Arrest)
- ◆ “9” (Unable to Determine/Not Enough Information)

**124 JUSTIFY IS REQUIRED
JUSTIFY SHOULD NOT BE ENTERED**

Justifiable Homicide Circumstance (Data Element 36) is required and can only be entered if Victim Connected File Class (Data Element 27) is **09004** and Victim Circumstance (Data Element 36) is “20” (Criminal Killed by Private Citizen) or “21” (Criminal Killed by Police Officer).

125 CIRCUMSTAN = 20, JUSTIFY CANNOT BE 1 OR 2

If Victim Circumstance (Data Element 35) is “20” (Criminal Killed by Private Citizen), then Justifiable Homicide Circumstance (Data Element 36), cannot be “1” (Criminal Attacked Police Officer and that Officer Killed the Criminal) or “2” (Criminal Attacked Police Officer and Criminal Killed by Another Police Officer).

126 VOR REQUIRED

If Offender Related Number (Data Element 37) is entered, then corresponding Victim to Offender Relationship (Data Element 38) is required.

127 VICTIM TYPE MUST BE I/P IF OFFENDER IS ENTERED

If Offender Related Number (Data Element 37) is entered, then Victim Type (Data Element 28) must be “I” (Individual) or “P” (Police Officer).

128 OFFENDER MUST NOT BE DUPLICATED

If entered, Offender Related Number (Data Element 37) cannot be duplicated.

**129 OFFENDER IS REQUIRED
OFFENDER CANNOT BE ENTERED
VOR CANNOT BE ENTERED**

If Offender Number (Data Element 22) is not “00,” and Victim Connected File Class (Data Element 27) is any one of the following:

09001 – 09004, 10001 – 10002, 11001 – 11008, 13001 – 13003 or 36001 – 36002

Then Offender Related Number (Data Element 37) is required.

If Offender Number is not “00” and Victim Type (Data Element 28) is “I” (Individual) or “P” (Police Officer) and Victim Connected File Class is any one of the following:

12000, 20000, 22001 – 22002, 29000, or 38001

Then Offender Related Number is required.

131 VOR MUST BE 01 – 13, 20 – 34, 98, OR 99

If entered, Victim to Offender Relationship (Data Element 38) must be one of the following:

- ◆ “01” (Spouse)
- ◆ “02” (Common – Law Spouse)
- ◆ “03” (Parent)
- ◆ “04” (Sibling (brother/sister))
- ◆ “05” (Child)
- ◆ “06” (Grandparent)
- ◆ “07” (Grandchild)
- ◆ “08” (In – Law)
- ◆ “09” (Stepparent)
- ◆ “10” (Stepchild)
- ◆ “11” (Step – Sibling (stepbrother/stepsister))
- ◆ “12” (Other Family Member)
- ◆ “13” (Child in Common)
- ◆ “20” (Acquaintance)
- ◆ “21” (Friend)
- ◆ “22” (Neighbor)
- ◆ “23” (Babysitree (the Baby))
- ◆ “24” (Boyfriend/Girlfriend)
- ◆ “25” (Child of Boyfriend/Girlfriend)
- ◆ “26” (Homosexual Relationship)
- ◆ “27” (Ex – Spouse)
- ◆ “28” (Employee)
- ◆ “29” (Employer)
- ◆ “30” (Otherwise Known)
- ◆ “31” (Offender)
- ◆ “32” (Former Dating (boyfriend/girlfriend))
- ◆ “33” (Resident (boyfriend/girlfriend))
- ◆ “34” (Former Resident (boyfriend/girlfriend))
- ◆ “98” (Stranger)
- ◆ “99” (Unknown)

132a OFFENDER IS REQUIRED

If Victim to Offender Relationship (Data Element 38) is entered, then corresponding Offender Related Number (Data Element 37) is required.

132b VOR MUST BE 99 FOR UNKNOWN OFFENDER

If Offender Age (Data Element 23) is “00” and Offender Race (Data Element 24) is “U” (Unknown) and Offender Sex (Data Element 31) is “U” (Unknown), then any Victim to Offender Relationship (Data Element 38) for that offender, must be “99” (Unknown).

133 VICTIM/OFFENDER MUST BE OPPOSITE SEX

If Victim to Offender Relationship (Data Element 38) is “01” (Spouse), “02” (Common – Law Spouse), “13” (Child in Common), “24” (Boyfriend/Girlfriend), “27” (Ex – Spouse), “32” (Former Dating (boyfriend/girlfriend)), “33” (Resident (boyfriend/girlfriend)), or “34” (Former Resident (boyfriend/girlfriend)), then Victim Sex (Data Element 31) and Offender Sex (Data Element 25) must be opposite sex.

134 VICTIM AND OFFENDER MUST BE SAME SEX

If Victim to Offender Relationship (Data Element 38) is “26” (Homosexual Relationship), then Victim Sex (Data Element 31) and Offender Sex (Data Element 25) must be same sex.

135 VICTIM AGE MUST BE GREATER THAN OFFENDER AGE

If Victim to Offender Relationship (Data Element 38) is “03” (Parent) or “06” (Grandparent), then Victim Age (Data Element 29) must be greater than Offender Age (Data Element 23).

136 VICTIM AGE MUST BE LESS THAN OFFENDER AGE

If Victim to Offender Relationship (Data Element 38) is “05” (Child), “07” (Grandchild) or “23” (Babysitree (the Baby)), then Victim Age (Data Element 29) must be less than Offender Age (Data Element 23).

137 ONLY ONE VOR CAN HAVE THE VALUE 01

Only one Victim to Offender Relationship (Data Element 38) can have the value “01” (Spouse) associated to a specific offender.

138 VICTIM AGE CANNOT BE LESS THAN 10

If Victim to Offender Relationship (Data Element 38) is “01” (Spouse), or “27” (Ex – Spouse), then Victim Age (Data Element 29) cannot be less than 10 years old.

139 OFFENDER NUMBER CANNOT BE 00

If Victim to Offender Relationship (Data Element 38) is “31” (Offender), the Offender Number (Data Element 22) cannot be “00.”

140 ONLY ONE VOR CAN BE 31

Only one Victim to Offender Relationship (Data Element 38) can have the value “31” (Offender) associated to a specific victim.

141 VOR IS REQUIRED

If Offender Number (Data Element 22) is not “00” and Victim Connected File Class (Data Element 27) is any one of the following:

09001 – 09004, 10001 – 10002, 11001 – 11008, 13001 – 13003 or 36001 – 36002

Then Victim to Offender Relationship (Data Element 38) is required.

142 VOR IS REQUIRED

If Offender Number (Data Element 22) is not “00” and Victim Type (Data Element 28) is “I” (Individual) or “P” (Police Officer) and any one of Victim Connected File Class (Data Element 27) is **12000, 20000, 22001, 22002, 29000 or 38001**, then Victim to Offender Relationship (Data Element 38) is required.

143 ARREST NUMBER IS REQUIRED

If any one of Arrest Type (Data Element 40), Arrest Age (Data Element 41), Arrest Race (Data Element 42), Arrest Sex (Data Element 43), Arrest Ethnicity (Data Element 44), Arrest Residence (Data Element 45), Arrest Charge (Data Element 46), Arrest Armed (Data Element 47), Date of Arrest (Data Element 48), Multiple Arrest Indicator (Data Element 49), Disposition of Arrest Under 18 (Data Element 50) or Clearance Indicator (Data Element 51) is entered, the Arrest Number (Data Element 39) is required.

**144 ARREST TYPE IS REQUIRED
ARREST AGE IS REQUIRED
ARREST RACE IS REQUIRED
ARREST SEX IS REQUIRED**

ARREST CHARGE IS REQUIRED
ARREST ARMED 1 IS REQUIRED
ARREST DATE IS REQUIRED
MULTI-ARR INDICATOR IS REQUIRED

If Arrest Number (Data Element 39) is entered, then Arrest Type (Data Element 40), Arrest Age (Data Element 41), Arrest Race (Data Element 42), Arrest Sex (Data Element 43), Arrest Charge (Data Element 46), Arrest Armed (Data Element 47), Date of Arrest (Data Element 48) and Multiple Arrest Indicator (Data Element 49) are required.

145 ARREST DISPO IS REQUIRED

If Arrest Age (Data Element 41) is under 18 years old, then Disposition of Arrest Under 18 (Data Element 50) is required.

146 ARREST CANNOT BE ENTERED FOR EXCEPTIONAL CLEARANCE

If Exceptional Clearance (Data Element 11) is entered, then Arrest Number (Data Element 39) must **NOT** be entered.

147 ARREST CANNOT BE ENTERED FOR OFFENSE 09004

If Offense File Class (Data Element 14) is **09004**, then Arrest Number (Data Element 39) must **NOT** be entered.

148 ARREST TYPE MUST BE O/S/T

If entered, Arrest Type (Data Element 40) must be "O" (On-View-Arrest), "S" (Summoned/Cited), or "T" (Taken into Custody).

149 ARREST AGE MUST BE 7 OR GREATER

If entered, Arrest Age (Data Element 41) must be 7 years old or greater.

151 ARREST AGE MUST BE LESS THAN 18

If Offense File Class (Data Element 14) is **70000** or Arrest Charge (Data Element 46) is **7070**, then Arrest Age (Data Element 41) must be less than 18 years old.

152 ARREST RACE MUST BE W/B//A/U

If entered, Arrest Race (Data Element 42) must be "W" (White), "B" (Black), "I" (American Indian/Alaskan Native), "A" (Asian/Pacific Islander) or "U" (Unknown).

153 ARREST SEX MUST BE M/F

If entered, Arrest Sex (Data Element 43) must be “M” (Male) or “F” (Female).

154 ARREST ETHNICITY MUST BE A/H/O/U

If entered, Arrest Ethnicity (Data Element 44) must be “A” (Arab), “H” (Hispanic), “O” (Other Ethnicity/National Origin) or “U” (Unknown).

155 ARREST RESIDENT MUST BE R/C/S/O/U

If entered, Arrest Resident (Data Element 45) must be one of the following:

- ◆ “R” (Resident of the Community)
- ◆ “C” (Resides in the County)
- ◆ “S” (Resides in the State)
- ◆ “O” (Out of State)
- ◆ “U” (Unknown).

**156 ARREST CHARGE NOT A VALID ARREST CODE
ARREST CHARGE MUST BE TYPE B**

If entered, Arrest Charge (Data Element 46) must be a valid code.

If Offense File Class (Data Element 14) is Group B, then Arrest Charge must also be Group B. See MICR Handbook, Section 5, pages 29 – 31.

**157 3RD CHAR OF ARMED MUST BE A OR BLANK
ARMED NOT VALID
INVALID ARMED**

If entered, 1st two characters of Arrest Armed (Data Element 47) must be one of the following:

- ◆ “01” (Unarmed)
- ◆ “11” (Firearm)
- ◆ “12” (Handgun)
- ◆ “13” (Rifle)
- ◆ “14” (Shotgun)
- ◆ “15” (Other Firearm)
- ◆ “20” (Lethal Cutting Instrument)
- ◆ “30” (Club/Blackjack/Brass Knuckles)

The 3rd character of Arrest Armed can be “A” (Automatic Firearm) only if characters 1 and 2 are 11-15.

158 ARMED 1 AND ARMED 2 CANNOT BE THE SAME

If entered, Arrest Armed (Data Element 47) value cannot be duplicated.

**159 ARMED 2 MUST BE BLANK IF ARMED 1 IS 01
ARMED 1 MUST BE BLANK IF ARMED 2 IS 01**

If either Arrest Armed (Data Element 47) value is "01" (Unarmed), then the other one must be blank.

**160 INVALID ARREST DATE
ARREST DATE CANNOT BE A FUTURE DATE
INVALID INCIDENT DATE
ARREST DATE CANNOT BE PRIOR TO INCIDENT DATE**

If entered, Date of Arrest (Data Element 48) must be valid. Cannot be a future date.
Cannot be prior to Date of Occurrence/Report (Data Element 8).

161 MULTIPLE ARREST INDICATOR MUST BE M/C/N

If entered, Multiple Arrest Indicator (Data Element 49) must be "M" (Multiple), "C" (Count Arrest) or "N" (Not Applicable).

162 ARREST DISPO MUST BE H/R

If entered, Disposition of Arrest Under 18 (Data Element 50) must be "H" (Handled Within the Department) or "R" (Referred to Other Authorities).

163 ARREST DISPO MUST BE BLANK

If Arrest Age (Data Element 41) is 18 or greater, then Disposition of Arrest Under 18 (Data Element 50) can **NOT** be entered.

164 ARREST CLEARANCE MUST BE Y/N

If Action (Data Element 1) = "W" (Window Update), then Clearance Indicator (Data Element 51) must be "Y" (Arrest Clears the Incident) or "N" (Incident Already Cleared by Previous Arrest).

165 PROPERTY ITEM MUST BE ZERO

If Property Loss Type (Data Element 53) is "0" (None) or "9" (Unknown), then Item Number (Data Element 52) must be "000."

165a PROPERTY ITEM MUST NOT BE ZERO

If Property Loss Type (Data Element 53) is one of the following:

- ◆ “1” (Stolen and Recovered)
- ◆ “2” (Burned)
- ◆ “3” (Counterfeited/Forged)
- ◆ “4” (Destroyed/Damaged/Vandalized)
- ◆ “5” (Recovered)
- ◆ “6” (Seized)
- ◆ “7” (Stolen)

Then Item Number (Data Element 52) cannot be “000.”

**166 PROPERTY ITEM 000 CANNOT BE DUPLICATED
PROPERTY ITEM CANNOT OCCUR MORE THAN TWICE
FOR ITEM TO BE DUPLICATED, TYPE MUST BE 5/7
ITEM 1 AND ITEM 2 MUST BE TYPE 5 AND 7
ITEM 1 AND ITEM 3 MUST BE TYPE 5 AND 7
ITEM 1 AND ITEM 4 MUST BE TYPE 5 AND 7
ITEM 2 AND ITEM 3 MUST BE TYPE 5 AND 7
ITEM 2 AND ITEM 4 MUST BE TYPE 5 AND 7
ITEM 3 AND ITEM 4 MUST BE TYPE 5 AND 7**

Item Number (Data Element 52) cannot be duplicated unless Property Loss (Data Element 53) is “5” (Recovered) and “7” (Stolen).

167 ITEM CANNOT BE GREATER THAN ZERO

Item Number (Data Element 52) can be greater than zero only if any of Offense File Class (Data Element 14) is one of the following:

10001 – 10002, 12000, 20000, 21000, 22001 – 22002, 23001 – 23007, 24001 – 24003, 25000, 26001 – 26005, 27000, 28000, 29000, 30001 – 30003, 35001 – 35002, 39001 – 39004, or 51000.

An Offense Attempted/Completed (Data Element 16) is “C” (Completed).

168 PROPERTY TYPE MUST BE 0-7 OR 9

If entered, Property Loss Type (Data Element 53) must be one of the following:

- ◆ “0” (None)
- ◆ “1” (Stolen and Recovered)
- ◆ “2” (Burned)
- ◆ “3” (Counterfeited/Forged)
- ◆ “4” (Destroyed/Damaged/Vandalized)
- ◆ “5” (Recovered)
- ◆ “6” (Seized)

- ◆ “7” (Stolen)
- ◆ “9” (Unknown)

169a PROPERTY RECORD, FIELDS CLASS THRU MEASURE MUST NOT BE ENTERED

If Property Loss Type (Data Element 53) is “9” (Unknown) and Offense File Class (Data Element 14) is not **35001**, then Property Class (Data Element 54), Property Value (Data Element 55), Date Recovered (Data Element 56), Number Stolen/Recovered Vehicles (Data Element 57), Suspected Drug Type (Data Element 58), Estimated Drug Quantity (Data Element 59) and Type Drug Measured (Data Element 60) must **NOT** be entered.

169b PROPERTY RECORD, CLASS, VALUE, DATE, VEHICLE, DRUG QTY, AND MEASURE MUST NOT BE ENTERED

If Property Loss Type (Data Element 53) is “0” (None), then Property Class (Data Element 54), Property Value (Data Element 55), Date Recovered (Data Element 56), Number Stolen/Recovered Vehicles (Data Element 57), Estimated Drug Quantity (Data Element 59) and Type Drug Measurement (Data Element 60) must **NOT** be entered.

169c DRUG TYPE REQUIRED

If Offense File Class (Data Element 14) is **35001** and is the only file class reported and Property Loss Type (Data Element 53) is “0” (None), then Suspected Drug Type (Data Element 58) must be entered.

169d DRUG TYPE CANNOT BE ENTERED

If Offense File Class (Data Element 14) is not **35001** and Property Loss Type (Data Element 53) is “0” (None), then Suspected Drug Type (Data Element 58) must **NOT** be entered.

**170 ITEM TYPE 5 MUST EXIST WITH TYPE 7
ITEM TYPE 5 MUST EXIST WITH TYPE 7 AND SAME CLASS; FOR STOLEN, CLASS CAN BE 38**

If Property Loss Type (Data Element 53) is “5” (Recovered), same Item Number (Data Element 52) must exist with Property Loss Type of “7” (Stolen) with the same Property Class (Data Element 54). Exception is when Offense File Class (Data Element 14) is **24002**, **25000** or **28000**. If Offense File Class is **24001**, then Property Class can be “38” (Vehicle Parts/Accessories) when Property Loss Type is “5.” This edit is not valid if Action (Data Element 1) = “W” (Window Update).

170a ILLOGICAL PROPERTY DESCRIPTION FOR OFFENSE SUBMITTED IN PROP RECORD**ZERO PROPERTY RECORD NOT ALLOWED WHEN VALID PROPERTY CLASS EXISTS**

If Offense File Class (Data Element 14) is **22001**, **22002** or **24001** and Property Loss Type (Data Element 53) is “1” (Stolen and Recovered), “5” (Recovered) or “7” (Stolen), then Property Class (Data Element 54) must be one of the following:

- ◆ “01” (Aircraft)
- ◆ “02” (Alcohol)
- ◆ “03” (Automobiles)
- ◆ “04” (Bicycles)
- ◆ “05” (Buses)
- ◆ “06” (Clothes/Furs)
- ◆ “07” (Computer Hardware/Software)
- ◆ “08” (Consumable Goods)
- ◆ “09” (Credit/Debit Cards)
- ◆ “10” (Drugs/Narcotics)
- ◆ “11” (Drug/Narcotic Equipment)
- ◆ “12” (Farm Equipment)
- ◆ “13” (Firearms)
- ◆ “14” (Gambling Equipment)
- ◆ “15” (Heavy Construction/Industrial Equipment)
- ◆ “16” (Household Goods)
- ◆ “17” (Jewelry/Precious Metals)
- ◆ “18” (Livestock)
- ◆ “19” (Merchandise)
- ◆ “20” (Money)
- ◆ “21” (Negotiable Instruments)
- ◆ “22” (Nonnegotiable Instruments)
- ◆ “23” (Office Equipment)
- ◆ “24” (Other Motor Vehicles)
- ◆ “25” (Purses/Handbags/Wallets)
- ◆ “26” (Radios/TVs/VCRs)
- ◆ “27” (Recordings Audio/Visual)
- ◆ “28” (Recreational Vehicles)
- ◆ “36” (Tools)
- ◆ “37” (Trucks)
- ◆ “38” (Vehicle Parts/Accessories)
- ◆ “39” (Watercraft)
- ◆ “88” (Other (all other, including intangibles))
- ◆ “77” (Pending Inventory)

If Offense File Class (Data Element 14) is **23001** or **23002** and Property Loss Type (Data Element 53) is “1” (Stolen and Recovered), “5” (Recovered) or “7” (Stolen), then Property Class (Data Element 54) must be one of the following:

- ◆ “02” (Alcohol)
- ◆ “06” (Clothes/Furs)
- ◆ “07” (Computer Hardware/Software)
- ◆ “08” (Consumable Goods)
- ◆ “09” (Credit/Debit Cards)
- ◆ “10” (Drugs/Narcotics)
- ◆ “11” (Drug/Narcotic Equipment)
- ◆ “13” (Firearms)
- ◆ “14” (Gambling Equipment)
- ◆ “17” (Jewelry/Precious Metals)
- ◆ “19” (Merchandise)
- ◆ “20” (Money)
- ◆ “21” (Negotiable Instruments)
- ◆ “22” (Nonnegotiable Instruments)
- ◆ “23” (Office Equipment)
- ◆ “25” (Purses/Handbags/Wallets)
- ◆ “26” (Radios/TVs/VCRs)
- ◆ “27” (Recordings Audio/Visual)
- ◆ “36” (Tools)
- ◆ “38” (Vehicle Parts/Accessories)
- ◆ “88” (Other (all other, including intangibles))
- ◆ “77” (Pending Inventory)

If Offense File Class (Data Element 14) is **30002** and Property Loss Type (Data Element 53) is “1” (Stolen and Recovered), “5” (Recovered) or “7” (Stolen), then Property Class (Data Element 54) must be one of the following:

- ◆ “02” (Alcohol)
- ◆ “04” (Bicycles)
- ◆ “06” (Clothes/Furs)
- ◆ “07” (Computer Hardware/Software)
- ◆ “08” (Consumable Goods)
- ◆ “09” (Credit/Debit Cards)
- ◆ “10” (Drugs/Narcotics)
- ◆ “11” (Drug/Narcotic Equipment)
- ◆ “13” (Firearms)
- ◆ “14” (Gambling Equipment)
- ◆ “17” (Jewelry/Precious Metals)
- ◆ “19” (Merchandise)
- ◆ “20” (Money)
- ◆ “21” (Negotiable Instruments)
- ◆ “22” (Nonnegotiable Instruments)
- ◆ “23” (Office Equipment)
- ◆ “25” (Purses/Handbags/Wallets)
- ◆ “26” (Radios/TVs/VCRs)
- ◆ “27” (Recordings Audio/Visual)
- ◆ “36” (Tools)

- ◆ “38” (Vehicle Parts/Accessories)
- ◆ “88” (Other (all other, including intangibles))
- ◆ “77” (Pending Inventory)

If Offense File Class (Data Element 14) is **23003**, **23004**, **23005** or **23006** and Property Loss Type (Data Element 53) is “1” (Stolen and Recovered), “5” (Recovered) or “7” (Stolen), then Property Class (Data Element 54) must be one of the following:

- ◆ “01” (Aircraft)
- ◆ “02” (Alcohol)
- ◆ “04” (Bicycles)
- ◆ “06” (Clothes/Furs)
- ◆ “07” (Computer Hardware/Software)
- ◆ “08” (Consumable Goods)
- ◆ “09” (Credit/Debit Cards)
- ◆ “10” (Drugs/Narcotics)
- ◆ “11” (Drug/Narcotic Equipment)
- ◆ “12” (Farm Equipment)
- ◆ “13” (Firearms)
- ◆ “14” (Gambling Equipment)
- ◆ “15” (Heavy Construction/Industrial Equipment)
- ◆ “16” (Household Goods)
- ◆ “17” (Jewelry/Precious Metals)
- ◆ “18” (Livestock)
- ◆ “19” (Merchandise)
- ◆ “20” (Money)
- ◆ “21” (Negotiable Instruments)
- ◆ “22” (Nonnegotiable Instruments)
- ◆ “23” (Office Equipment)
- ◆ “25” (Purses/Handbags/Wallets)
- ◆ “26” (Radios/TVs/VCRs)
- ◆ “27” (Recordings Audio/Visual)
- ◆ “36” (Tools)
- ◆ “38” (Vehicle Parts/Accessories)
- ◆ “39” (Watercraft)
- ◆ “88” (Other (all other, including intangibles))
- ◆ “77” (Pending Inventory)

If Offense File Class (Data Element 14) is **23007** and Property Loss Type (Data Element 53) is “1” (Stolen and Recovered), “5” (Recovered) or “7” (Stolen), then Property Class (Data Element 54) must be one of the following:

- ◆ “01” (Aircraft)
- ◆ “02” (Alcohol)
- ◆ “04” (Bicycles)
- ◆ “06” (Clothes/Furs)

- ◆ “07” (Computer Hardware/Software)
- ◆ “08” (Consumable Goods)
- ◆ “09” (Credit/Debit Cards)
- ◆ “10” (Drugs/Narcotics)
- ◆ “11” (Drug/Narcotic Equipment)
- ◆ “12” (Farm Equipment)
- ◆ “13” (Firearms)
- ◆ “14” (Gambling Equipment)
- ◆ “15” (Heavy Construction/Industrial Equipment)
- ◆ “16” (Household Goods)
- ◆ “17” (Jewelry/Precious Metals)
- ◆ “18” (Livestock)
- ◆ “19” (Merchandise)
- ◆ “20” (Money)
- ◆ “21” (Negotiable Instruments)
- ◆ “22” (Nonnegotiable Instruments)
- ◆ “23” (Office Equipment)
- ◆ “25” (Purses/Handbags/Wallets)
- ◆ “26” (Radios/TVs/VCRs)
- ◆ “27” (Recordings Audio/Visual)
- ◆ “29” (Structures – Single Occupancy Dwelling)
- ◆ “30” (Structures – Other Dwellings)
- ◆ “31” (Structures – Other Commercial/Business)
- ◆ “32” (Structures – Industrial/Manufacturing)
- ◆ “33” (Structures – Public/Community)
- ◆ “34” (Structures – Storage)
- ◆ “35” (Structures – Other)
- ◆ “36” (Tools)
- ◆ “38” (Vehicle Parts/Accessories)
- ◆ “39” (Watercraft)
- ◆ “88” (Other (all other, including intangibles))
- ◆ “77” (Pending Inventory)

171 PROPERTY TYPE MUST BE 2

If Offense File Class (Data Element 14) is **20000** and Offense Attempted/Completed (Data Element 16) is “C” (Completed), then Property Loss Type (Data Element 53) must be “2” (Burned).

172 PROPERTY TYPE MUST BE 4

If Offense File Class (Data Element 14) is **29000** and Offense Attempted/Completed (Data Element 16) is “C” (Completed), then Property Loss Type (Data Element 53) must be “4” (Destroyed/Damaged/Vandalized).

173 PROPERTY TYPE MUST BE 6

If Offense File Class (Data Element 14) is **39001 – 39004** and Offense Attempted/Completed (Data Element 16) is “C” (Completed), then Property Loss Type (Data Element 53) must be “6” (Seized).

174 PROPERTY TYPE MUST BE 0 OR 6

If Offense File Class (Data Element 14) is **35001 – 35002** and Offense Attempted/Completed (Data Element 16) is “C” (Completed), then Property Loss Type (Data Element 53) “0” (None) or “6” (Seized).

175 PROPERTY TYPE MUST BE 0 OR 5

If Offense File Class (Data Element 14) is **24002** or **28000** and Offense Attempted/Completed is “C” (Completed), then Property Loss Type (Data Element 53) must be “0” (None) or “5” (Recovered).

176 PROPERTY TYPE MUST BE 3, 5, OR 6

If Offense File Class (Data Element 14) is **25000** and Offense Attempted/Completed is “C” (Completed), then Property Loss Type (Data Element 53) must be “3” (Counterfeited/Forged), “5” (Recovered) or “6” (Seized).

177 PROPERTY TYPE MUST BE 1, 5, OR 7

If Offense File Class (Data Element 14) is one of the following:

12000, 21000, 23001 – 23007, 24001, 24003, 26001 – 26005, 27000, or 30001 – 30003

and Offense Attempted/Completed (Data Element 16) is “C” (Completed), then Property Loss Type (Data Element 53) must be “1” (Stolen and Recovered), “5” (Recovered) or “7” (Stolen).

178 PROPERTY TYPE MUST BE 0/1/5/7/9

If Offense File Class (Data Element 14) is **10001 – 10002, 22001 – 22002, or 51000** and Offense Attempted/Completed (Data Element 16) is “C” (Completed), then Property Loss Type (Data Element 53) must be “0” (None), “1” (Stolen and Recovered), “5” (Recovered), “7” (Stolen) or “9” (Unknown).

178b IF PROPERTY TYPE IS 1, ONE OF THE FOLLOWING FILE CLASSES MUST EXIST AND ATTEMPT MUST = C: 10001, 10002, 12000, 21000, 22001, 22002, 23001 – 23007, 24001, 24003, 26001 – 26005, 27000, 30001 – 30003, 51000

If Property Loss Type (Data Element 53) is “1” (Stolen and Recovered), then one of the Offense File Class (Data Element 14) must be one of the following:

10001, 10002, 12000, 21000, 22001, 22002, 23001 – 23007, 24001, 24003, 26001 – 26005, 27000, 30001 – 30003, 51000

and Offense Attempted/Completed (Data Element 16) must = “C” (Completed).

178c IF PROPERTY TYPE = 2, FILE CLASS 20000 MUST EXIST AND ATTEMPT MUST = C

If Property Loss Type (Data Element 53) is “2” (Burned), then one of Offense File Class (Data Element 14) must be **20000** and Offense Attempted/Completed (Data Element 16) must = “C” (Completed).

178d IF PROPERTY TYPE = 3, FILE CLASS 25000 MUST EXIST AND ATTEMPT MUST = C

If Property Loss Type (Data Element 53) is “3” (Counterfeited/Forged), then one of Offense File Class (Data Element 14) must be **25000** and Offense Attempted/Completed (Data Element 16) must = “C” (Completed).

178e IF PROPERTY TYPE = 4, FILE CLASS 29000 MUST EXIST AND ATTEMPT MUST = C

If Property Loss Type (Data Element 53) is “4” (Destroyed/Damaged/Vandalized), then one of Offense File Class (Data Element 14) must be **29000** and Offense Attempted/Completed (Data Element 16) must = “C” (Completed).

178f IF PROPERTY TYPE = 5, ONE OF THE FOLLOWING FILE CLASSES MUST EXIST AND ATTEMPT MUST = C: 10001, 10002, 12000, 21000, 22001, 22002, 23001 – 23007, 24001 – 24003, 25000, 26001 – 26005, 27000, 28000, 30001 – 30003, 51000

If Property Loss Type (Data Element 53) is “5” (Recovered), then one of Offense File Class (Data Element 14) must be one of the following:

10001, 10002, 12000, 21000, 22001, 22002, 23001 – 23007, 24001 – 24003, 25000, 26001 – 26005, 27000, 28000, 30001 – 30003, 51000

and Offense Attempted/Completed (Data Element 16) must = “C” (Completed).

178g IF PROPERTY TYPE = 6, ONE OF THE FOLLOWING FILE CLASSES MUST EXIST AND ATTEMPT MUST = C: 25000, 35001, 35002, 39001 – 39004

If Property Loss Type (Data Element 53) is “6” (Seized), then one of Offense File Class (Data Element 14) must be **25000, 35001 – 35002** or **39001 – 39004** and Offense Attempted/Completed (Data Element 16) must = “C” (Completed).

178h IF PROPERTY TYPE = 7, ONE OF THE FOLLOWING FILE CLASSES MUST EXIST AND ATTEMPT MUST = C: 10001, 10002, 12000, 21000, 22001, 22002, 23001 – 23007, 24001, 24003, 26001 – 26005, 27000, 30001 – 30003, 51000

If Property Loss Type (Data Element 53) is “7” (Stolen), then one of Offense File Class (Data Element 14) must be one of the following:

10001, 10002, 12000, 21000, 22001, 22002, 23001 – 23007, 24001, 24003, 26001 – 26005, 27000, 30001 – 30003, 51000

and Offense Attempted/Completed must = “C” (Completed).

**179 PROPERTY CLASS CANNOT BE 11
PROPERTY CLASS CANNOT BE 10**

If Property Loss Type (Data Element 53) is “6” (Seized) and Offense File Class (Data Element 14) is **35001** and is the only file class reported, then Property Class (Data Element 54) must = “10” (Drugs/Narcotics).

If Property Loss Type (Data Element 53) is “6” (Seized) and Offense File Class (Data Element 14) is **35002** and is the only file class reported, then Property Class must = “11” (Drug/Narcotic Equipment).

181a PROPERTY CLASS MUST BE 01 – 39/77/88

If entered, Property Class (Data Element 54) must equal one of the following:

- ◆ “01” (Aircraft)
- ◆ “02” (Alcohol)
- ◆ “03” (Automobiles)
- ◆ “04” (Bicycles)
- ◆ “05” (Buses)
- ◆ “06” (Clothes/Furs)
- ◆ “07” (Computer Hardware/Software)
- ◆ “08” (Consumable Goods)
- ◆ “09” (Credit/Debit Cards)
- ◆ “10” (Drugs/Narcotics)
- ◆ “11” (Drug/Narcotic Equipment)

- ◆ “12” (Farm Equipment)
- ◆ “13” (Firearms)
- ◆ “14” (Gambling Equipment)
- ◆ “15” (Heavy Construction/Industrial Equipment)
- ◆ “16” (Household Goods)
- ◆ “17” (Jewelry/Precious Metals)
- ◆ “18” (Livestock)
- ◆ “19” (Merchandise)
- ◆ “20” (Money)
- ◆ “21” (Negotiable Instruments)
- ◆ “22” (Nonnegotiable Instruments)
- ◆ “23” (Office Equipment)
- ◆ “24” (Other Motor Vehicles)
- ◆ “25” (Purses/Handbags/Wallets)
- ◆ “26” (Radios/TVs/VCRs)
- ◆ “27” (Recordings Audio/Visual)
- ◆ “28” (Recreational Vehicles)
- ◆ “29” (Structures – Single Occupancy Dwelling)
- ◆ “30” (Structures – Other Dwellings)
- ◆ “31” (Structures – Other Commercial/Business)
- ◆ “32” (Structures – Industrial/Manufacturing)
- ◆ “33” (Structures – Public/Community)
- ◆ “34” (Structures – Storage)
- ◆ “35” (Structures – Other)
- ◆ “36” (Tools)
- ◆ “37” (Trucks)
- ◆ “38” (Vehicle Parts/Accessories)
- ◆ “39” (Watercraft)
- ◆ “77” (Pending Inventory)
- ◆ “88” (Other (all other, including intangibles))

**181b PROPERTY RECORD WITH CLASS 77 MUST EXIST ALONE
PROPERTY ITEM MUST BE 001**

Only 1 property record can be entered with Property Class (Data Element 54) = “77” (Pending Inventory) and Item Number (Data Element 52) must be “001.”

182 PROPERTY VALUE MUST BE 1

If Property Class (Data Element 54) is “77” (Pending Inventory), then Property Value (Data Element 55) must = “1.”

183 PROPERTY TYPE IS REQUIRED

If Property Class (Data Element 54) is entered, then Property Loss Type (Data Element 53) is required.

184 PROPERTY VALUE MUST BE ZERO

If Property Class (Data Element 54) is “09” (Credit/Debit Card) or “22” (Nonnegotiable Instruments), then Property Value (Data Element 55) must be zero.

185 ONE FILE CLASS MUST BE 35001

If Property Class (Data Element 54) is “10” (Drugs/Narcotics) and Property Value (Data Element 55) is zero, then one of the Offense File Classes (Data Element 14) must be **35001**.

**186 PROPERTY TYPE IS REQUIRED
PROPERTY CLASS IS REQUIRED**

If Property Value (Data Element 55) is entered, then Property Loss Type (Data Element 53) and Property Class (Data Element 54) are required.

187 PROPERTY VALUE MUST BE ZERO

If Property Class (Data Element 54) is “09” (Credit/Debit Card) or “22” (Non negotiable Instrument) then value must be zero. If Property Class (Data Element 54) is “10” (Drugs/Narcotics) and Offense File Class (Data Element 14) is 35001, then value must be zero.

189 VALUE 2 CANNOT BE GREATER THAN VALUE 1

If Property Loss Type (Data Element 53) is “7” (Stolen), then Property Value (Data Element 55) of corresponding property record with Property Loss Type of “5” (Recovered) cannot be greater.

The value of the property recovered cannot be greater than the value of the property stolen.

190 PROPERTY VALUE MUST BE ZERO

If Offense File Class (Data Element 14) is **35001** and is the only offense reported and Property Class (Data Element 54) is “10” (Drugs/Narcotics), then Property Value (Data Element 55) must be zero.

192 RECOVER DATE IS REQUIRED

If Property Loss Type (Data Element 53) is “1” (Stolen and Recovered) or “5” (Recovered), then Date Recovered (Data Element 56) is required.

**193 PROPERTY TYPE IS REQUIRED
PROPERTY CLASS IS REQUIRED
PROPERTY VALUE IS REQUIRED**

If Date Recovered (Data Element 56) is entered, then Property Loss Type (Data Element 53), Property Class (Data Element 54) and Property Value (Data Element 55) are required.

194 RECOVERED DATE MUST NOT BE ENTERED

If Property Loss Type (Data Element 53) is not “1” (Stolen and Recovered) or “5” (Recovered), then Date Recovered (Data Element 56) must **NOT** be entered.

**195 VEH STLN/REC CANNOT BE ENTERED
PROPERTY RECORD, VEH STLN/REC CANNOT BE ENTERED**

Number of Stolen/Recovered Vehicles (Data Element 57) can be entered only if any Offense File Class (Data Element 14) is **24001** or **24002** and Property Class (Data Element 54) is one of the following:

- ◆ “03” (Automobiles)
- ◆ “05” (Buses)
- ◆ “24” (Other Motor Vehicles)
- ◆ “28” (Recreational Vehicles)
- ◆ “37” (Trucks)

196 PROP REC VEH STLN/REC REQUIRED

If any Offense File Class (Data Element 14) is **24001** and Property Loss Type (Data Element 53) is “1” (Stolen and Recovered), “5” (Recovered) “7” (Stolen) and Property Class (Data Element 54) is one of the following:

- ◆ “03” (Automobiles)
- ◆ “05” (Buses)
- ◆ “24” (Other Motor Vehicles)
- ◆ “28” (Recreational Vehicles)
- ◆ “37” (Trucks)

Then the Number Stolen/Recovered Vehicles (Data Element 57) is required.

197 PROP REC VEH STLN/REC REQUIRED

If any Offense File Class (Data Element 14) is **24002** and Property Loss Type (Data Element 53) is "5" (Recovered) and Property Class (Data Element 54) is "03" (Automobiles), "05" (Buses), "24" (Other Motor Vehicles), "28" (Recreational Vehicles), or "37" (Trucks), then Number Stolen/Recovered Vehicles (Data Element 57) is required.

197a PROPERTY CLASS CANNOT BE 03/05/24/28/37

If Offense File Class (Data Element 14) is **23001 – 23007** or **30002**, then Property Class (Data Element 54) cannot = "03" (Automobiles), "05" (Buses), "24" (Other Motor Vehicles), "28" (Recreational Vehicles) or "37" (Trucks).

197b PROP REC, AT LEAST 1 FILE CLASS MUST BE PROPERTY RELATED AND COMPLETED

If Property Class (Data Element 54) is "03" (Automobiles), "05" (Buses), "24" (Other Motor Vehicles), "28" (Recreational Vehicles) or "37" (Trucks) and Property Loss Type (Data Element 53) is "7" (Stolen), then at least one Offense File Class (Data Element 14) must be property related and Offense Attempted/Completed must = "C" (Completed).

**199 DRUG TYPE IS REQUIRED
DRUG TYPE CANNOT BE ENTERED**

If any Offense File Class (Data Element 14) is **35001** and corresponding Property Loss Type (Data Element 53) is "6" (Seized) or "0" (None) and Property Class (Data Element 54) is "10" (Drugs/Narcotics), then Suspected Drug Type (Data Element 58) is required.

**201 EST QUANTITY MUST NOT BE ENTERED
MEASURE MUST NOT BE ENTERED
EST QUANTITY 2 MUST NOT BE ENTERED**

If Suspected Drug Type (Data Element 58) is "77" (Over 3 Drug Types), then corresponding Estimated Drug Quantity (Data Element 59) and Type Drug Measurement (Data Element 60) must not be entered.

202 MEASURE 1 CANNOT BE SAME MEASURE CATEGORY AS MEASURE 2

If Suspected Drug Type (Data Element 58) is duplicated, Type Drug Measurement (Data Element 60) cannot be within the same class.

**203 DRUG QTY REQUIRED FOR SEIZED DRUGS
MEASURE REQUIRED FOR SEIZED DRUGS
DRUG QTY CANNOT BE ENTERED
MEASURE CANNOT BE ENTERED**

If Suspected Drug Type (Data Element 58) is not equal to "77" (Over 3 Drug Types) and any Offense File Class (Data Element 14) is **35001** and corresponding Property Loss Type (Data Element 53) is "6" (Seized) and Property Class (Data Element 54) is "10" (Drugs/Narcotics), then Estimated Drug Quantity (Data Element 59) is required.

204 PROP CLASS MUST BE 10 IF DRUG TYPE ENTERED

If Suspected Drug Type (Data Element 58) is entered and Item Number (Data Element 52) is not "000," then Property Class (Data Element 54) must = "10" (Drugs/Narcotics).

**205 DRUG TYPE REQUIRED FOR SEIZED DRUGS
MEASURE REQUIRED FOR SEIZED DRUGS
DRUG TYPE 2 REQUIRED FOR SEIZED DRUGS**

If Estimated Drug Quantity (Data Element 59) is entered, then Suspected Drug Type (Data Element 58) and Type Drug Measurement (Data Element 60) are required.

206 DRUG QTY MUST BE 1000

If Type Drug Measurement (Data Element 60) is "XX" (Not Reported), then Estimated Drug Quantity (Data Element 59) must be 1000.

210 MEASURE CANNOT BE NP

Type Drug Measurement (Data Element 60) can be "NP" (Number of Plants) only if Suspected Drug Type (Data Element 58) is "05" (Marijuana), "07" (Opium), or "11" (Other Hallucinogens).

**211 DRUG TYPE REQUIRED
DRUG QTY REQUIRED**

If Type Drug Measurement (Data Element 60) is entered, then corresponding Suspected Drug Type (Data Element 58) and Estimated Drug Quantity (Data Element 59) must be entered.

**MICHIGAN INCIDENT CRIME REPORTING
(MICR)**

**DATA ELEMENT EDITS AND
ERROR MESSAGES HANDBOOK**

CHAPTER IV

MICR3 EDITS

**Michigan Department of State Police
Criminal Justice Information Center
Uniform Crime Reporting Unit
February 2007 Update**

MICR3 EDITS**1 ACTION MUST BE A/D/I**

Action (Data Element 1) must be “A” (Add), “D” (Delete) or “I” (Inquiry).

**2 ORI REQUIRED
ORI NOT VALID**

Originating Agency ID (Data Element 2) is required and is validated using the MIF File.

**3 ORIGIN YEAR NOT VALID
ORIGIN YEAR CANNOT BE PRIOR TO BASE DATE OR ORI START DATE**

Original Year (Data Element 3) is required and cannot be a future year.

4 INCIDENT NUMBER REQUIRED

Incident Number (Data Element 4) is required and must be greater than zero.

7 RECORD DOES NOT EXIST

If Action (Data Element 1) = “D” (Delete), then check for undeleted records.

8 COMPELTE MUST BE Y OR N

Incident Complete Indicator (Data Element 61) must be “Y” (Yes, the Incident is Complete) or “N” (No, the Incident is not Complete).

**9 THIS INCIDENT IS FOR AN ASSIST ORI ADDITIONAL DATA CANNOT BE
ENTERED
IINCIDENT DOES NOT EXIST**

MICR1 incident record does not exist or Assist ORI Number (Data Element 13) was completed on the MICR1 incident record.

**11 OFFENDER DUPLICATE
OFFENDER CANNOT BE DUPLICATED
RECORD 1 ALREADY EXISTS**

Offender Number (Data Element 22) cannot be duplicated.

**12 AGE REQUIRED
RACE REQUIRED
SEX REQUIRED**

If Offender Number (Data Element 22) is not “00,” then Offender Age (Data Element 23), Offender Race (Data Element 24) and Offender Sex (Data Element 25) are required.

**13 AGE 1 MUST NOT BE ENTERED
RACE 1 MUST NOT BE ENTERED
SEX 1 MUST NOT BE ENTERED**

If Offender Number (Data Element 22) is “00,” then Offender Age (Data Element 23), Offender Race (Data Element 24) and Offender Sex (Data Element 25) must not be entered.

14 RACE MUST BE W/B/I/A/U

If entered, Offender Race (Data Element 24) must = “W” (White), “B” (Black), “I” (American Indian/Alaskan Native), “A” (Asian/Pacific Islander), or “U” (Unknown).

15 SEX MUST BE M/F/U

If entered, Offender Sex (Data Element 25) must = “M” (Male), “F” (Female) or “U” (Unknown).

**MICHIGAN INCIDENT CRIME REPORTING
(MICR)**

**DATA ELEMENT EDITS AND
ERROR MESSAGES HANDBOOK**

CHAPTER V

MICR5 EDITS

**Michigan Department of State Police
Criminal Justice Information Center
Uniform Crime Reporting Unit
February 2007 Update**

MICR5 EDITS**1 ACTION MUST BE A/D/I**

Action (Data Element 1) must be “A” (Add), “D” (Delete) or “I” (Inquiry).

**2 ORI REQUIRED
ORI NOT VALID**

Originating Agency ID (Data Element 2) is required and is validated using the MIF File.

**3 ORIG - YEAR NOT VALID
ORIG - YEAR CANNOT BE PRIOR TO BASE DATE OR ORI START DATE**

Original Year (Data Element 3) is required and cannot be a future year.

4 INCIDENT NUMBER REQUIRED

Incident Number (Data Element 4) is required and must be greater than zero.

6 INCIDENT DOES NOT EXIST

If Action (Data Element 1) = “I” (Inquiry), then check for existing MICR1 incident record.

7 RECORD DOES NOT EXIST

If Action (Data Element 1) = “D” (Delete), then check for undeleted records.

8 COMPLETE MUST BE Y OR N

Incident Complete Indicator (Data Element 61) must be “Y” (Yes, the Incident is Complete) or “N” (No, the Incident is not Complete).

**9 THIS INCIDENT IS FOR AN ASSIST ORI ADDITIONAL DATA CAN NOT BE
ENTERED
INCIDENT DOES NOT EXIST**

MICR1 Incident record does not exist or Assist ORI Number (Data Element 13) was completed on the MICR1 incident record.

10 DUPLICATE VICTIM NUMBER

If entered, Victim Number (Data Element 26) cannot be duplicated.

**11 VICTIM NUMBER REQUIRED
VICTIM NUMBER ALREADY EXISTS**

If any victim field is entered, then Victim Number (Data Element 26) is required and must be greater than zero.

Victim Number (Data Element 26) cannot be duplicated.

12 VICTIM OFFENSE 1 REQUIRED

If Victim Number (Data Element 26) is entered, then Victim Connected File Class (Data Element 27) is required.

13 VICTIM TYPE REQUIRED

If Victim Number (Data Element 26) is entered, then Victim Type (Data Element 28) is required.

**14 VICTIM AGE REQUIRED
VICTIM RACE REQUIRED
VICTIM SEX REQUIRED**

If Victim Type (Data Element 28) is "I" (Individual) or "P" (Police Officer), then Victim Age (Data Element 29), Victim Race (Data Element 30) and Victim Sex (Data Element 31) are required.

15 VICTIM TYPE MUST BE I/P

If Victim Ethnicity (Data Element 32) is entered, then Victim Type (Data Element 28) must = "I" (Individual) or "P" (Police Officer).

16 VICTIM TYPE MUST BE I/P

If Victim Residence (Data Element 33) is entered, then Victim Type (Data Element 28) must = "I" (Individual) or "P" (Police Officer).

**17 VICTIM OFFENSE SHOULD NOT BE DUP'D
OFFENSE SHOULD BE VALID FILE CLASS**

If entered, Victim Connected File Class (Data Element 27) must not be duplicated and must be one of Offense File Class (Data Element 14) in MICR1.

17a VICTIM CONNECETED TO AN INVALID COMBINATION OF OFFENSES

If Victim Connected File Class (Data Element 27) is **13001**, then all other Victim Connected File Classes cannot equal the following:

09001 – 09002, 11001 – 11008, 12000 or 13002 – 13003.

17b VICTIM CONNECTED TO AN INVALID COMBINATION OF OFFENSES

If Victim Connected File Class (Data Element 27) is **13002**, then all other Victim Connected File Classes cannot equal the following:

09001 – 09002, 11001 – 11008, 12000 or 13003.

17c VICTIM CONNECTED TO AN INVALID COMBINATION OF OFFENSES

If Victim Connected File Class (Data Element 27) is **13003**, then all other Victim Connected File Classes cannot equal the following:

09001 – 09002, 11001 – 11008, or 12000.

17d VICTIM CONNECTED TO AN INVALID COMBINATION OF OFFENSES

If Victim Connected File Class (Data Element 27) is **11007** or **11008**, then all other Victim Connected File Classes cannot equal the following:

11001 – 11006, or 36001 – 36002.

17e VICTIM CONNECTED TO AN INVALID COMBINATION OF OFFENSES

If Victim Connected File Class (Data Element 27) is **36001** or **36002**, then all other Victim Connected File Classes cannot equal **11001 – 11006**.

17f VICTIM CONNECTED TO AN INVALID COMBINATION OF OFFENSES

If Victim Connected File Class (Data Element 27) is **12000**, then all other Victim Connected File Classes cannot equal the following:

23001 – 23007, 24001 or 30002.

17g VICTIM CONNECTED TO AN INVALID COMBINATION OF OFFENSES

If Victim Connected File Class (Data Element 27) is **09001**, then all other Victim Connected File Classes cannot equal **09002**.

18 VICTIM TYPE MUST BE I/P/B/F/G/R/S/O/U

If entered, Victim Type (Data Element 28) must equal one of the following:

- ◆ “I” (Individual)
- ◆ “P” (Police Officer)
- ◆ “B” (Business)
- ◆ “F” (Financial Institution)
- ◆ “G” (Government)
- ◆ “R” (Religious Organization)
- ◆ “S” (Society/Public)
- ◆ “O” (Other)
- ◆ “U” (Unknown)

19 VICTIM TYPE MUST BE I/P

If Victim Connected Class File (Data Element 27) is one of the following’:

09001 – 09004, 10001 – 10002, 11001 – 11008, 13001 – 13003 or 36001 – 36002

Then Victim Type (Data Element 28) must = “I” (Individual) or “P” (Police Officer).

20 VICTIM TYPE MUST BE S/I/P

If entered, Victim Type (Data Element 28) must = “S” (Society/Public), “I” (Individual) or “P” (Police Officer) if Victim Connected File Class (Data Element 27) is any one of the following:

35001 – 35002, 37000, 39001 – 39004, 40001 – 40002, 41001 – 41002, 42000, 49000, 50000, 52001 – 52003, 53001 – 53002, 54002, 58000, 60000, 62000 or 63000.

21 VICTIM TYPE CANNOT BE S

If Victim Connected File Class (Data Element 27) is any one of the following:

12000, 20000, 21000, 22001 – 22004, 23001 – 23007, 24001 – 24003, 25000, 26001 – 26005, 27000, 28000, 29000, 30001 – 30003, or 51000

Then Victim Type (Data Element 28) cannot = “S” (Society/Public).

22 VICTIM TYPE MUST BE I/P/S

If Victim Connected File Class (Data Element 27) is any one of **14000, 36003, or 38001 – 38003**, then Victim Type (Data Element 28) must = “I” (Individual), “P” (Police Officer), or “S” (Society/Public).

23 VICTIM TYPE MUST BE G/I/P

If Victim Connected File Class (Data Element 27) is **01000, 02000 or 03000**, then Victim Type (Data Element 28) must = “G” (Government), “I” (Individual) or “P” (Police Officer).

24 VICTIM TYPE MUST BE G/S/I/P

If Victim Connected File Class (Data Element 27) is **48000, 59000, or 61000**, then Victim Type (Data Element 28) must = “G” (Government), “S” (Society/Public), “I” (Individual) or “P” (Police Officer).

25 VICTIM TYPE MUST BE I/P/S/O/U

If Victim Connected File Class (Data Element 27) is **36004**, then Victim Type (Data Element 28) must be one of the following:

- ◆ “I” (Individual)
- ◆ “P” (Police Officer)
- ◆ “S” (Society/Public)
- ◆ “O” (Other)
- ◆ “U” (Unknown)

26 INVALID VICTIM AGE

If entered, Victim Age (Data Element 29) must be one of the following:

- ◆ “00” (Unknown)
- ◆ “01 – 98” (Years Old)
- ◆ “99” (Over 98 Years Old)
- ◆ “NN” (Under 24 Hours Old)
- ◆ “NB” (1 – 6 Days Old)
- ◆ “BB” (7 – 364 Days Old)

27 VICTIM AGE MUST NOT BE ENTERED

If Victim Type (Data Element 28) is not “I” (Individual) or “P” (Police Officer), then Victim Age (Data Element 29) must not be entered.

28 INVALID VICTIM AGE

If Victim Connected File Class (Data Element 27) is **10002**, then Victim Age (Data Element 29) must be one of the following:

- ◆ “NN” (Under 24 Hours Old)
- ◆ “NB” (1 – 6 Days Old)
- ◆ “BB” (7 – 364 Days Old)
- ◆ “00 – 17” (Years Old)

28A INVALID VICTIM AGE

If Victim Connected File Class (Data Element 27) is **36001** or **36002**, then Victim Age (Data Element 29) must equal “13,” “14” or “15 years old.

29 INVALID VICTIM AGE

If Victim to Offender Relationship (Data Element 38) is either “01” (Spouse) or “27” (Ex-Spouse), then Victim Age (Data Element 29) must = “10 – 99” Years.

30 VICTIM RACE MUST BE W/B/I/A/U

If entered, Victim Race (Data Element 30) must be one of the following:

- ◆ “W” (White)
- ◆ “B” (Black)
- ◆ “I” (American Indian/Alaskan Native)
- ◆ “A” (Asian/Pacific Islander)
- ◆ “U” (Unknown)

31 VICTIM RACE MUST BE BLANK

If Victim Type (Data Element 28) is not “I” (Individual) or “P” (Police Officer), then Victim Race (Data Element 30) must not be entered.

32 VICTIM SEX MUST BE M/F/U

If entered, Victim Sex (Data Element 31) must be “M” (Male), “F” (Female), or “U” (Unknown).

33 VICTIM SEX MUST BE BLANK

If Victim Type (Data Element 28) is not “I” (Individual) or “P” (Police Officer), then Victim Sex (Data Element 31) must not be entered.

34 VICTIM SEX MUST BE M/F

If Victim Connected File Class (Data Element 27) is **11001 – 11002** or **36002**, then Victim Sex (Data Element 31) must be “M” (Male) or “F” (Female).

35 ETHNICITY MUST BE A/H/O/U

If entered, Victim Ethnicity (Data Element 32) must be one of the following:

- ◆ “A” (Arab)
- ◆ “H” (Hispanic)
- ◆ “O” (Other Ethnicity/National Origin)
- ◆ “U” (Unknown)

36 ETHNICITY MUST BE BLANK

If Victim Type (Data Element 28) is not “I” (Individual) or “P” (Police Officer), then Victim Ethnicity (Data Element 32) must not be entered.

37 RESIDENT MUST BE R/C/S/O/U

If entered, Victim Residence (Data Element 33) must be one of the following:

- ◆ “R” (Resident of the Community)
- ◆ “C” (Resides in County)
- ◆ “S” (Resides in State)
- ◆ “O” (Out of State)
- ◆ “U” (Unknown)

38 RESIDENT MUST BE BLANK

If Victim Type (Data Element 28) is not “I” (Individual) or “P” (Police Officer), then Victim Residence (Data Element 33) must not be entered.

39 INJURY MUST BE N/F/B/I/L/M/O/T/U

If entered, Victim Injury (Data Element 34) must be one of the following:

- ◆ “N” (None)
- ◆ “F” (Fatal)
- ◆ “B” (Apparent Broken Bones)
- ◆ “I” (Possible Internal Injury)
- ◆ “L” (Severe Laceration)
- ◆ “M” (Apparent Minor Injury)
- ◆ “O” (Other Injury)
- ◆ “T” (Loss of Teeth)
- ◆ “U” (Unconsciousness)

40 INJURY MUST BE BLANK

If Victim Type (Data Element 28) is not “I” (Individual) or “P” (Police Officer), then Victim Injury (Data Element 34) must not be entered.

41 INJURY REQUIRED

If Victim Connected File Class (Data Element 27) is any one of the following:

09001 – 09004, 10001 – 10002, 11001 – 11008, or 13001 – 13002

Then, Victim Injury (Data Element 34) is required.

**42 INJURY REQUIRED
INJURY CANNOT BE ENTERED**

If Victim Type (Data Element 28) is “I” (Individual) or “P” (Police Officer) and Victim Connected File Class (Data Element 27) is **12000** or **21000**, then Victim Injury (Data Element 34) is required.

43 INJURY MUST BE F

If Victim Connected File Class (Data Element 27) is any one of **09001 – 09004**, then Victim Injury (Data Element 34) must equal “F” (Fatal).

44 INJURY CANNOT BE F

Victim Injury (Data Element 34) cannot be “F” (Fatal) unless Victim Connected File Class (Data Element 27) is any one of **09001 – 09004**.

44a NONAGGRAVATED ASSAULTS CANNOT HAVE MAJOR INJURIES

If Victim Connected File Class is **13001**, then Victim Injury (Data Element 34) must equal “M” (Apparent Minor Injury) or “N” (None).

45 INJURY MUST BE N FOR OFFENSE 38001

If Victim Connected File Class (Data Element 27) is **38001** and Victim Type (Data Element 28) is “I” (Individual) or “P” (Police Officer), then Victim Injury (Data Element 34) must equal “N” (None).

**46 CIRCUMSTAN REQUIRED
CIRCUMSTAN MUST BE 1–10/20/21/30–34**

If Victim Connected File Class (Data Element 27) is any one of **09001 – 09002, 09004** or **13002**, then Victim Circumstance (Data Element 35) is required.

47 CIRCUMSTAN MUST BE ZERO

If Victim Connected File Class (Data Element 27) is not **09001 – 09002, 09004**, or **13002**, then Victim Circumstance (Data Element 35) must be blank.

48 CIRCUMSTAN MUST BE 01 – 10

If Victim Connected File Class (Data Element 27) is **09001**, then Victim Circumstance (Data Element 35) must equal one of the following:

- ◆ “01” (Argument)
- ◆ “02” (Assault on Law Enforcement Officers)
- ◆ “03” (Drug Dealing)
- ◆ “04” (Gangland)
- ◆ “05” (Juvenile Gang)
- ◆ “06” (Lover’s Quarrel)
- ◆ “07” (Mercy Killing)
- ◆ “08” (Other Felony Involved)
- ◆ “09” (Other Circumstances)
- ◆ “10” (Unknown Circumstances)

49 CIRCUMSTAN MUST BE 1–6 OR 8–10

If Victim Connected File Class (Data Element 27) is **13002**, then Victim Circumstance (Data Element 35) must equal one of the following:

- ◆ “01” (Argument)
- ◆ “02” (Assault on Law Enforcement Officers)
- ◆ “03” (Drug Dealing)
- ◆ “04” (Gangland)
- ◆ “05” (Juvenile Gang)
- ◆ “06” (Lover’s Quarrel)
- ◆ “08” (Other Felony Involved)
- ◆ “09” (Other Circumstances)
- ◆ “10” (Unknown Circumstances)

50 CIRCUMSTAN MUST BE 30-34

If Victim Connected File Class (Data Element 27) is **09002**, then Victim Circumstance (Data Element 35) must equal one of the following:

- ◆ “30” (Child Playing with Weapon)
- ◆ “31” (Gun-Cleaning Accident)
- ◆ “32” (Hunting Accident)
- ◆ “33” (Other Negligent Weapon Handling)
- ◆ “34” (Other Negligent Killings)

51 CIRCUMSTAN MUST BE 20/21

If Victim Connected File Class (Data Element 27) is **09004**, then Victim Circumstance (Data Element 35) must = "20" (Criminal Killed by Private Citizen) or "21" (Criminal Killed by Police Officer), and Justifiable Homicide (Data Element 36) is required.

52 AT LEAST TWO GROUP A OFFENSES MUST ENTERED WHEN CIRCUMSTAN = 8

If Victim Circumstance (Data Element 35) is "08" (Other Felony Involved), then there must be a minimum of two Offense File Class (Data Element 14) values entered.

53 JUSTIFY MUST BE 1 THRU 6, 9

If entered, Justifiable Homicide Circumstance (Data Element 36) must equal one of the following:

- ◆ "1" (Criminal Attacked Police Officer and that Officer Killed the Criminal)
- ◆ "2" (Criminal Attacked Police Officer and Criminal Killed by Another Police Officer)
- ◆ "3" (Criminal Attacked a Civilian)
- ◆ "4" (Criminal Attempted Flight from a Crime)
- ◆ "5" (Criminal Killed in Commission of a Crime)
- ◆ "6" (Criminal Resisted Arrest)
- ◆ "9" (Unable to Determine/Not Enough Information)

**54 JUSTIFY REQUIRED
JUSTIFY SHOULD NOT BE ENTERED**

Justifiable Homicide Circumstance (Data Element 36) is required and can only be entered if Victim Connected File Class (Data Element 27) is **09004** or Victim Circumstance (Data Element 35) is "20" (Criminal Killed by Private Citizen) or "21" (Criminal Killed by Police Officer).

55 JUSTIFY CANNOT BE 1 OR 2

If Victim Circumstance (Data Element 35) is "20" (Criminal Killed by Private Citizen), then Justifiable Homicide Circumstance (Data Element 36) cannot be "1" (Criminal Attacked Police Officer and that Officer Killed the Criminal) or "2" (Criminal Attacked Police Officer and Criminal Killed by Another Police Officer).

56a VOR REQUIRED

If Offender Related Number (Data Element 37) is entered, then corresponding Victim to Offender Relationship (Data Element 38) is required.

56b OFFENDER DOES NOT EXIST

If Offender Related Number (Data Element 37) is present, then it must also exist in MICR3.

57 VICTIM TYPE MUST BE I/P

If Offender Related Number (Data Element 37) is entered, then Victim Type (Data Element 28) must = "I" (Individual) or "P" (Police Officer).

58 OFFENDER CANNOT BE DUPLICATED

If entered, Offender Related Number (Data Element 37) cannot be duplicated.

**59 OFFENDER REQUIRED
OFFENDER CANNOT BE ENTERED**

If Offender Number (Data Element 22) is entered, and Victim Connected File Class (Data Element 27) is any one of the following:

09001 – 09004, 10001 – 10002, 11001 – 11008, 13001 – 13003 or 36001 – 36002

Then Offender Related Number (Data Element 37) is required.

60 VOR CANNOT BE ENTERED

If Offender Number (Data Element 22) is "00," and Victim Type (Data Element 28) is not "I" (Individual) or "P" (Police Officer) then Offender Related Number (Data Element 37) cannot be entered.

61 VOR MUST BE 01 – 12/20 – 31/98/99

If entered, Victim to Offender Relationship (Data Element 38) must equal one of the following:

- ◆ "01" (Spouse)
- ◆ "02" (Common – Law Spouse)
- ◆ "03" (Parent)
- ◆ "04" (Sibling (brother/sister))
- ◆ "05" (Child)
- ◆ "06" (Grandparent)
- ◆ "07" (Grandchild)
- ◆ "08" (In – Law)
- ◆ "09" (Stepparent)
- ◆ "10" (Stepchild)
- ◆ "11" (Step Sibling (brother/sister))

- ◆ “12” (Other Family Member)
- ◆ “13” (Child in Common)
- ◆ “20” (Acquaintance)
- ◆ “21” (Friend)
- ◆ “22” (Neighbor)
- ◆ “23” (Babysitree (the baby))
- ◆ “24” (Dating (Boyfriend/Girlfriend))
- ◆ “25” (Child of Boyfriend/Girlfriend)
- ◆ “26” (Homosexual Relationship)
- ◆ “27” (Ex – Spouse)
- ◆ “28” (Employee)
- ◆ “29” (Employer)
- ◆ “30” (Otherwise Known)
- ◆ “31” (Offender)
- ◆ “32” (Former Dating (boyfriend/girlfriend))
- ◆ “33” (Resident (boyfriend/girlfriend))
- ◆ “34” (Former Resident (boyfriend/girlfriend))
- ◆ “98” (Stranger)
- ◆ “99” (Unknown)

62a OFFENDER REQUIRED

If Victim to Offender Relationship (Data Element 38) is entered, then corresponding Offender Related Number (Data Element 37) is required.

62b VOR MUST BE 99 FOR UNKNOWN OFFENDER

If Offender Age (Data Element 23) is “00” (Unknown) and Offender Race (Data Element 24) is “U” (Unknown) and Offender Sex (Data Element 25) is “U” (Unknown), then Victim to Offender Relationship (Data Element 38) must = “99” (Unknown).

63 VICTIM & OFFENDER MUST BE OF OPP SEX

If Victim to Offender Relationship (Data Element 38) is one of the following:

- ◆ “01” (Spouse)
- ◆ “02” (Common – Law Spouse)
- ◆ “13” (Child in Common)
- ◆ “24” (Dating (boyfriend/girlfriend))
- ◆ “27” (Ex – Spouse)
- ◆ “32” (Former Dating (boyfriend/girlfriend))
- ◆ “33” (Resident (boyfriend/girlfriend))
- ◆ “34” (Former Resident (boyfriend/girlfriend))

Then Victim Sex (Data Element 31) and Offender Sex (Data Element 25) must be of opposite sex.

64 VICTIM & OFFENDER MUST BE OF SAME SEX

If Victim to Offender Relationship (Data Element 38) is “26” (Homosexual Relationship), then Victim Sex (Data Element 31) and Offender Sex (Data Element 25) must be same sex.

65 VICTIM AGE MUST BE GREATER THAN OFFENDER AGE

If Victim To Offender Relationship (Data Element 38) is “03” (Parent) or “06” (Grandparent), then Victim Age (Data Element 29) must be greater than Offender Age (Data Element 23).

66 VICTIM AGE MUST BE LESS THAN OFFENDER AGE

If Victim to Offender Relationship (Data Element 38) is “05” (Child), “07” (Grandchild) or “23” (Babysitter (the baby)), then Victim Age (Data Element 29) must be less than Offender Age (Data Element 22).

67 ONLY ONE VOR CAN HAVE THE VALUE OF 01

Only one Victim to Offender Relationship (Data Element 38) can have the value of “01” (Spouse) associated to a specific offender.

68 VICTIM AGE CANNOT BE LESS THAN 10 YEARS

If Victim to Offender Relationship (Data Element 38) is “01” (Spouse) or “27” (Ex – Spouse), then Victim Age (Data Element 29) cannot be less than 10 years old.

69 OFFENDER NUMBER CANNOT BE 00

If Victim to Offender Relationship (Data Element 38) is “31” (Offender), then Offender Number (Data Element 22) cannot be “00.”

71 VOR REQUIRED

If Offender Number (Data Element 22) is not “00” and Victim Connected File Class (Data Element 27) is any of the following:

09001 – 09004, 10001 – 10002, 11001 – 11008, 13001 – 13003 or 36001 – 36002

Then Victim to Offender Relationship (Data Element 38) is required.

72 VOR REQUIRED

If Offender Number (Data Element 22) is not "00" and Victim Type (Data Element 28) is "I" (Individual) or "P" (Police Officer) and any one of Victim Offense File Class is **12000, 20000, 22001, 22002, 29000** or **38001**, then Victim to Offender Relationship (Data Element 38) is required.

**MICHIGAN INCIDENT CRIME REPORTING
(MICR)**

**DATA ELEMENT EDITS AND
ERROR MESSAGES HANDBOOK**

CHAPTER VI

MICR7 EDITS

**Michigan Department of State Police
Criminal Justice Information Center
Uniform Crime Reporting Unit
February 2007 Update**

MICR7 EDITS**1 ACTION MUST BE A/D/I/W**

Action (Data Element 1) can only be “A” (Add), “D” (Delete), “I” (Inquiry) or “W” (Window Update).

**2 ORI REQUIRED
ORI NOT VALID**

Originating Agency ID (Data Element 2) is required and is validated using the MIF File.

3 ORIG-YEAR NOT VALID

Original Year (Data Element 3) is required and cannot be a future year.

4 INCIDENT NUMBER REQUIRED

Incident Number (Data Element 4) is required and must be greater than zero.

**5 INCIDENT DOES NOT EXIST
RECORD DOES NOT EXIST**

If Action (Data Element 1) is “D” (Delete) or “I” (Inquiry), then check for undeleted records.

8 RECORD ALREADY EXISTS

Arrest Number (Data Element 39) cannot be duplicated.

9 THIS INCIDENT IS FOR AN ASSIST ORI. ADDITIONAL DATA CAN NOT BE ENTERED

MICR1 incident record does not exist or Assist ORI Number (Data Element 13) was completed on the MICR1 incident record.

10 INCIDENT DOES NOT EXIST

MICR1 incident record does not exist.

11a ARR-DATE CANNOT BE PRIOR TO ORI START DATE

Date of Arrest (Data Element 48) must be valid and a later date than ORI start date.

11b CLEARANCE MUST BE Y/N

If Action (Data Element 1) is “W” (Window Update), then Clearance Indicator (Data Element 51) must be “Y” (Arrest Clears the Incident) or “N” (Incident Already Cleared by a Previous Arrest).

**12 COMPLETE MUST BE Y OR N
DUPLICATE ARREST NUMBER**

Incident Complete Indicator (Data Element 61) must be “Y” (Yes, the Incident is Complete) or “N” (No, the Incident is not Complete).

Arrest Number (Data Element 39) can not be duplicated.

**13 ACTION MUST BE A
THIS INCIDENT IS FOR AN ASSIST ORI. ADDITIONAL DATA CAN NOT BE
ENTERED
INCIDENT DOES NOT EXIST
ACTION MUST BE W**

Action (Data Element 1) must = “A” (Add), “D” (Delete), “I” (Inquiry) or “W” (Window Update).

MICR1 incident report does not exist or Assist ORI Number (Data Element 13) was completed on the MICR1 incident record.

14 ARREST NUMBER REQUIRED

If any one of the following is entered:

- ◆ Arrest Type (Data Element 40)
- ◆ Arrest Age (Data Element 41)
- ◆ Arrest Race (Data Element 42)
- ◆ Arrest Sex (Data Element 43)
- ◆ Arrest Ethnicity (Data Element 44)
- ◆ Arrest Residence (Data Element 45)
- ◆ Arrest Charge (Data Element 46)
- ◆ Arrest Armed (Data Element 47)
- ◆ Date of Arrest (Data Element 48)
- ◆ Multiple Arrest Indicator (Data Element 49)
- ◆ Disposition of Arrest Under 18 (Data Element 50)
- ◆ Clearance Indicator (Data Element 51)

Then Arrest Number (Data Element 39) is required.

**15 ARREST TYPE REQUIRED
ARREST AGE REQUIRED
ARREST RACE REQUIRED
ARREST SEX REQUIRED
CHARGE REQUIRED
ARMED1 REQUIRED
ARR-DATE REQUIRED
MULTI-ARR REQUIRED**

If Arrest Number (Data Element 39) is entered, then the following are required:

- ◆ Arrest Type (Data Element 40)
- ◆ Arrest Age (Data Element 41)
- ◆ Arrest Race (Data Element 42)
- ◆ Arrest Sex (Data Element 43)
- ◆ Arrest Charge (Data Element 46)
- ◆ Arrest Armed (Data Element 47)
- ◆ Date of Arrest (Data Element 48)
- ◆ Multiple Arrest Indicator (Data Element 49)

16 DISPO REQUIRED

If Arrest Age (Data Element 41) is under 18 years, then Disposition of Arrest Under 18 (Data Element 50) is required and must = "H" (Handled within the Department) or "R" (Referred to Other Authorities).

17 ARREST NUMBER MUST BE ZERO

If Exception Clearance (Data Element 11) is not zero, then arrest data cannot be entered.

18 ARREST NUMBER MUST BE ZERO

If Offense File Class (Data Element 14) is **09004**, then arrest data cannot be entered.

19 ARREST TYPE MUST BE O/S/T

If entered, Arrest Type (Data Element 40) must = "O" (On-View Arrest), "S" (Summoned/Cited) or "T" (Taken into Custody).

20 ARREST AGE MUST BE 7 OR GREATER

If entered, Arrest Age (Data Element 41) must = 7 years old or greater.

22 ARREST AGE MUST BE LESS THAN 18

If Offense File Class (Data Element 14) is **70000** or Arrest Charge (Data Element 46) is **7070**, Arrest Age (Data Element 41) must be less than 18 years old.

23 ARREST RACE MUST BE W/B/I/A/U

If entered, Arrest Race (Data Element 42) must be one of the following:

- ◆ “W” (White)
- ◆ “B” (Black)
- ◆ “I” (American Indian/Alaskan Native)
- ◆ “A” (Asian/Pacific Islander)
- ◆ “U” (Unknown)

24 ARREST SEX MUST BE M/F

If entered, Arrest Sex (Data Element 43) must = “M” (Male) or “F” (Female).

25 ETHNICITY MUST BE A/H/O/U

If entered, Arrest Ethnicity (Data Element 44) must be one of the following:

- ◆ “W” (White)
- ◆ “B” (Black)
- ◆ “I” (American Indian/Alaskan Native)
- ◆ “A” (Asian/Pacific Islander)
- ◆ “U” (Unknown)

26 RESIDENCE MUST BE R/C/S/O/U

If entered, Arrest Residence (Data Element 45) must be one of the following:

- ◆ “R” (Resident of the Community)
- ◆ “C” (Resides in County)
- ◆ “S” (Resides in State)
- ◆ “O” (Out of State)
- ◆ “U” (Unknown)

**27 CHARGE NOT A VALID ARREST CODE
TYPE A ARREST CHARGE ENTERED FOR TYPE B OFFENSE**

If entered, Arrest Charge (Data Element 46) must be valid.

If Offense File Class (Data Element 14) is Group B, then Arrest Charge (Data Element 46) cannot be Group A. See MICR Handbook, Section 5, pages 29 – 31.

**28 3RD CHAR. OF ARMED MUST BE A OR BLANK
ARMED NOT VALID
INVALID ARMED**

If entered, the 1st two characters of Arrest Armed (Data Element 47) must equal one of the following:

- ◆ “01” (Unarmed)
- ◆ “11” (Firearm)
- ◆ “12” (Handgun)
- ◆ “13” (Rifle)
- ◆ “14” (Shotgun)
- ◆ “15” (Other Firearm)
- ◆ “20” (Lethal Cutting Instrument)
- ◆ “30” (Club/Blackjack/Brass Knuckles)

The 3rd character can be “A” (Automatic Firearm) only if characters 1 and 2 are 11 – 15.

29 ARMED 1 AND ARMED 2 CANNOT BE THE SAME

If entered, Armed 1 and Armed 2 (Data Element 47) cannot be the same.

**30 ARMED 2 MUST BE BLANK WHEN ARMED 1 = 01
ARMED 1 MUST BE BLANK WHEN ARMED 2 = 01**

If either Armed 1 or Armed 2 (Data element 47) is “01” (Unarmed), then other one must be blank.

**31 INVALID ARREST DATE
ARREST DATE CANNOT BE A FUTURE DATE
INVALID INCIDENT DATE
ARR-DATE CANNOT BE PRIOR TO INC DATE**

If entered, Date of Arrest (Data Element 48) must be valid. Cannot be a future date.
Cannot be prior to Date of Occurrence/Report (Data Element 8) in MICR1.

32 MULTI-ARR MUST BE M/C/N

If entered, Multiple Arrest Indicator (Data Element 49) must = “M” (Multiple), “C” (Court Arrest) or “N” (Not Applicable).

33 DISPO MUST BE H/R

If entered, Disposition of Arrest (Data Element 50) must = “H” (Handled within the Department) or “R” (Referred to Other Authorities).

34 DISPO MUST BE BLANK

Disposition of Arrest Under 18 (Data Element 50) can only be entered if Arrest Age (Data Element 41) is less than 18 years old.

**35 CLEARANCE MUST BE Y/N
 ONLY ONE ARREST RECORD CAN HAVE CLEARANCE Y**

If entered, Clearance Indicator (Data Element 51) must = "Y" (Arrest Clears the Incident) or "N" (Incident Already Cleared By a Previous Arrest). Only one arrest record can have clearance value "Y," all others must have value "N."

**MICHIGAN INCIDENT CRIME REPORTING
(MICR)**

**DATA ELEMENT EDITS AND
ERROR MESSAGES HANDBOOK**

CHAPTER VII

MICR9 EDITS

**Michigan Department of State Police
Criminal Justice Information Center
Uniform Crime Reporting Unit
February 2007 Update**

MICR9 EDITS**1 ACTION MUST BE A/D/I/W**

Action (Data Element 1) can only be “A” (Add), “D” (Delete), “I” (Inquiry) or “W” (Window Update).

**2 ORI REQUIRED
ORI NOT VALID**

Originating Agency ID (Data Element 2) is required and is validated using the MIF File.

3 ORIG-YEAR NOT VALID

Original Year (Data Element 3) is required and cannot be a future year.

4 INCIDENT NUMBER REQUIRED

Incident Number (Data Element 4) is required and must be greater than zero.

5 RECORDS NOT PRESENT

If Action (Data Element 1) is “I” (Inquiry) check for undeleted records.

7 RECORD DOES NOT EXIST

If Action (Data Element 1) is “D” (Delete) check for undeleted records.

8 COMPLETE MUST BE Y OR N

Incident Complete (Data Element 61) must be “Y” (Yes, the Incident is Complete) or “N” (No, the Incident is not Complete).

9 THIS INCIDENT IS FOR AN ASSIST ORI ADDITIONAL DATA CANNOT BE ENTERED

MICR1 incident record does not exist or Assist ORI (Data Element 13) was completed on the MICR1 incident record.

**10 INCIDENT DOES NOT EXIST
ACTION MUST BE A
ACTION MUST BE W**

MICR1 incident record does not exist.

Action (Data Element 1) must = “A” (Add), “D” (Delete), “I” (Inquiry) or “W” (Window Update).

**11 INVALID RECOVER DATE
RECOVER DATE CANNOT BE PRIOR TO ORI START DATE
RECOVER DATE MUST NOT BE PRIOR TO BASE DATE**

Date Recovered (Data Element 56) must be a valid date. Cannot be a future date.

Cannot be prior to Base Date in SYSTM or ORI Start Date.

**11b LOSS TYPE MUST BE 5 FOR WINDOW RECORDS
IF PROP TYPE IS 5, THEN ONE OF THE FOLLOWING OFFENSES MUST EXIST:**

**10001, 10002, 12000, 21000, 22001, 22002, 23001 – 23007, 24001 – 24003, 25000,
26001 – 26005, 27000, 28000, 30001 – 30003 or 51000.**

If Action (Data Element 1) is "W" (Window Update), then Property Loss Type (Data Element 53) must = "5" (Recovered).

12 ITEM CAN NOT EQUAL ZEROS

If Action (Data Element 1) is "A" (Add) or "W" (Window Update), then Item Number (Data Element 52) cannot be "000."

**13 AN ITEM CANNOT OCCUR MORE THAN TWICE
DUPLICATING ITEM MUST HAVE TYPE 5/7
ITEM CANNOT HAVE TYPE 5, MUST BE 7
ITEM CANNOT HAVE TYPE 7, MUST BE 5
CLASS SHOULD BE SAME FOR DUPLICATING ITEMS OR MUST BE 38 FOR
STOLEN PROPERTY RECORD**

Item Number (Data Element 52) can only be repeated if Property Loss Type (Data Element 53) is "5" (Recovered) and "7" (Stolen).

14 ITEM CANNOT BE GREATER THAN ZERO

Item Number (Data Element 52) can be greater than zero only if any of Offense File Class (Data Element 14) is one of the following:

**10001 – 10002, 12000, 20000, 21000, 22001 – 22004, 23001 – 23007, 24001 – 24003,
25000, 26001 – 26005, 27000, 28000, 29000, 30001 – 30003, 35001 – 35002, 39001 –
39004, or 51000**

15 PROPERTY TYPE MUST BE 0 THRU 7, 9

If entered, Property Loss Type (Data Element 53) must equal one of the following:

- ◆ "0" (None)
- ◆ "1" (Stolen and Recovered)
- ◆ "2" (Burned)

- ◆ “3” (Counterfeited/Forged)
- ◆ “4” (Destroyed/Damaged/Vandalized)
- ◆ “5” (Recovered)
- ◆ “6” (Seized)
- ◆ “7” (Stolen)
- ◆ “9” (Unknown)

16a VALUE MUST BE GREATER THAN ZERO

Property Value (Data Element 55) must be greater than zero when Property Loss Type (Data Element 53) equals one of the following:

- ◆ “1” (Stolen and Recovered)
- ◆ “2” (Burned)
- ◆ “3” (Counterfeited/Forged)
- ◆ “4” (Destroyed/Damaged/Vandalized)
- ◆ “5” (Recovered)
- ◆ “6” (Seized)
- ◆ “7” (Stolen)

Except when the associated Property Class (Data Element 54) is one of the following:

- ◆ “09” (Credit/Debit Card)
- ◆ “22” (Nonnegotiable Instruments)
- ◆ “88” (Other)

Or Property Loss Type = “6” and Property Class = “10” (Drugs/Narcotics).

**16b FIELDS CLASS THRU MEASURE NOT REQUIRED
FIELDS CLASS, VALUE, DATE, VEH, DRUG QTY AND MEASURE MUST NOT BE
ENTERED
DRUG TYPE REQUIRED
DRUG TYPE CANNOT BE ENTERED**

If Property Loss Type (Data Element 53) is “0” (None) or “9” (Unknown), all other property fields must be blank unless Property Loss Type is “0” and there is an Offense File Class (Data Element 14) of **35001**, then Suspended Drug Type (Data Element 58) is required.

**17 ITEM ALREADY EXISTS
LOSS TYPE MUST BE 5
CLASS MUST BE SAME FOR DUPLICATING ITEMS OR “38” FOR STOLEN
PROPERTY RECORD**

If Property Loss Type (Data Element 53) is “5” (Recovered), then same Item Number (Data Element 52) must exist with Property Loss Type of “7” (Stolen) with same Property Class (Data Element 54). Exception is when Offense File Class (Data Element 14) is

24002, 25000 or 28000. If Offense File Class is **24001**, then Property Class can be “38” (Vehicle Parts/Accessories) when Property Loss Type is “5” (Recovered).

17a ILLOGICAL PROPERTY DESCRIPTION FOR OFFENSE SUBMITTED IN PROP RECORD

If Offense File Class (Data Element 14) is **22001, 22002 or 24001** and Property Loss Type (Data Element 53) is “1” (Stolen and Recovered), “5” (Recovered) or “7” (Stolen), then Property Class (Data Element 54) must be one of the following:

- ◆ “01” (Aircraft)
- ◆ “02” (Alcohol)
- ◆ “03” (Automobiles)
- ◆ “04” (Bicycles)
- ◆ “05” (Buses)
- ◆ “06” (Clothes/Furs)
- ◆ “07” (Computer Hardware/Software)
- ◆ “08” (Consumable Goods)
- ◆ “09” (Credit/Debit Cards)
- ◆ “10” (Drugs/Narcotics)
- ◆ “11” (Drug/Narcotic Equipment)
- ◆ “12” (Farm Equipment)
- ◆ “13” (Firearms)
- ◆ “14” (Gambling Equipment)
- ◆ “15” (Heavy Construction/Industrial Equipment)
- ◆ “16” (Household Goods)
- ◆ “17” (Jewelry/Precious Metals)
- ◆ “18” (Livestock)
- ◆ “19” (Merchandise)
- ◆ “20” (Money)
- ◆ “21” (Negotiable Instruments)
- ◆ “22” (Nonnegotiable Instruments)
- ◆ “23” (Office Equipment)
- ◆ “24” (Other Motor Vehicles)
- ◆ “25” (Purses/Handbags/Wallets)
- ◆ “26” (Radios/TVs/VCRs)
- ◆ “27” (Recordings Audio/Visual)
- ◆ “28” (Recreational Vehicles)
- ◆ “36” (Tools)
- ◆ “37” (Trucks)
- ◆ “38” (Vehicle Parts/Accessories)
- ◆ “39” (Watercraft)
- ◆ “88” (Other (all other, including intangibles))
- ◆ “77” (Pending Inventory)

If Offense File Class (Data Element 14) is **23001** or **23002** and Property Loss Type (Data Element 53) is “1” (Stolen and Recovered), “5” (Recovered) or “7” (Stolen), then Property Class (Data Element 54) must be one of the following:

- ◆ “02” (Alcohol)
- ◆ “06” (Clothes/Furs)
- ◆ “07” (Computer Hardware/Software)
- ◆ “08” (Consumable Goods)
- ◆ “09” (Credit/Debit Cards)
- ◆ “10” (Drugs/Narcotics)
- ◆ “11” (Drug/Narcotic Equipment)
- ◆ “13” (Firearms)
- ◆ “14” (Gambling Equipment)
- ◆ “17” (Jewelry/Precious Metals)
- ◆ “19” (Merchandise)
- ◆ “20” (Money)
- ◆ “21” (Negotiable Instruments)
- ◆ “22” (Nonnegotiable Instruments)
- ◆ “23” (Office Equipment)
- ◆ “25” (Purses/Handbags/Wallets)
- ◆ “26” (Radios/TVs/VCRs)
- ◆ “27” (Recordings Audio/Visual)
- ◆ “36” (Tools)
- ◆ “38” (Vehicle Parts/Accessories)
- ◆ “88” (Other (all other, including intangibles))
- ◆ “77” (Pending Inventory)

If Offense File Class (Data Element 14) is **30002** and Property Loss Type (Data Element 53) is “1” (Stolen and Recovered), “5” (Recovered) or “7” (Stolen), then Property Class (Data Element 54) must be one of the following:

- ◆ “02” (Alcohol)
- ◆ “04” (Bicycles)
- ◆ “06” (Clothes/Furs)
- ◆ “07” (Computer Hardware/Software)
- ◆ “08” (Consumable Goods)
- ◆ “09” (Credit/Debit Cards)
- ◆ “10” (Drugs/Narcotics)
- ◆ “11” (Drug/Narcotic Equipment)
- ◆ “13” (Firearms)
- ◆ “14” (Gambling Equipment)
- ◆ “17” (Jewelry/Precious Metals)
- ◆ “19” (Merchandise)
- ◆ “20” (Money)
- ◆ “21” (Negotiable Instruments)
- ◆ “22” (Nonnegotiable Instruments)
- ◆ “23” (Office Equipment)

- ◆ “25” (Purses/Handbags/Wallets)
- ◆ “26” (Radios/TVs/VCRs)
- ◆ “27” (Recordings Audio/Visual)
- ◆ “36” (Tools)
- ◆ “38” (Vehicle Parts/Accessories)
- ◆ “88” (Other (all other, including intangibles))
- ◆ “77” (Pending Inventory)

If Offense File Class (Data Element 14) is **23003**, **23004**, **23005** or **23006** and Property Loss Type (Data Element 53) is “1” (Stolen and Recovered), “5” (Recovered) or “7” (Stolen), then Property Class (Data Element 54) must be one of the following:

- ◆ “01” (Aircraft)
- ◆ “02” (Alcohol)
- ◆ “04” (Bicycles)
- ◆ “06” (Clothes/Furs)
- ◆ “07” (Computer Hardware/Software)
- ◆ “08” (Consumable Goods)
- ◆ “09” (Credit/Debit Cards)
- ◆ “10” (Drugs/Narcotics)
- ◆ “11” (Drug/Narcotic Equipment)
- ◆ “12” (Farm Equipment)
- ◆ “13” (Firearms)
- ◆ “14” (Gambling Equipment)
- ◆ “15” (Heavy Construction/Industrial Equipment)
- ◆ “16” (Household Goods)
- ◆ “17” (Jewelry/Precious Metals)
- ◆ “18” (Livestock)
- ◆ “19” (Merchandise)
- ◆ “20” (Money)
- ◆ “21” (Negotiable Instruments)
- ◆ “22” (Nonnegotiable Instruments)
- ◆ “23” (Office Equipment)
- ◆ “25” (Purses/Handbags/Wallets)
- ◆ “26” (Radios/TVs/VCRs)
- ◆ “27” (Recordings Audio/Visual)
- ◆ “36” (Tools)
- ◆ “38” (Vehicle Parts/Accessories)
- ◆ “39” (Watercraft)
- ◆ “88” (Other (all other, including intangibles))
- ◆ “77” (Pending Inventory)

If Offense File Class (Data Element 14) is **23007** and Property Loss Type (Data Element 53) is “1” (Stolen and Recovered), “5” (Recovered) or “7” (Stolen), then Property Class (Data Element 54) must be one of the following:

- ◆ “01” (Aircraft)
- ◆ “02” (Alcohol)
- ◆ “04” (Bicycles)
- ◆ “06” (Clothes/Furs)
- ◆ “07” (Computer Hardware/Software)
- ◆ “08” (Consumable Goods)
- ◆ “09” (Credit/Debit Cards)
- ◆ “10” (Drugs/Narcotics)
- ◆ “11” (Drug/Narcotic Equipment)
- ◆ “12” (Farm Equipment)
- ◆ “13” (Firearms)
- ◆ “14” (Gambling Equipment)
- ◆ “15” (Heavy Construction/Industrial Equipment)
- ◆ “16” (Household Goods)
- ◆ “17” (Jewelry/Precious Metals)
- ◆ “18” (Livestock)
- ◆ “19” (Merchandise)
- ◆ “20” (Money)
- ◆ “21” (Negotiable Instruments)
- ◆ “22” (Nonnegotiable Instruments)
- ◆ “23” (Office Equipment)
- ◆ “25” (Purses/Handbags/Wallets)
- ◆ “26” (Radios/TVs/VCRs)
- ◆ “27” (Recordings Audio/Visual)
- ◆ “29” (Structures – Single Occupancy Dwelling)
- ◆ “30” (Structures – Other Dwellings)
- ◆ “31” (Structures – Other Commercial/Business)
- ◆ “32” (Structures – Industrial/Manufacturing)
- ◆ “33” (Structures – Public/Community)
- ◆ “34” (Structures – Storage)
- ◆ “35” (Structures – Other)
- ◆ “36” (Tools)
- ◆ “38” (Vehicle Parts/Accessories)
- ◆ “39” (Watercraft)
- ◆ “88” (Other (all other, including intangibles))
- ◆ “77” (Pending Inventory)

18 TYPE MUST BE 2

If Offense File Class (Data Element 14) is **20000** and Offense Attempted/Completed (Data Element 16) is “C” (Completed), then Property Loss Type (Data Element 53) must = “2” (Burned).

19 TYPE MUST BE 4

If Offense File Class (Data Element 14) is **29000** and Offense Attempted/Completed (Data Element 16) is “C” (Completed), then Property Loss Type (Data Element 53) must = “4” (Destroyed/Damaged/Vandalized).

20 TYPE MUST BE 6

If Offense File Class (Data Element 14) is **39001 – 39004** and Offense Attempted/Completed (Data Element 16) is “C” (Completed), then Property Loss Type (Data Element 53) must = “6” (Seized).

21 TYPE MUST BE 0/6

If Offense File Class (Data Element 14) is **35001 – 35002** and Offense Attempted/Completed (Data Element 16) is “C” (Completed), then Property Loss Type (Data Element 53) must = “0” (None) or “6” (Seized).

22 TYPE MUST BE 0/5

If Offense File Class (Data Element 14) is **24002** or **28000** and Offense Attempted/Completed (Data Element 16) is “C” (Completed), then Property Loss Type (Data Element 53) must = “0” (None) or “5” (Recovered).

23 TYPE MUST BE 3/5/6

If Offense File Class (Data Element 14) is **25000** and Offense Attempted/Completed (Data Element 16) is “C” (Completed), then Property Loss Type (Data Element 53) must = “3” (Counterfeited/Forged), “5” (Recovered) or “6” (Seized).

24 TYPE MUST BE 1/5/7

If Offense File Class (Data Element 14) is **12000, 21000, 23001 – 23007, 24001, 24003, 26001 – 26005, 27000** or **30001 – 30003** and Offense Attempted/Completed (Data Element 16) is “C” (Completed), then Property Loss Type (Data Element 53) must = “1” (Stolen and Recovered), “5” (Recovered) or “7” (Stolen).

25a TYPE MUST BE 0/1/5/7/9

If Offense File Class (Data Element 14) is **10001 – 10002, 22001 – 22002**, or **51000** and Offense Attempted/Completed (Data Element 16) is “C” (Completed), then Property Loss Type (Data Element 53) must equal one of the following:

- ◆ “0” (None)
- ◆ “5” (Recovered)
- ◆ “1” (Stolen and Recovered)
- ◆ “7” (Stolen)
- ◆ “9” (Unknown)

25b IF PROP TYPE IS 1, THEN ONE OF THE FOLLOWING OFFNS MUST EXIST AND SHOULD BE MARKED AS COMPLETED:

10001, 10002, 12000, 21000, 22001, 22002, 23001 – 23007, 24001, 24003, 26001 – 26005, 27000, 30001 – 30003, OR 51000

If Property Loss Type (Data Element 53) is “1” (Stolen and Recovered), then one of Offense File Class (Data Element 14) must equal one of the following:

10001, 10002, 12000, 21000, 22001, 22002, 23001 – 23007, 24001, 24003, 26001 – 26005, 27000, 30001 – 30003, OR 51000

and Offense Attempted/Completed (Data Element 16) must = “C” (Completed).

25c IF PROP TYPE IS 2, THEN OFFNS 20000 MUST EXIST AND MUST BE MARKED AS COMPLETED

If Property Loss Type (Data Element 53) is “2” (Burned), then one of Offense File Class (Data Element 14) must = **20000** and Offense Attempted/Completed (Data Element 16) must = “C” (Completed).

25d IF PROP TYPE IS 3, THEN OFFNS 25000 MUST EXIST AND SHOULD BE MARKED AS COMPLETED

If Property Loss Type (Data Element 53) is “3” (Counterfeited/Forged), then one of Offense File Class (Data Element 14) must = **25000** and Offense Attempted/Completed (Data Element 16) must = “C” (Completed).

25e IF PROP TYPE IS 4, THEN OFFNS 29000 MUST EXIST AND SHOULD BE MARKED AS COMPLETED

If Property Loss Type (Data Element 53) is “4” (Destroyed/Damaged/Vandalized), then one of Offense File Class (Data Element 14) must be **29000** and Offense Attempted/Completed (Data Element 16) must = “C” (Completed).

25f IF PROP TYPE IS 5, THEN ONE OF THE FOLLOWING OFFNS MUST EXIST AND SHOULD BE MARKED AS COMPLETED:

10001, 10002, 12000, 21000, 22001, 22002, 23001 – 23007, 24001 – 24003, 25000, 26001 – 26005, 27000, 28000, 30001 – 30003, OR 51000

If Property Loss Type (Data Element 53) is “5” (Recovered), then one of Offense File Class (Data Element 14) must equal one of the following:

10001, 10002, 12000, 21000, 22001, 22002, 23001 – 23007, 24001 – 24003, 26001 – 26005, 27000, 28000, 30001 – 30003, or 51000

and Offense Attempted/Completed (Data Element 16) must = “C” (Completed).

25g IF PROP TYPE IS 6, THEN ONE OF THE FOLLOWING OFFNS MUST EXIST AND SHOULD BE MARKED AS COMPLETED: 25000, 35001, 35002, 39001 - 39004

If Property Loss Type (Data Element 53) is “6” (Seized), then one of the Offense File Class (Data Element 14) must equal **25000, 35001 – 35002, or 39001 – 39004** and Offense Attempted/Completed (Data Element 16) must = “C” (Completed).

25h IF PROP TYPE IS 7, THEN ONE OF THE FOLLOWING OFFNS MUST EXIST AND SHOULD BE MARKED AS COMPLETED:

10001, 10002, 12000, 21000, 22001, 22002, 23001 – 23007, 24001, 24003, 26001 – 26005, 27000, 30001 – 30003, OR 51000

If Property Loss Type (Data Element 53) is “7” (Stolen), then one of Offense File Class (Data Element 14) must equal one of the following:

10001, 10002, 12000, 21000, 22001, 22002, 23001 – 23007, 24001, 24003, 26001 – 26005, 27000, 30001 – 30003, or 51000

and Offense Attempted/Completed (Data Element 16) must = “C” (Completed).

**26 ITEM MUST BE 000
LOSS TYPE MUST BE 0 OR 9
PROPERTY CLASS CANNOT BE 11**

If Property Loss Type (Data Element 53) is “6” (Seized) and the only Offense File Class (Data Element 14) entered is **35001**, then Property Class (Data Element 54) must = “10” (Drug/Narcotics).

27 PROPERTY CLASS CANNOT BE 10

If Property Loss Type (Data Element 53) is “6” (Seized) and the only Offense File Class (Data Element 14) entered is **35002**, the Property Class (Data Element 54) must = “11” (Drug/Narcotic Equipment).

28a PROPERTY CLASS MUST BE 01 THRU 39, 88

If entered, Property Class (Data Element 54) must equal one of the following:

- ◆ “01” (Aircraft)
- ◆ “02” (Alcohol)

- ◆ “03” (Automobiles)
- ◆ “04” (Bicycles)
- ◆ “05” (Buses)
- ◆ “06” (Clothes/Furs)
- ◆ “07” (Computer Hardware/Software)
- ◆ “08” (Consumable Goods)
- ◆ “09” (Credit/Debit Cards)
- ◆ “10” (Drugs/Narcotics)
- ◆ “11” (Drug/Narcotic Equipment)
- ◆ “12” (Farm Equipment)
- ◆ “13” (Firearms)
- ◆ “14” (Gambling Equipment)
- ◆ “15” (Heavy Construction/Industrial Equipment)
- ◆ “16” (Household Goods)
- ◆ “17” (Jewelry/Precious Metals)
- ◆ “18” (Livestock)
- ◆ “19” (Merchandise)
- ◆ “20” (Money)
- ◆ “21” (Negotiable Instruments)
- ◆ “22” (Nonnegotiable Instruments)
- ◆ “23” (Office Equipment)
- ◆ “24” (Other Motor Vehicles)
- ◆ “25” (Purses/Handbags/Wallets)
- ◆ “26” (Radios/TVs/VCRs)
- ◆ “27” (Recordings/Audio Visual)
- ◆ “28” (Recreational Vehicles)
- ◆ “29” (Structures – Single Occupancy Dwelling)
- ◆ “30” (Structures – Other Dwellings)
- ◆ “31” (Structures – Other Commercial/Business)
- ◆ “32” (Structures – Industrial/Manufacturing)
- ◆ “33” (Structures – Public/Community)
- ◆ “34” (Structures – Storage)
- ◆ “35” (Structures – Other)
- ◆ “36” (Tools)
- ◆ “37” (Trucks)
- ◆ “38” (Vehicle Parts/Accessories)
- ◆ “39” (Watercraft)
- ◆ “77” (Pending Inventory)
- ◆ “88” (Other (all other, including intangibles))

28b PROPERTY CLASS CANNOT BE 77

If Property Class (Data Element 54) = “77” (Pending Inventory), then only one property record can be entered and Item Number (Data Element 52) must = “001.”

31 VALUE MUST BE ZERO

If Property Class (Data Element 54) is “09” (Credit/Debit Cards) or “22” (Nonnegotiable Instruments), then Property Value (Data Element 55) must be zero.

32 ONE OF FILE CLASS MUST BE 35001

If Property Class (Data Element 54) is “10” (Drugs/Narcotics) and Property Value (Data Element 55) is zero, then one of Offense File Class (Data Element 14) must = **35001**.

33 CLASS REQUIRED

If Property Value (Data Element 55) is entered, then Property Loss Type (Data Element 53) and Property Class (Data Element 54) are required.

36 VALUE WHEN TYPE 5 CANNOT BE GREATER

If Property Loss Type (Data Element 53) is “7” (Stolen), then Property Value (Data Element 55) of corresponding Property Loss Type of “5” (Recovered) cannot be greater.

37 VALUE MUST BE ZERO

If the only existing Offense File Class (Data Element 14) is **35001** and Property Class (Data Element 54) is “10” (Drugs/Narcotics), then Property Value (Data Element 55) must be zero.

39 RECOVERED DATA REQUIRED

If Property Loss Type (Data Element 53) is “1” (Stolen and Recovered) or “5” (Recovered), then Date Recovered (Data Element 56) is required.

**40 TYPE REQUIRED
PROPERTY CLASS 1 REQUIRED
VALUE 1 REQUIRED**

If Date Recovered (Data Element 56) is entered, then Property Loss Type (Data Element 53), Property Class (Data Element 54) and Property Value (Data Element 55) are required.

41 RECOVER DATE MUST NOT BE ENTERED

If Property Loss Type (Data Element 53) is not “1” (Stolen and Recovered) or “5” (Recovered), then Date Recovered (Data Element 56) must not be entered.

42 VEH STN/REC CANNOT BE ENTERED

Number Stolen/Recovered Vehicles (Data Element 57) can be entered only if Offense File Class (Data Element 14) is **24001** or **24002** and Property Class (Data Element 54) is "03" (Automobiles), "05" (Buses), "24" (Other Motor Vehicles), "28" (Recreational Vehicles) or "37" (Trucks).

43 VEH STN/REC REQUIRED

If any Offense File Class (Data Element 14) is **24001** and Property Loss Type (Data Element 53) is "1" (Stolen and Recovered), "5" (Recovered) or "7" (Stolen) and Property Class (Data Element 54) is "03" (Automobiles), "05" (Buses), "24" (Other Motor Vehicles), "28" (Recreational Vehicles) or "37" (Trucks), then Number of Stolen/Recovered Vehicles (Data Element 57) is required.

44 VEH STN/REC REQUIRED

If any Offense File Class (Data Element 14) is **24002** and Property Loss Type (Data Element 53) is "5" (Recovered) and Property Class (Data Element 54) is "03" (Automobiles), "05" (Buses), "24" (Other Motor Vehicles), "28" (Recreational Vehicles) or "37" (Trucks), then Number of Stolen/Recovered Vehicles (Data Element 57) is required.

44a CLASS CANNOT BE 03, 05, 24, 28, OR 37

If Offense File Class (Data Element 14) is **23001 – 23007**, or **30002**, then Property Class (Data Element 54) cannot be one of the following:

- ◆ "03" (Automobiles)
- ◆ "05" (Buses)
- ◆ "24" (Other Motor Vehicles)
- ◆ "28" (Recreational Vehicles)
- ◆ "37" (Trucks)

44b PROP CLASS CANNOT BE VEHICLE RELATED & STOLEN

If Offense File Class (Data Element 14) is **23001 – 23007**, or **30002**, and Property Loss Type (Data Element 53) is "7" (Stolen), then Property Class (Data Element 54) cannot be motor vehicle related.

**46 DRUG TYPE REQUIRED
DRUG TYPE CANNOT BE ENTERED**

If any Offense File Class (Data Element 14) is **35001** and corresponding Property Loss Type (Data Element 53) is “6” (Seized) or “0” (None) and Property Class (Data Element 54) is “10” (Drugs/Narcotics), the Suspected Drug Type (Data Element 58) is required.

**48 DRUG QUANTITY MUST NOT BE ENTERED
MEASURE MUST NOT BE ENTERED**

If Suspected Drug Type (Data Element 58) is “77” (Over 3 Drug Types), then corresponding Estimated Drug Quantity (Data Element 59) and Type Drug Measurement (Data Element 60) must not be entered.

**49 SAME MEASURE CATEGORY CANNOT BE USED FOR SAME DRUG-TYPE
DRUG TYPE EXISTS WITH SAME MEASURE**

If Suspected Drug Type (Data Element 58) is duplicated, then Type Drug Measurement (Data Element 60) can not be in the same class. Drug-type and UOM already exists for this incident.

**50 DRUG QUANTITY REQUIRED
DRUG TYPE CANNOT BE ENTERED**

If any Offense File Class (Data Element 14) is **35001** and corresponding Property Loss Type (Data Element 53) is “6” (Seized) and Property Class (Data Element 54) is “10” (Drugs/Narcotics), the Estimated Drug Quantity (Data Element 59) is required.

**52 DRUG TYPE REQUIRED
MEASURE REQUIRED**

If Estimated Drug Quantity (Data Element 59) is entered, corresponding Suspected Drug Type (Data Element 58) and Type Drug Measurement (Data Element 60) are required.

53 DRUG QTY MUST BE 1000

If Type Drug Measurement (Data Element 60) is “XX” (Not Reported), then Estimated Drug Quantity (Data Element 59) must be 1000.

57 MEASURE CANNOT BE NP

Type Drug Measurement (Data Element 60) can be “NP” (Number of Plants) only if Suspected Drug Type (Data Element 58) is one of the following:

- ◆ “05” (Marijuana)
- ◆ “07” (Opium)
- ◆ “11” (Other Hallucinogens)

**58 DRUG TYPE REQUIRED
DRUG QTY REQUIRED**

If Type Drug Measurement (Data Element 60) is entered, then corresponding Suspected Drug Type (Data Element 58) and Estimated Drug Quantity (Data Element 59) are required.